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# CORPORATE AND ACADEMIC SERVICES

## **PROGRAMME SPECIFICATION**

Part 1: Basic Data				
Awarding Institution	UWE and Taylors University			
Teaching Institution	UWE and Taylors University			
Delivery Location		Frenchay Campus Taylor's University College; Taylor's Lakeside Campus; No 1; Jalan Taylor's; 47500 Subang Jaya; Selangor; Malaysia		
Faculty responsible for programme	ACE			
Department responsible for programme	Creative Industries			
Modular Scheme Title	Humanities Undergraduate Mod	ular Scheme		
Professional Statutory or Regulatory Body Links	Malaysian Quality Assurance (M http://apps.emoe.gov.my/qad/m			
Name of PSRB Type of approval <b>Dates</b>				
Highest Award Title	BA(Hons) Journalism and Public Relations B Mass Communication (Public Relations, Public Relations and Marketing, Public Relations and Events Management)			
Default Award Title	NA			
Interim Award Titles	BA Journalism and Public Relations DipHE Journalism and Public Relations CertHE Journalism and Public Relations			
UWE Progression Route				
Mode(s) of Delivery	F/T			
Codes	UCAS: JACS: ISIS2: PP52, PP5A HESA:			
Relevant QAA Subject Benchmark Statements				
CAP Approval Date	1 <sup>st</sup> June 2012			
Valid from Date	September 2012			
Valid until Date	September 2018			
Version	2			

### Part 2: Educational Aims of the Programme

#### Overall Aim

The overall aim is to enable students to develop skills, knowledge and understanding in digital journalism across all multi-media platforms, alongside an understanding of the local and global political, economic and media contexts in which journalists and public relations professionals work. In addition the programme aims to prepare students for work in the public relations field in consultancy firms or corporations. Strategic thinking and critical analyses is emphasised throughout the programme along with on-going exposure and interaction with professionals. Its utility to students will stem from a fully immersed engagement with digital production technologies combined with writing and project management skills ensuring graduates of this programme are employable across a range of communication and publicity industries in the public and private sector.

## Specific Educational Aims

- To ground students in the concepts and theories of Journalism, contemporaneosly, historically and with a critical understanding of standard frameworks established in law, industry regulation, professional guidelines and ethical concerns in different national and international contexts.
- 2. To ground students in the concepts and theories of Public Relations, leading to strategic thinking and critical analyses of practices in the field.
- 3. To prepare students for future careers which require a high level of analytical and communication skills.
- To develop students' understanding of the political economy and organisation of journalistic and PR
  practice within the broader context of the media industries.
- 5. To equip students with practical journalistic and public relations production skills including knowledge of a range professional and journalistic writing across platforms.
- 6. To create practitioners who are proficient in new multi-platform technologies employed in the field now and in the future through extensive hands-on training with state-of-the-art equipment and software.
- 7. To prepare practitioners who are versatile in the acquiring of information, effective problem solvers and able to work with different groups of people in a global environment.

Part 3	: Learning outcomes of the program	nme				
The a	The award route provides opportunities for students to develop and demonstrate knowledge					
and u	nderstanding, qualities, skills and other	attributes in the following areas:				
Learn	ing Outcomes	Teaching, Learning and Assessment				
		Strategies				
A Kno	wledge and Understanding					
	conceptual frameworks employed in the study of journalism and public relations in an interactive digital media sphere.	Knowledge and understanding is acquired through compulsory and optional modules at levels 1, 2 and 3. Compulsory modules make a primary contribution to one or more knowledge and understanding outcomes as indicated below but most modules make additional contributions which are identified				
2.	forms of communication studies: public relations / advertising / journalism / broadcasting.	separately in the module specifications. The primary contributions of the compulsory and optional modules are identified below.				
3.	the importance of historical and national contexts in the study of journalism and public relations	Acquisition at UWE of 1 is by the compulsory and optional modules: Introduction to PR and Communication (UACAKF-15-1); Professional Craft Skills (UACAJJ-30-1); Newsgathering (UACALG-30-				

4.	approaches and methodologies for analysing and interpreting genres of news, public relations and media discourses in relation to their	1) Journalism Fieldwork (UACAKA-30-1) and Journalism and Society (UACAKJ-15-1) but is also a taught throughout the programme.
	production, reception and consumption;	Acquisition at TU of 1 is by the compulsory and optional modules: PR Principles (BMC 2514)
5.	the evaluation and use of theoretical and interpretative frameworks in rigorous, systematic and imaginative ways;	Communication Theory (BMC1144) Principles of Marketing (BUF2304) Introduction to International Business (BUS2514) Promotional Writing (BMC 2524)
6.	knowledge and understanding of related work environments including entrepreneurial and freelance skills.	Acquisition at UWE of 2 is taught throughout the programme.
7.	multimedia forms of writing and production such as script writing, video	Acquisition at TU of 2 is taught throughout the programme
	shooting and editing, sound production, event managing, and product campaigning and marketing.	Acquisition at UWE of 3 is by the compulsory and optional modules Introduction to Public Relations and Communications (UACAKF-15-1) Visual Journalism (UACPRN-30-2) Web Media (UACPAR-
8.	a thorough knowledge and ability to operate within the context both of the British, European legal and international legal regimes as this affects	30-2) Journalism Futures (UACAH5-15-3) Media, Law and Ethics (UACAHF-15-3) Media Campaign and Activism (UACAHG-15-3)
	newsgathering and press work, and of contemporary ethical and regulatory constraints conditioning the performance of journalists and PR	Acquisition at TU of 3 is by the compulsory modules: PR Principles (BMC 2514) Communication Theory (BMC1144) Principles of Marketing (BUF2304) Introduction to International Business (BUS2514)
9.	professionals international media accountability systems and their role in the relationship between state, citizen and journalist.	Communication Research Fundamentals (BMC 2114) Broadcasting Principles (BMC2614) Media Law & Ethics (BMC 3113) Publicity and Media Relations (BMC2534) International Public Relations (BMC3524) Acquisition at UWE of 4 is by the compulsory and
10.	an understanding of how different social systems underpinning the production and consumption of media work to promote or inhibit the wider goals of sustainability.	optional modules: This is introduced at level one in Journalism and Society (UACAKJ-15-1) and Introduction to Public Relations and Communications (UACAKF-15-1); Exploring Creative Advertising Practices (UADAH3-30-3) but is also taught throughout the programme.
11.	the professional and ethical responsibilities of the communicator, wherever he/she may practice	Acquisition at TU of 4 is taught throughout the programme:
	wherever he/she may practice.	Acquisition at UWE of 5 is through the compulsory and optional modules Journalism and Society (UACAKJ-15-1) Introduction to Public Relations and Communications (UACAKF-15-1) Visual Journalism (UACPRN-30-2) Reputation Management (UACAH4- 30-2) Exploring Creative Advertising and Processes (UADAH3-30-3) Media, Law and Ethics (UACAHF- 15-3) Media Campaigns and Activism (UACAHG-15- 3)
		Acquisition at TU of 5 is through the compulsory and optional modules PR Principles (BMC 2514) Communication Theory (BMC1144) Principles of Marketing (BUF2304) Introduction to International Business (BUS2514) Communication Research

Fundamentals (BMC 2114) Broadcasting Principles (BMC2614) Audience Studies (BMC2634) Publicity and Media Relations (BMC2534) Crisis Management (MC2544) Financial PR (BMC3514) International Public Relations (BMC3524) Media Law & Ethics (BMC 3113) Public Relations Consultancy (BMC3536) Acquisition at UWE of 6 is introduced by the compulsory modules: Introduction to PR and Communication (UACAKF-15-1); Professional Craft Skills (UACAJJ-30-1); Newsgathering (UACALG-30- 1) Journalism Fieldwork (UACAKA-30-1) and then taught throughout the programme
Acquisition at TU of 6 is taught throughout the programme:
Acquisition at UWE of 7 is provided by the compulsory and optional modules: Professional Craft Skills (UACAJJ-30-1); Newsgathering (UACALG-30- 1) Journalism Fieldwork (UACAKA-30-1) Visual Journalism (UACPRN-30-2) Web Media (UACPAR- 30-2) PR Practices and Strategies (UACAHN-30-3) Production Project (Journalism and Public Relations) UACAHT-30-3, Creative Advertising Design UADAJ7- 30-3, Work Placement and Experience UACPMN-30- 3;Copy Writing (UACAHH-15-3) Acquisition at TU of 7 is taught throughout the programme
Acquisition at UWE of 8 is provided by the compulsory and optional modules: Newsgathering (UACALG-30-1) Journalism Fieldwork (UACAKA-30- 1) and Media, Law and Ethics (UACAHF-15-3) Work Placement and Experience (UACPMN-30-3); Production Project (UACAHT-30-3)
Acquisition at TU of 8 is provided by the compulsory modules: PR Principles BMC2514 Publicity and Media Relations BMC2534 Crisis Management MC2544 Financial PR BMC3514 International Public Relations BMC3524 Media Law & Ethics, BMC 3113 Broadcasting Principles (BMC2614)
Acquisition at UWE of 9 is provided by the compulsory and optional modules: Introduction to PR and Communication (UACAKF-15-1); Professional Craft Skills (UACAJJ-30-1); Newsgathering (UACALG-30-1) Journalism Fieldwork (UACAKA-30- 1) Journalism Futures (UACAH5-15-3) Media Law and Ethics (UACAHF-15-3)
Acquisition at TU of 9 is provided throughout the programme Introduction to Mass Communication (BMC1114) Intercultural Communication (BMC1124) Financial PR (BMC3514) International Public Relations (BMC3524) Media Law & Ethics (BMC2614)

Acquisition at UWE of 10 is provided throughout the programme.
Acquisition at TU of 10 is provided throughout the programme
Acquisition at UWE of 11 is provided throughout the programme.
Acquisition at TU of 11 is provided throughout the programme
Additional support is provided through regular industry guest speaker series, formal work placement relationships with the region's journalism and media industries and employability seminars for all years.
All modules use a range of learning approaches including lectures, seminars, workshops, group work, case studies, exercises and I.T. laboratory activities where appropriate. Throughout, the learner is encouraged to undertake independent reading both to supplement and consolidate what is being taught/learnt and to broaden his or her individual knowledge and understanding of the subject.
<b>Assessment:</b> Testing of the knowledge base is through a range of formative and summative assessment approaches including coursework (learning outcomes 1-11), oral presentation (learning outcomes 1-11), tasks undertaken under examination conditions (learning outcomes 1-11).
Assessment is primarily through course work, which takes the form of written seminar papers, essays, items of journalistic and PR writing and production projects. Other elements may include seminar presentations and written examinations under controlled conditions. Throughout, the learner is encouraged to undertake independent reading both to supplement and consolidate what is being taught/learnt and to broaden their individual knowledge and understanding of the subject

B Intellectual Skills				
B. Intellect	ual Skills	Teaching/learning methods and strategies		
On completi able to:	on of the programme students will be	Intellectual skills are developed at levels 1, 2 and 3 through a range of learning approaches including lectures, seminars, workshops, group work, case		
1.	read academic and other texts carefully and critically;	studies, projects, exercises and I.T. based activities. UWE/TUC <b>Outcome 1:</b> The student is introduced to the skills		
2.	analyse complex media products and cultural processes within their	required at level 1 in all modules and these skills are developed through feedback, independent learning and through further reading exercises and research in level two compulsory and optional modules and with		

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	relevant contexts;	greater complexity at level 3 in all modules. <b>Outcome 2</b> : The student is introduced to
3.	extract and present key ideas and	foundational analytical approaches within all modules
	significant content from complex	at level 1. At level 2 and three these are honed in all
	material;	compulsory and optional modules in relation to
	matonal,	specific subject specialisms.
4.	formulate research questions and,	<b>Outcome 3:</b> The student is introduced to this skill at
	in the light of these, identify,	level 1 where formative assignments, group
	organize diverse and complex	discussions, seminars and workshops are designed to support the development of this skill. In level 2
	discursive and numerical material	formative and summative assignments in all
	ie. locate, select, synthesis, précis	compulsory and optional modules hone these skills in
	and evaluate;	both written and oral form.
		At level 3 there is far greater independence expected
5.	present complex ideas with clarity	and the students will also be identifying and situating
	in writing, verbally, numerically,	much more complex intellectual debates and
	diagrammatically and by using	traditions.
	other media;	<b>Outcome 4:</b> At level 2 the student is given a greater degree of autonomy in the development of research
		proposals. These are assessed in compulsory and
6.	construct coherent arguments;	option modules through project briefs and case
7	reflect upon and extinuints	studies. At level 3 the students will design and
7.	reflect upon and articulate	implement independent research projects in all
	their own cultural identity	modules with an increasing degree of engagement
	and positioning in relation	with professional contexts and standards of academic
	to an increasingly	and practical work.
	cosmopolitan and global	Outcome 5 & 6: Students are developing this skill in
0	context.	all modules at all levels and assessed on this in a
8.	develop critical and	variety of modes – through oral presentations and
	creative solutions in	through written assignments and digital media
	response to problems	production.
	identified within their	Outcome 7: Students are encouraged to develop
	subject specialisms.	<b>Outcome 7:</b> Students are encouraged to develop this skill from level 1 through lectures, screenings,
		seminars and workshops facilitate discussion about
		representations of cultural identity and challenge
		these in relation to the students own 'lived
		experience'. They are provided with a range of
		examples and resources through which to begin to
		articulate this in discussion but also through their
		practical work at level 2 and increasingly in their practical and written work at Level 3.
		practical and written work at Level 5.
		Outcome 7: at level 1 and 2 the students are
		presented with a range of briefs that increasingly
		require independent and creative thinking. They are
		particularly assessed on these in practical projects at
		level 1 and two. At level 3 these skills are particularly
		honed through larger scale more demanding practical
		and written projects where the student is expected to work independently alongside staff supervision.
		work independently alongside start supervision.
		Assessment:
		A variety of formative and summative assessment
		methods is employed to demonstrate the acquisition
		of intellectual skills. These include reflective essays,
		learning diaries, research reports, presentations,
		practical projects, case studies and examinations.

# C Subject, Professional and Practical Skills

C) Subject/Professional/Practical Skills	Teaching/learning methods and strategies		
<ul> <li>On successful completion of this award students will be able to demonstrate the following skills:</li> <li>1. A technical and creative confidence in the use of industry standard hardware and software in the production of one or more key digital media forms</li> </ul>	UWE/TU Core competences in selection, editing and manipulation of information are extremely valuable in the new knowledge based economy. Journalism and Public Realtions students are encouraged to identify the core transferable skills they learned over the three years and to articulate those in their CVs These skills are acquired accumulatively through seminar discussion, tutorial guidance, workshops, live		
2. A critical understanding of significant aspects of contemporary communications and media culture, its institutions, economics, histories, geographies, politics, ethics, practices and lived experiences	briefs and feedback on assignments given to students across their programme of study. The acquisition of these skills will form the basis of level 1 and be elaborated primarily through practical project based modules at level 2 and specifically honed in more challenging modules at level 3.		
<ol> <li>The ability to initiate, plan and execute a substantial, innovative, project or pursue a live case study brief in public realtions or digital media production.</li> </ol>	Students are encouraged to take work placements from the start of the programme. We use our own staff network to assist student placements across all areas of the Creative Industries. The Work Placement and Experience (UACPMN-30-3) module at UWE and the Public Relations Consultancy (BMC 3536) and Internship Practical Training (BMC 3116)		
<ol> <li>The understanding of, and ability to select and adapt, qualitative and quantitative research methods according to audience and context</li> </ol>	at TU provide further opportunities to enhance the development of these skills in more demanding and professional contexts. Public Relations and Marketing Skills are		
5. The ability to work collaboratively in the production of cultural research and digital media production relevant to their chosen specialism	primarily provided through: UWE: Introduction to PR and Communication UACAKF-15-1 Reputation Management UADAH3-30-2 Media Campaign and Activism UACAHG-15-3 Copywriting UACAHH-15-3 PR Practice and Strategies UACAHN-30-3		
<ol> <li>The ability to produce cultural criticism and research in written, oral, and audiovisual form, using languages and conventions appropriate to audience and context, including rigorous citation and referencing</li> </ol>	amongst others TU: Public Relations Consultancy BMC 3536 Internship BMC 3116 Financial Public Relations BMC 3514 Crisis Management BMC 2544 Publicty and Media Relations BMC 2534		
<b>Further Subject Specialist Skills:</b> Through successful completion of specific advertising modules the students will be able to demonstrate:	Promotional Writing BMC2524 Amongst others Journalism Skills are primarily provided through:		
1. A solid grounding in the concepts and theories of public relations and journalism, leading on to	UWE Professional Craft Skills (UACAJJ-30-1); Newsgathering (UACALG-30-1) Journalism Fieldwork		

strategic thinking and critical analyses of practices in the field. 2. Additional skills are developed as options or at TU through Minor Pathways in Advertising, Journalism or Broadcasting or joint honours awards with Marketing and Events Management.	(UACAKA-30-1) Visual Journalism UACPRN-30-2 Media Ethics and Law UACAHF-15-3 Production Project UACAHT-30-3 Work Placement and Experience UACPMN-30-3 amongst others. Events Managment Skills are primarily provided through:
Specific Communication skills	UWE:Cultural Production: Exhibitions and Events
Writing <ul> <li>with clarity</li> <li>to a brief in different styles, (depending)</li> </ul>	UACAJF-30-2, and Exhibitions and Events Production UACAJG-30-3
<ul> <li>to a brief in different styles (depending on audience)</li> <li>copy-editing and proof reading</li> <li>editing, sub-editing and proof-reading</li> </ul>	TU: Introduction to Events and Meetings HTM 1933, Events Operations HTM2723, Design for Events HTM1973, Entertainment Management HTM 2703, Exhibition Management HTM 2703, Special Events
Interviewing techniques (developing curiosity, competitiveness, social interaction) Blogging, tweeting and social networking	and festivals HTM3702, Live Event project HTM3713, Event Managment Risk and Safety BMC3825, PR Events Consultancy BMC3534
Presentation Research skills (academic and journalistic	Advertising Skills are primarily provided through:
Analytical Criticism <u>Specific Technical skills</u> Multimedia software packages for editing, graphics and web media	UWE: Exploring Creative Advertising Processes (UADAH3- 30-2), Creative Advertising Design (UADAJ7-30-3)
Lighting, sound recording, camera operation Data management and visualisation Ability to filter key information from complex reports Basic understanding of statistical analysis, data synthesis	TU: Advertising Principles (BMC 2414), Creative Concept and Visualisation (BMC 2424), Creative Copywriting (BMC 2434), Advertising Design and Execution (BMC 2444), Brand Management (BMC3425) Advertising Campaign (BMC3436) amongst others
	Broadcasting Skills are primarily provided through:
	UWE: Screen Media UACA9B-30-2 and Visual Journalism UACPRN-30-2
	TU: Broadcasting Principles BMC2614, Audience Studies 2634, Film Studies BMC2654, Writing for Broadcast BMC2624, Radio and TV production BMC2644
	Assessment:
	A variety of formative and summative assessment methods is employed to demonstrate the acquisition of subject and professional skills. These include learning diaries, research reports, presentations, practical projects and case studies.

# D Transferable Skills and other attributes

	Teaching/learning methods and strategies
On successful completion of the programme	
students will be able to :	Transferable skills are developed through an
	integrated programme of learning which is built into
1. Communicate effectively in writing and	all compulsory modules at levels 1, 2 and 3.
verbally;	Additional support is given by the optional modules at
2. Engage with local and global issues both as	levels 1, 2 and 3.
citizens and apprentice professionals and so	
increase their intercultural awareness.	UWE's Graduate Development Programme is
3. Engage with significant ethical issues raised by	embedded within key modules across all three levels.
the changing nature of contemporary public	At Level One the focus is on study skills, so particular
relations and journalism.	sessions on researching, referencing and other
4. Work independently on complex tasks;	academic writing and presenting skills will be timed to
5. Organise and self-direct substantial projects;	link to particular assignments. At levels 2 and 3 the
6. Access and evaluate bodies of information	focus is still on embedded sessions linked to
from diverse sources;	developing academic skills although these sessions
7. Develop information literacy and numeracy	are combined with sessions focussing on
skills	employability skills. At level 2, students receive
8. Manage time and work effectively within	advice and guidance on volunteering in order to gain
given limits;	key skills and experiences and relevant work
9. Use appropriate information technology	experience. At level three, there are sessions
effectively for research, presentation, and media	specifically aimed at 'life after university' -
production;	such sessions typically include CV
10. Work as a supportive member of a team or	workshops, presentation skills and workshops to
group.	identify key skills and attributes, often run with both
11. Demonstrate self reflexivity in their own work	academic tutors and careers advisers. External
and that of others	speakers and alumni from a wide range of creative
	and cultural industries are invited to speak to
Specific Life Skills	students across all three years of the programme.
Self-confidence	
Self-expression	Taylor's Graduate Capabilities framework guides
Self-criticism	the integration of a range of desired qualities within
Networking - within industry/community	the teaching and learning philosophy of TU. It is
Pitching ideas	intended that these capabilities encompass the
Project management – work individually and	knowledge, cognitive capabilities and soft skills of all
within teams	Taylor's graduates and is embedded into all aspects
Co-operation	of programme delivery.
Time management	
Criticality	Assessment
Analytical skills	Assessment of transferable skills is accomplished
Awareness of cultural diversity in global context	through a range of methods which include written
	individual and group coursework, peer assessment,
	case studies, live briefs, practical projects, self-
	assessment, tests, presentations, and research
	essays.

Part 4: Programme structure: BA (Hons) Journalism and Public Relations		B Public Relations, Public Relations and Marketing, Public Relations and Event Management				
Uni ENTRY ↓	Versity of the West of Compulsory modules UACAKF-15-1 Introduction to Public Relations and Communication UACAJJ-30-1 Professional Craft Skills UACALG-30-1 News gathering UACAKA-30-1 Journalism Fieldwork UACAKJ-15-1	England Optional modules No optional modules at level 1	Interim Awards: CertHE Journalism and PR Credit requirements: 120 UWE credits at the appropriate level	Taylors UniversityCompulsory modules7x4 credit modulesBMC1114 Introduction to Mass CommunicationBMC 1124 Intercultural CommunicationBMC 1134 Critical and Creative ThinkingBMC1134 Critical and Creative ThinkingBMC1144 Communication TheoryBMC1314 Innovative MediaBMC1154 Media Writing	Optional modules Elective 1 (3 credits)	Interim Award 40 credits TU Credit requirements: 120 UWE credits at the appropriate level
L 1	Journalism and Society			BMC1324 Visual Communication		

	Compulsory	Optional	Interim	Compulsory modules	Optional	Interim Award
	modules	modules	Awards:	(all 4-credit modules)	modules	
	90 credits UWE	30 credit		(		
	and TU PR	option UWE		BMC 2114		
	120 Credits TU		DipHe	Communication		40 TU credits
	PR & Events,		Dipilio	Research	Minor 1 & 2	
	and PR &	UADAH3-30-	Credit	Fundamentals	(TU PR)	
	Marketing	2 Exploring	requirements:	BMC 2314 Interactive		
	inditioning	Creative	240 UWE at		Advertising	Credit
	UACPRY-30-1	Advertising	the	BMC 2514 Public	Broadcastin	requirements:
	Visual	Processes	appropriate	Relations Principles	g	240 UWE
	Journalism	TU	level	BMC 2524	Journalism	credits at the
L		Advertising		Promotional Writing		appropriate level
Е	UACPAR-30-2	Minor			(see full	
v	Web Media	-		PR Major	listing of	
Е				BMC 2534 Publicity	modules in	
L	UACAH4-30-2	UACA9B-30-		and Media Relations	Minor	
	Reputation	2 Screen		BMC 2544 Crisis	Pathways	
	Management	Media		Management	Chart)	
	UWE, TU PR	TU		-	-	
2	and PR &	Broadcasting		PR and Marketing		
	Events	Minor		Major	Elective 2	
		(Not		BMC2524 Promotional		
	UACAHG-15-3	available as		Management		
	Media	UWE option)		BUS 2344 Consumer		
	Campaigns and			Behaviour		
	Activism	UACPAU-30-		BUS 2514 Introduction		
	TU PR &	2		to International		
	Marketing only	Photomedia		Business		
		TU				
	UACAHH-15-3	Journalism		PR and Events Major		
	Copywriting	Minor		HTM 1933 Introduction		
	TU PR &			to Events and		
	Marketing only			Meetings HTM 2712 Exhibition		
	UADAH3-30-2					
				Management		
	Exploring Creative			HTM 1973 Design for		
				Events HTM 2703		
	Advertising Processes			Entertainment		
	TU PR &			Management		
	Marketing only			HTM 2723 Events		
				Operation		
	UACAJF-30-2			HTM 3702 Special		
	Cultural			Events and Festivals		
	Production:					
	Exhibitions &					
	Events					
	TU PR and					
	Events Only					

	Compulsory	Optional	Pre-	Compulsory modules	Optional	Pre-
	modules	modules	requisite		modules	requisite
			requirements	BMC3113 Media Law		requirements
	60 credits UWE	60 credits	200 UWE	and Ethics BMC3916		80 TUC credits
	90 credits PR		credits at the	Internship/Practical		at the
L	TU 120 credits PR	30 credits PR TU	appropriate	Training		appropriate
Ē	and Marketing,	10	level	BMC3925 Professional		level
v	PR and Events			Media Workshop		
Е	Managment TU			PR Major	Minors	Awards:
L				BMC3514 Financial	3,4,5,6,	Target/highest
	UACAHN-30-3	UACPMN-	Awards:	Public Relations		title:
	PR Practices	30-3 Work	Target/highest	BMC3524 International	Broadcasting	BA (Hons)
-	and Strategies	Placement	title:	Public Relations	Advertising	Mass
3		and	BA (Hons)	BMC3536 Public	Journalism	Communicatio
	UACAHF-15-3	Experience	Journalism	Relations Consultancy	(	n
	Media Law and		and PR	PR and Marketing	(see full	Credit
	Ethics	UACAHH-15- 3	Interim title:	Major BMC2534 Publicity	listing of modules in	requirements:
	UACPMN-30-3	3 Copywriting	BA Journalism	and Media Relations	Minor	BA (Hons):
	Work Placement	UWE option	and PR	BMC2544 Crisis	Pathways	360 UWE
	and Experience	only		Management	Chart)	credits at the
	TU compulsory	only	Credit	BMC2923 Relationship	,	appropriate
		UADAJ7-30-	requirements:	Marketing		levels
		3 Creative		BMC3425 Brand		
	UACAH5-15-3	Advertising	BA (Hons):	Management		BA (Hons) 118
	Journalism	Design	360 UWE	BMC3536 Public		TU credits at
	Futures	TU	credits at the	Relations Consultancy BUS2314 Services		the
	Not available to PR and Events	Advertising Minor	appropriate levels	Marketing		appropriate levels
	Major	IVIITIOI		BUS2334 Direct		10 1013
	iviajoi	UACAHT-30-	BA: 300 - 340	Marketing		BA: 300 - 340
		3 Production	credits at the	BMC3934 Issues in		UWE credits at
	UACAHG-15-3	Project	appropriate	Marketing		the
	Media	TU	levels	PR and Events Major		appropriate
	Campaigns and	Journalism		HTM3713 Live Event		level
	Activism	Minor		Project		
	TU PR and			BMC2534 Publicity		
	Events Major and UWE			and Media Relations BMC 2544 Crisis		
	and UWE Optional	UACPRN-30- 2 Visual		Management		
		Journalism		BMC3815 Event		
		TU		Marketing		
	UACAH4-30-2	Broadcasting		BMC3534 PR Events		
	Reputation	Minor only		Consultancy		
	Management	-		BMC 3825 Event Risk		
	TU PR and			Management and		
	Marketing Major			Safety		
	only			BMC3934 Issues in		
				Marketing		
			l			

## GRADUATION

NB: For part time mode of delivery provide a diagram to demonstrate the student journey from entry to graduation for a typical part time student

## Part 5: Entry Requirements

Candidates must be able to satisfy the general admissions requirements of the University of the West of England with specific requirements as detailed below:

A & AS Levels

Tariff on entry is a minimum 320 tariff points. English minimum Grade B GCSE.

BTEC – Minimum of DDM (320 UCAS Tariff points)

Irish Highers – A minimum of 320 UCAS Tariff points from at least 3 Irish Highers at grade C3 or above

Access Courses – Achievement of the Access to HE Diploma; achievement of level 2 credits in English Language.

Baccalaureate – European : Minimum Overall average of 76%.

International Baccalaureate: Minimum of 27 points (326 UCAS Tariff points)

#### Entry at levels 2 and 3

The programme supports direct entry at level 2 and 3 using AL and AEL processes where appropriate.

If English is not your first language, test results such as IELTS 6.0, TOEFL 570 (or 230 if computer test, NEAB or Cambridge Proficiency grade C are required.

At Taylor's University (TU) in Malaysia, candidates must satisfy the entry requirements set by the University as specified below:

- Successful completion of the Taylor's University Foundation in Communication; OR
- Successful completion of the Taylor's Diploma in Communication; OR
- Malaysian STPM CGPA 2.0 (Minimum Grade C for each subject); OR
- Cambridge 'A' Levels 3Ds or 180 points (3 subjects); OR
- South Australian Matriculation Average 60% (5 subjects); OR
- Canadian Pre-University Average 60% (6 subjects); OR
- International Baccalaureate Diploma 24 points; OR
- Unified Examination Certificate (UEC) Minimum 5Bs; OR equivalent.

English Language Requirements:

- IELTS Overall band score of 6.0; OR
- TOEFL Computer-based 550 points or Paper-based 213 points; OR
- MUET Band 4; OR
- UEC English Minimum B3; OR equivalent.

TU will be responsible for admitting students to the programmes in accordance with the programme specification. The entry requirements must meet both UWE and TU requirements. The admissions process will be monitored by the ACE link coordinator in consultation with the International Development Office (IDO) at UWE.

TU will be responsible for providing UWE with data on students progressing from Level 1 to Level 3 where this is to be completed at TU. Students transferring to UWE to complete final year will be processed as students progressing into final year of the UWE programme.

## Part 6: Assessment

Delete one of the following statements as appropriate A: Approved to University Regulations and Procedures

## **Assessment Map**

The programme encompasses a range of **assessment methods** including; ..... *(eg essays, posters, presentations, written examinations)*. These are detailed in the following assessment map:

					Ту	be of A	ssessr	nent*			
		Unseen Written Exam	Attendance	Portfolio	Oral assessment and/or presentation	Essay	Case study	Report / Project	Dissertation	Critical Appraisal/Diary	
Compulsory	UACALG-30-1		В 10	A 65				В 25			
Modules Level 1	<b>UACAKA-30-1</b>		A 10			B 90					
	UACAKJ-15-1		A 10			В 90					
	UACAKF-15-1	A 30	B 10	A 60							
	UACAJJ-30-1		A 10	A 90		_					
Compulsory	UACPRN-30-2			A 70		B 30					
Modules Level 2	UACAH4-30-2			A 60		B 40					
	UACPAR-30- 2)			A 25	A 10	A 15		A 50			
	UACAH3-30-2			A 100							
	UACPAU-30-2 Taylor's only			A 100							
Compulsory	UACAH5-15-3			100		A 100					
Modules Level 3	UACAHN-30-3			B 25	A 75	100					
	UACAHF-15-3						A 100				
	L										
	UACPMN-30- 3					A 40		A 40		A 20	

#### Assessment Map for BA(Hons) Journalism and Public Relations

Optional Modules	UACAHG-15-3			A 100	
Level 3	UACAHH-15-3		A 100		
	UACAJ7-30-3		A 100		
	UACAHT-30-3		A 30	A 70	
	UADAH3-30-3	A 100			

\*Assessment should be shown in terms of either Written Exams, Practical exams, or Coursework as indicated by the colour coding above.

## Part 7: Student Learning

## UNDERGRADUATE PROFILE:

- Our dual degree students understand that communications and media are at the heart of culture, politics, the economy and society in the 21<sup>st</sup> century. They fully appreciates the opportunities and wider implications that come with expanding their understanding in this field in a period of rapid change as the digital revolution accelerates, bringing with it new challenges that affect every aspect of our lives. They also recognize the value of having studied media communications in a global context and it is this breadth that will inform their future career choices.
- In terms of their preferred future, our students see the value in a flexible degree that allows them to study a mix of general subjects alongside the opportunity to specialize in studying particular media sector.
- Our students appeal to potential employers is that they could fit into a range of professional roles at entry level and also have the potential to develop more specialist skills as their career develops. Not only have they developed their functional knowledge that underpins a sound understanding of media and communications, they have also developed the strategic thinking, intercultural communication skills and other transferable skills that equip them to develop into an effective, confident, reflective manager in a range of occupations.
- Our students may also go on to a graduate traineeship, or continue with more specialized postgraduate study to develop higher level skills in a particular field or profession.

The development of this dual degree programme has required some complex mapping of learning outcomes and modules to take into account the very different structures that characterize the two institutions modular schemes. Nevertheless it has been possible to demonstrate the compatibility of the two programmes even through Journalism exists only as a named Minor pathway at TU whereas it is part of the core degree at UWE. Care has been taken to show how this will affect the compulsory and optional choices available to students at the two universities whilst also allowing for students to study at either university in their third year (see programme structure maps).

UWE the BA (Hons) Media and Journalism is delivered within a modular scheme which allows credit accumulation and some flexibility in the student learning process. At UWE the ACE undergraduate provision is organized around 30 and 15 credit modules. Therefore, students study 4 modules each year unless they are taking some 15 credit modules in which case the number will be greater. The degree offers a coherent set of modules at each level and allow students to develop and progress through each level; in relation to knowledge and understanding, cognitive, subject-specific and study skills. At TU the BA (Hons) Mass Communication is also delivered within a modular scheme, however, the undergraduate provision is largely organized around 4 credit modules, except at level 3 where some modules are 5 or 6 credits. Students study around 10 modules at each level allowing them to progress and develop knowledge and understanding, cognitive, subject-specific and study skills.

At both UWE and TU level one provides students with a general foundation to enable them to develop the skills and underpinning disciplinary areas for subsequent years of study. At both UWE and TU level two is structured around a core set of skills in research and practical skills in interactive media alongside options and minor pathways that allow them to specialize. At level three students have more opportunity to direct their own learning in production projects and work based settings that allow them to integrate the academic knowledge gained in the first two years of study.

At UWE, in addition and supporting the student's progression from level 1 to level 3, all students will have the opportunity to participate in the University's Graduate Development Programme (GDP) (for the generic UWE GDP specification see www.uwe.ac.uk/gdp). GDP lasts throughout the student's programme of study and each level focuses on different aspects of the student's overall development. For example, level 1 focuses on developing the students' learning styles and approaches to learning, whereas employability is the predominant focus at level 2.

At TU students undertake an e-portfolio project which continues throughout their academic studies. Students are introduced to the concept of a personal development plan (PDP) and web authoring tools in level one through a series of workshops. The overall purpose of the project is to provide an avenue for students to demonstrate their competency and integrate their learning experiences from academic, extra-curriculum activities, internship and community service as a coherent whole, so that students can showcase Taylor's Graduate Capabilities. This aims to enhance student employability upon graduation, which is aligned with the institution's aspiration to produce graduates that are employment ready in an emerging global economy. The project is designed to support students in continuing professional development and life-long learning.

#### **DISTINCTIVE FEATURES:**

- Central engagement with the contemporary media and culture in its local, national and global contexts
- Innovative approaches to critical and creative learning, including blended learning, student-led research and extensive field-work.
- Comprehensive handbooks, readers, manuals, and online resources for all modules
- Tutorials and online forums for student support and communication
- Industry standard specialist media production facilities and resources.
- Expert technical instructors
- Strong links with the regional public relations, media, cultural and creative industries
- Work placement and experience opportunities
- A wide range of teaching and learning strategies and modes of assessment
- A strong emphasis on the development of technical, critical and creative skills and aptitudes.

## TEACHING, LEARNING AND ASSESSMENT

At UWE the teaching, learning and assessment strategy encourages students to assume responsibility for many aspects of their learning and staff to take responsibility for facilitating that learning. The balance of student and staff responsibility varies according to individual student profiles, academic level and according to the nature of the learning outcomes the students are expected to meet. TU has a teaching and learning philosophy that is student-centred and intentional-learning based. Student-centred learning focuses on the students' needs, interests and learning styles, with the teacher acting as a facilitator of learning as well as confidence in their discipline-specific knowledge-base. This also facilitates students in gaining generic and meta-cognitive skills. Ultimately, the aim of this programme, whether studied at UWE or at TU, is to enable students to progress to a high level of autonomy in their learning and to view that learning as an ongoing process over which they have some control, about which they are able to make active choices, and which they are free to challenge.

To achieve this, an appropriate blend of learning approaches and opportunities have been integrated

throughout the programme with an overall emphasis on active student participation. Both the UWE and TU 'blend' consists of face to face learning in large and small groups (lectures, seminars, reading groups and workshops) supported by on-line learning through the institutional Virtual Learning Environment and bespoke module websites, together with exposure to real life examples through case studies, field trips and guest lectures. There is a significant requirement for students to work independently throughout the programme – both individually and in groups - with the level of this independence increasing as the student moves from level one to level three. Workshops and field trips develop students understanding of the historical, social, cultural and political-economic contexts in which their immediate experiences are placed, through collaborative research practice, media practice, analysis and reflection. By level three these workshops and field trips are much more tightly focussed around specific student projects.

Reading groups start by introducing basic but influential concepts and frameworks which students can debate and discuss and start to correlate with their own findings. These centre around questions of how to define and identify media and culture. At level three these reading groups facilitate engagement with more complex materials and are more closely tailored to the students' own research interests and ongoing projects.

Lectures show by example various techniques of explanation, argument, close analysis and connective thinking, and help students to identify the range of issues and objects of study they can examine during the course of their degree. At level three these lectures (including guest speakers from a range of professions and industries) will increase in complexity and introduce more direct engagement with professional contexts and expectations both in terms of academic scholarship and practical projects.

Seminars provide opportunities for the students to engage directly with the lecture, reading and screening materials and to develop their skills in articulating their understanding and for the development of oral skills in debate and discussion.

Screenings expand students' knowledge of key moments in film and media history and offer exemplars for their own practice. They may also offer visual materials that enhance and diversify students understanding of broader cultural and historical forces and processes both locally and globally.

The teaching and learning methods used in the programme intend to challenge the existing perspectives of the students and encourage critical creative thinking. Thus many of the approaches used, including those that are case based, set concepts and problems in a wide range of contexts to add depth and complexity and to ensure an applied focus. Group learning approaches also challenge students in a number of ways. Teaching is based on research literature, professional experience and significant use of debate and discussion. Through discussion and through written feedback students are challenged to defend their thinking.

Assessment is an integral part of the teaching and learning process. The range of assessments indicated have been incorporated to:

- test the students' ability to integrate concepts, theories and practice;
- ascertain their learning strengths and weaknesses and continuing development needs;
- provide opportunities for formative assessment and feedback;
- expose them to a variety of assessment methods in order to promote the growth of their life-long learning skills.

The Dual-Award specified supports the University Academic Regulations and Procedures and its requirement for controlled conditions to apply to part of the assessment of every module. Forms of assessment commonly used in controlled and non-controlled conditions assessment are: invigilated timed assignments including examinations, presentations, in-class tests, portfolios of small experimental practical and written assignments, self-evaluations, individual and group projects and supervised miniprojects, practical projects, critical diaries, dissertations and work-based learning reports.

#### LEARNING RESOURCES

Students benefit from an enriched taught curriculum through high level research and engaged knowledge exchange undertaken by the staff teaching on the programme. In addition, they are taught by an experienced, international staff of media practitioners. They are also taught by expert technical

support staff. The library resources (physical and online) are excellent, having been in development since the early 1990s when UWE's media course sand continually updated to ensure that students have access to up to the minute academic and professional research publications relevant to their subject specialisms. Geographically students will benefit from learning in the centre of the South West's creative and cultural industries. In addition, students will benefit from work placement and knowledge exchange links with Bristol's local and regional media including the Bristol Evening Post (Northcliffe), BBC Bristol Television, BBC Bristol Radio, the Watershed and Arnolfini arts and media centres, the Pervasive Media Studios and the concentrated clustering of independent creative and media companies within the region.

Media production facilities at UWE have a phased programme of upgrading and co-location to meet contemporary professional standards and to replace the already extensive facilities at the St Matthias and Bower Ashton campuses. This includes industry standard studios and editing suites, potable camera, lighting and sound recording equipment, multimedia computer labs with industry standard software. TU have completed a programme of investment in their lakeside campus where 'high spec' technical facilities are available.

#### TU Lakeside Campus facilities

- Wifi (I-Xcess)
- o 23 Computer Labs
- Video Conferencing
- Software:
  - MYOB 7
    - o Simply Accounting Pro
    - o MS Office, Visio, Project
    - o SPSS
    - o EviewsScreen Capture Software
    - o Snagit
    - o Visual Studio 6
    - o Visual Studio .Net
    - E-Learning Platform
      - o Blackboard 7
      - o Elluminate

These facilities are appropriate for this programme and support the dual award.

TU have a well established library which they are developing further for the dual awards. TU and UWE have been in discussion about any additional resources that will need to be available to run the dual awards effectively. Students whilst studying at TU will have access to the UWE library resources, except where there are licensing difficulties. It is those issues that have been subject to and are continuing to be discussed with the librarians at both universities to ensure that all students have access to the full range of materials.

## STUDENT SUPPORT AND GUIDANCE

Student support is provided at UWE by all academic staff, and module leaders in particular for or all issues relating to the content and delivery of the module. Additional support and guidance is provided by Programme Managers and Year Tutors who are also responsible for ensuring both the collection of and response to student feedback using student representatives and Programme Management Committees. The University's Graduate Development Programme offers tailored student support focusing on academic study skills and employability. Further support is provided through the One University Administration, including the Programme Administrators, and Student Advisers. Where necessary, student advisers can provide timely, accurate and confidential advice on all aspects of the provision. This may include advice relating to fees, assessment arrangements, late work and extenuating circumstances procedures, option choice, timetabling, examination and progression counseling, as well as where and how to access the support provided by the University

The Global Student Support team provides information and advice as well as social events and activities to assist international students in adapting to life in the UK. These include a 'global guide' mentoring team, an additional induction week, and the provision of specific literature and language and academic writing programmes to assist with their study. Further support is provided by the Faculty's International Student Coordinator.

All students have a formal induction process to socialise them to university life and to provide them with the means to access the support that they may require during their study at UWE. We offer students regularly updated guides to university policies and procedures as well as advice on where to find further online and face to face sources of support. There are a range of central services offered to all students. These include: Accommodation services, the Health and Wellbeing Centre, for support on emotional and well being issues, the Advice and Enquiry centre for queries relating to fees and funding, and central advice and information on careers, volunteering, and internship opportunities. The university has a range of sports facilities, and libraries on each campus with study zones and assistive technology for disabled users. The Living Centre offers inclusive, pastoral care to students of all faiths.

There are also opportunities to join the Centre for Performing Arts, and an active and inclusive Student Union, which runs its own student newspaper and radio station.

Students seeking employment opportunities during their studies have access to UWE Careers consultants and are also encouraged to develop valuable skills by volunteering within the Community.

The University's Disability Resource Service offers holistic support for disabled students and can provide specialist help and advice on funding and resources. The Disability Service works with teaching staff in order to provide effective support for individuals and offers a coordination service for support workers. The service also coordinates staff development on disability issues and provides information and advice to academic, administrative and support staff, and to students.

At Taylor's University (TU), students during their study duration have access to the Learning and Academic Skills Centre (LASC):

The Learning and Academic Skills Centre provides practical assistance and support to students at TU in order to empower students to become intentional and autonomous learners. The LASC conducts study skills, information literacy, PDP, and academic integrity workshops; guest speaker series; language support classes and one-to-one consultation sessions tailored to the needs of both the programme and students. The following are the key areas in which TU provides help for its students:

#### 1. Learning Advising & Consultation

Students who encounter problems in study skills areas can consult TU's Learning Advisers for assistance on areas like university survival skills, referencing, writing research papers, and feedback on written assignments. In addition, students who experience challenges with transitioning to tertiary education such as managing pressure and coping with deadlines; getting the most out of lectures, etc. can obtain guidance and support from the Learning Advisers.

#### 2. Supporting Students with Individual and Group Presentations

Students who need help with their oral communication and interview skills can also receive help in these areas. Students can get input on how to improve their group or individual presentations. Moreover, guided (mock) interviews are also conducted to help develop confidence and skills to succeed during actual job/internship interviews.

#### 3. Resources

The Centre at TU has useful language learning resources in TU's mini, self-access language learning lab. Resources include listening and reading resources as well various language-building games and online links to grammar, vocabulary building, referencing, personality profiling and other learning-related sites. Further, contests, puzzles and activities are organized throughout the year to help students inculcate creative and critical thinking skills.

#### 4. Induction Programmes and Academic Literacy Workshops

Student support begins from the onset of orientation programmes for new students, and continues based on TU First Year Experience (FYE) framework, which is customized according to the various programme

#### needs.

The FYE workshops are offered on a continual basis covering various aspects of academic literacy skills and student development as follows:

- Study Skills workshops
- Time & Project Management
- Note-Taking and Listening Skills
- Reading Strategies
- Research and Library Skills
- Referencing & Plagiarism
- Case Study Analysis
- Learning Shape and Approaches
- Mind Mapping /Left-Right Brain Dominance
- Reflective Logs & Learning Journals

#### 5. Personal Development Planning (PDP)

The TU Centre facilitates and organizes training sessions for students to plan their personal development; record their learning and track their progress via student learning logs and portfolios. As part of TU's PDP initiative, students are exposed to goal setting methods, team dynamics, SWOT analysis, tools for understanding themselves and unlocking their potential. Help is also provided for career planning, reflecting on experiences and showcasing their achievements.

As such, the dual award students at Levels 1 and 2 receive an excellent array of student support activities which have been matched against the requirements of GDP. It is our view that they offer a greater range of support to their students than we are able to offer at UWE and as such the students are extremely well equipped to study their final year either at UWE or at TU.

Through the collaborative programme, BA (Hons) Accounting and Finance, TU are used to working with UWE in relation to ICT and their VLE. The following facilities will be available at the Taylor's Lakeside Campus to support teaching and learning:

The Teaching and Learning Centre (TLC) manages the professional development of TU academic staff in pedagogical and lab-based instructional technology trainings. In addition to providing induction courses for all new academic staff, it also organises annual teaching and learning conferences and forums to promote scholarship in teaching and learning among TU academic staff. TU works with selected academic staff to take on the role of trainers to further develop their own professional expertise in pedagogical and disciplinary training. The core function of the centre is to provide knowledge about teaching and learning issues and best practices that allow academic staff to pursue the development of their own teaching and learning skills.

TU have developed a staff training plan which can be provided at the event for further detail. This details priorities, the training budget, in-house training available (for teaching and learning, research and development, and general training) and the process for registration on TU training. It is worth noting here that the purpose of the training framework is to support the following strategies of:

- Growth
- University Status
- Teaching Excellence and Learning Outcomes
- Building Management Capabilities
- Employer of Choice.

There is an initial new staff induction course, and regular continuous professional development training. After two years of service specialist training and the opportunity to undertake a diploma in education is available for all staff.

At TU, the role of research is to complement and invigorate teaching, ensuring that teaching and consultancy carried out by TU is conducted by those engaged in relevant research. The role of research at TU remains subject, by virtue of its license to operate, to TU's role as a teaching university college and a potential teaching university. With the ambition to shortly gain full university status research has

become a far greater focus of TU's mission. Available at the validation event will be copies of the TU (Taylor's University) Annual report on research, 2008, and developing research at TUC: a Five Year Strategic Plan 2009-2013 which was done prior to the achievement of university status on September 2010. The key performance indicators which TU are using to measure their success are publications, grants awarded, postgraduate research programmes, higher degree completions by research, seminars, conferences and talks. However, it is important to note that this is also supplemented by a strong recruitment drive and increasing recognition of research contributions made by staff. The plan details TU's desire towards research intensification over the next 5 years, to support and underpin TU's strength in teaching and learning.

## Section 8: Reference points and Benchmarks

#### UWE

*University Mission and Vision* The university strategy guiding developments at Faculty level are at this link <a href="http://www1.uwe.ac.uk/aboutus/visionandmission/strategy/strateg

Subject benchmarks Curriculum content, development and progression and teaching and learning approaches within this programme are in line with QAA subject benchmark recommendations for Communication, Media, Film and Cultural Studies. These include the breadth and depth of knowledge being offered, the coherence of the programme's structure, and the use of a wide range of teaching and learning models and assessment practices.

SEEC Southern England Consortium for Credit Accumulation and Transfer Credit - Level Descriptors have been consulted in the design of the learning outcomes. These can be found at <a href="http://www.seec.org.uk/.../seec-credit-level-descriptors-2010-revised-2004">www.seec.org.uk/.../seec-credit-level-descriptors-2010-revised-2004</a>

*University teaching and learning policies:* A full description of the regulations and policies governing student learning and teaching can be found at <u>http://acreg.uwe.ac.uk/</u>

Staff research and professional expertise: All members of the Media and Journalism teaching team are engaged in research or professional practice and engage with a wide range of professional contacts and published work to inform the academic content of this programme.

*Employer interaction/feedback:* Staff are actively involved in their own practice and knowledge exchange activities with partnerships across a broad range of commercial and non-commercial organisations within the fields of journalism, media and the creative industries. We have also drawn on advice from our industry contacts in the development of this programme

#### Taylors University

#### University Teaching and Learning Policies

Taylor's Graduate Capabilities and Teaching and Learning Framework are a reference point for the BA (Hons) Mass Communications learning outcomes. This policy substantiates the following clauses in our Mission Statement:"..... the distinctive qualities of its graduates" and aim to be "...Renowned for its teaching excellence"

The diagram below illustrates how the Taylor's Graduate Capabilities and Teaching & Learning Framework both support our Mission Statement, which in turn supports our Purpose. All academic and research policies and procedures at Taylor's are to be in accordance with the focus provided by these policies.

	Purpose
	Mission
Graduate Capabilities	Teaching & Learning Framework

Taylor's Graduate Capabilities

The teaching and learning approach at Taylor's University College is focused on developing the Taylor's Graduate Capabilities in its students, capabilities that encompass the knowledge, cognitive capabilities and soft skills of our graduates. A Taylor's graduate has proven ability and is capable in the following areas Discipline-specific knowledge Sound understanding of foundational concepts and theories in subject area Cognitive capabilities Foundation and skills for lifelong learning Learns autonomously Able to acquire and manage information' Ability to comprehend a wide variety of literature Awareness of contemporary global issues Problem solving skills Defines issues of problems well Analyses problems comprehensively Allies knowledge effectively and applies theory to practice Able to arrive at workable and effective solutions Soft Skills Communication skills Ability to speak and write well Able to organize, synthesize and present information effectively Interpersonal skills Understands team dynamics, power of teams and team work Works with others in a team Able to assume leadership in small and/or big groups Intrapersonal skills Ability to manage time effectively Understands the role of personal image and professionalism at work Works independently in context of tasks to be completed Cosmopolitan thinking and intercultural competence Forms opinions and articulates views from a global perspective Awareness of and sensitivity to cross-cultural differences Technology savvy Executive keyboarding Effective use of ICT and related technologies The learning environment at Taylor's is further geared towards nurturing the Taylor's Core Values; the personal attributes of excellence, integrity, passion for work, interpersonal respect and care, openness in communication and a healthy balance between professional and personal life.

Through participation in various optional electives, including co-curricular activities, Taylor's students may also develop additional knowledge, cognitive capabilities and soft skills other than those listed. These, as well as the Taylor's graduate capabilities above, are recorded by students in the form of individual student portfolios and verified by Taylor's University College against the set of expectations for each subject, program and co-curricular activity.

#### Statutory Requirements

The benchmarking Policy of TU is to clearly identify national and international standards as well as Taylor's policy documents with which the Taylor's Quality Manual (TQM) is in compliance, with the objective of quality assurance at all levels. The benchmark documents define the scope of the quality assurance documentation delineate in the TQM. Statutory Requirements are those with which TU comply as per government regulations, while International Standards reflect international best practices in terms of quality assurance in higher education in the major global education markets from which Taylor's draws its foreign university partners. Statutory requirements are guided by the following instruments:

- (i) Malaysian Qualifications Framework (MQF)
- (ii) Code of Practice or Programme Accreditation (COPPA)
- (iii) Code of Practice for Institutional Audit (COPIA)

#### International Standards

For the purpose of international benchmarking, we integrate best practices in quality assurance in higher education from the regions from which Taylor's partner universities are drawn.

To implement the policy of compliance with the benchmark documents identified in this section, collating the information from all sources the scope of the TQM is categorized into 10 distinctive areas.

Scope		Identified from					
1	Overview and goals	MQF, COPPA, European Standard					
2	Curriculum	MQF, COPPA, COPIA, professional bodies requirements;					
		European, Australian and US Standards					
3	Intake	СОРРА					
4	Assessment	COPPA, European and Australian Standards					
5	Faculty	COPPA, European, Australian and US Standards					
6	Resources	COPPA, European, Australian and US Standards					
7	Review	COPPA, COPIA, European, Australian and US Standards					
8	Public Transparency	European Standard					
9	External QA mechanisms	COPPA, COPIA, professional bodies requirements; European,					
		Australian and US Standards					
10	Improved mechanisms	COPPA, professional bodies requirements; European,					
Australian and US Standards							

# Appendices

### Appendix 1

Summary of MQF<sup>1</sup> requirements contextualized for TQM

- 1. Identification of programme learning outcomes, developed by TU based on learning outcomes of particular fields of study, covering all components that form the programme leading to its qualification nomenclature<sup>2</sup>.
- 2. Learning outcomes for each field of study must be developed by a committee comprising representatives from all relevant parties for that field of study.
- Three levels of degrees are Bachelors, Masters and Doctoral. Additionally, TUC offers Diploma and Foundation programmes. At Bachelor level learning outcomes must show that its graduates are able to:
- Demonstrate knowledge and comprehension on fundamental principles of a field of study, acquired from advanced text books.
   Use the knowledge and comprehension through methods that indicate holders
- professionalism in employment
- 3. Argue and solve problems in their field of study
- 4. Show techniques and capabilities to search and use data to make decisions having considered social, scientific and relevant ethical issues
- 5. Communicate effectively and convey information, ideas, problems and solution to experts and non-experts
- 6. Apply team and interpersonal skills which are suitable to employment
- 7. Possess independent study skills to continue further study with a high degree of autonomy
- 4. One credit is equal to 40 hours of notional students learning time. This includes lectures, tutorials, seminars, practicals, self-study, information retrieval, research, fieldwork, and preparing for as well as sitting for examinations. The minimum credit requirement for a Bachelors degree is 120 credits.
- 5. MQF emphasizes eight domains of learning outcomes. TU curricula are focused on developing the Taylor's Graduate Capabilities. TU's programme learning outcomes are therefore in harmony with the eight MQF areas, as shown in the table below.

MQF learning outcome domain	TGC-focused outcomes	TUC	curriculum	learning
1. Knowledge	Discipline-specific knowledge			

<sup>&</sup>lt;sup>1</sup> Malaysian Qualifications Agency (MQA). 2007. Malaysian Qualifications Framework: Point of Reference and Joint Understanding of Higher Education Qualifications in Malaysia. Petaling Jaya: MQA, Ministry of Higher Education Malaysia
<sup>2</sup> Table showing MQF Programme Nomenclature

Programme with:	Nomenclature	Example
One main area only	Named according to its area	Bachelor of Nursing
At least 25% specialization in main field	Specialisation indicated in brackets	Bachelor of Computer Science (Programming)
Fundamentals of two main fields in 50:50 percentage (double major)	Named using the connecter AND	Bachelor of Economics and Political Science
At least 25% component in other than main field of study (major- minor)	Named using WITH	Bachelor of Economics with Mathematics

	Sound understanding of foundational concepts and theories in subject area
2. Practical skills	Technology savvy Executive keyboarding Effective use of ICT and related technologies
3. Social skills and responsibilities	Foundations and skills for lifelong learning Awareness of contemporary global issues Cosmopolitan thinking and intercultural competence Awareness of and sensitivity to cross- cultural differences
4. Values, attitudes and professionalism	Intrapersonal skills Ability to manage time effectively Understands the role of personal image and professionalism at work The learning environment at Taylor's is further geared towards nurturing the Taylor's Core Values; the personal attributes of excellence integrity, passion for work, interpersona respect and care, openness in communication and a healthy balance between professional and personal life.
5. Communication, leadership and team skills	Communication skills Ability to speak and write well Able to organize, synthesize and presen- information effectively Interpersonal skills Understands team dynamics, power or teams and teamwork Works with others in a team Able to assume leadership in small and/or big groups
6. Problem solving and scientific skills	Problem-solving skills Defines issues or problems well Analyses problems comprehensively Applies knowledge effectively and applies theory to practice Able to arrive at workable and effective solutions
7. Information management and lifelong learning skills	Foundations and skills for lifelong learning Learns autonomously Able to acquire and manage information Ability to comprehend a wide variety o literature
8. Management and entrepreneurial skills	Interpersonal skills Understands team dynamics, power of teams and teamwork Works with others in a team Able to assume leadership in small and/of big groups Intrapersonal skills Works independently in context of tasks to be completed Cosmopolitan thinking and intercultural competence Forms opinions and articulates views from a global perspective Foundations and skills for lifelong learning Able to acquire and manage information

#### Appendix 2

Summary of COPPA<sup>3</sup> requirements contextualized for TQM

- 1. All qualifications offered in Malaysia must establish their level vis-à-vis the MQF.
- Quality assurance is via accreditation of progammes and qualifications and audit of institutions. COPPA refers specifically to description, content and delivery of a particular programme.
- 3. Provisional accreditation means the programme has fulfilled minimum requirements to be offered and is seeking approval by MOHE. Full accreditation denotes that a programme has met all the criteria and standards set for that purpose and in compliance with the MQF. The quality evaluation process covers the nine areas listed below, each with its own quality standards and two levels of criteria: benchmarked standards and enhanced standards.
  - 1. Vision, mission, educational goals and learning outcomes;
  - 2. Curriculum design and delivery;
  - 3. Assessment of students;
  - 4. Student selection and support services;
  - 5. Academic staff;
  - 6. Educational resources;
  - 7. Programme monitoring and review;
  - 8. Leadership, governance and administration; and
  - 9. Continual quality improvement.
- 4. Evaluation for Provisional Accreditation is conducted by MQA's Panel of Assessors (POA) who assess the nine areas above and may conduct an optional site visit. Their report is used by the Higher Education Provider (in our case TUC) to seek approval from the MOHE to offer the programme, and, on obtaining it, to commence the programme.
- 5. Evaluation for Full Accreditation is by MQA's POA through external and independent assessment of the Programme Information and Self-Review Report submitted by TUC, and includes a site visit to validate and verify the information provided. 3-yearly Programme Maintenance Audits ensure the maintenance and enhancement of programmes that have been accredited.
- Programmes are accredited when they are fully compliant with MQA's benchmarked standards. Enhanced standards are provided for continual improvement. (COPPA, p12-37). The documentation required is described in COPPA, p39ff and relevant process flowcharts are in COPPA p134-140.

#### Appendix 3

Summary of COPIA<sup>4</sup> requirements contextualized for TQM

- 1. COPIA utilises the same nine areas of evaluation for quality assurance as COPPA, but from the perspective of institutional policies, processes and practices across the institution. Its benchmarked and enhanced standards are given in COPIA p8-27.
- 2. Institutions are required to conduct their own internal quality audit, known as self-review. Guidelines for this are given in COPIA p29-44.
- 3. The MQA will conduct an external institutional audit. Guidelines are in COPIA p45-54.
- 4. All relevant process flowcharts are in COPIA p80-84.

<sup>&</sup>lt;sup>3</sup> Malaysian Qualifications Agency (MQA). 2008. *Code of Practice for Programme Accrediation*. Petaling Jaya: MQA, Ministry of Higher Education Malaysia

<sup>&</sup>lt;sup>4</sup> Malaysian Qualifications Agency (MQA). 2008. Code of Practice for Institutional Audit. Petaling Jaya: MQA, Ministry of Higher Education Malaysia

Appendix 4: Structure diagram for Dual Degree:

BA (Hons) Journalism and Public Relations Taylor's University (TU) B Mass Communication (Public Relations, Public Relations and Marketing, Public Relations and Events Management) Level 1/Semesters 1&2

		TU: B PUBLIC RE		ONS) JOURNALISM AND PUBLIC ONS AND MARKETINGR, PUBLIC		NTS MANAGEMENT.	
UWE	Com			Communication Skills Newsgathering		Journalism Fieldwork UACAKA-30-1	Journalism and Society UACAKJ-15-1
TU	B Commu B Principle E Intre Interna E Promo	Principles MC 2514 nication Theory MC1144 es of Marketing BUF2304 oduction to tional Business BUS2514 otional Writing MC 2524	Innovative Media BMC 1314 Illustration and Visual Narrative CDD 1414 Critical and Creative Thinking BMC 1134	Media Writing BMC 1154 Critical and Creative Thinking BMC 1134 Intercultural communication BMC 1124 Photography BMC1164	Intercultural communication BMC 1124 Media Writing BMC 1154 Critical and Creative Thinking BMC 1134 Intercultural communication BMC 1124 Photography BMC1164	Intro to Mass Communication BMC 1114 Communication Theory BMC1144 Visual Communication BMC 1324 Media Writing BMC 1154 Critical and Creative Thinking BMC 1134 Intercultural communication BMC 1124	

## LEVEL-2/SEMESTERS 3&4

	UWE BA (HONS) JOURNALISM + PUBLIC RELATIONS TU B MASS COMMUNICATION (PR )									
	Compulsory	Compulsory	Compulsory	Options UWE	Minor Pathways TU					
UWE	Visual Journalism UACPRN-30-2	Reputation Management UACAH4-30-2	Web Media UACPAR-30-2	Exploring Creative Advertising Processes UADAH3-30-2	Advertising Minor					
	Communication Research Fundamentals BMC 2114BMC2514Broadcasting Principles BMC2614Crisis Manager BMC2544Audience Studies BMC2634Financial P BMC3514Audience Studies BMC2634Internation Public Relation	PR Principles BMC2514 Publicity and		Photomedia UACPAU-30-2	Journalism Minor					
TU		Media Relations BMC2534 Crisis Management	Interactive Media BMC 2314	Screen Media UACA9B-30-2	Broadcasting Minor					
		BMC2544 Financial PR BMC3514 International Public Relations BMC3524	E-marketing BMC2155	See Minors Chart for details						

	UWE BA (HONS) JOURNALISM + PUBLIC RELATIONS TU B MASS COMMUNICATION (PR AND MARKETING)									
	Compulsory	Compulsory UWE only	Compulsory	Compulsory TU only	Compulsory TU only	Options UWE Compulsory TU				
UWE	Visual Journalism UACPRN-30-2	Reputation Management UACAH4-30-2	Web Media UACPAR-30-2	Media Campaigns and Activism UACAHG-15-3	Copywriting UACAHH-15-3	Exploring Creative Advertising Processes UADAH3-30-2				
TU	Communicatio n Research Fundamentals BMC 2114 Broadcasting Principles BMC2614 Audience Studies BMC2634	PR Principles BMC2514 Crisis Management BMC2544 Financial PR BMC3514 International Public Relations BMC3524	Interactive Media BMC 2314 E-marketing BMC2155	Publicity and Media Relations BMC2534 Promotional Management BMC2914	Promotional Writing BMC 2524	Consumer Behaviour BUS2344				

OR

	UWE BA (HONS) JOURNALISM + PUBLIC RELATIONS TU B MASS COMMUNICATION (PR AND EVENTS MANAGEMENT)									
	Compulsory	Compulsory	Compulsory	Compulsory TU	Optional UWE	Optional UWE				
UWE	Visual Journalism UACPRN-30-2	Reputation Management UACAH4-30-2	Web Media UACPAR-30-2	Cultural Production: Exhibitions and Events UACAJF-30-2	Exploring Creative Advertising Processes UADAH3-30-2	Photomedia UACPAU-30-2				
TU	Communication Research Fundamentals BMC 2114 Broadcasting Principles BMC2614 Audience Studies BMC2634	PR Principles BMC2514 Publicity and Media Relations BMC2534 Crisis Management BMC2544 Financial PR BMC3514 International Public Relations BMC3524	Interactive Media BMC 2314 E-marketing BMC2155	Introduction to Events and Meetings HTM1933 Events Operation HTM2723 Design for Events HTM1973 Entertainment Management HTM2703 Exhibition Management HTM2712 Special Events and Festivals HTM3702						

## LEVEL 3/ SEMESTERS 5&6

	UWE BA (HONS) JOURNALISM + PUBLIC RELATIONS TU B MASS COMMUNICATION (PR )							
	Compulsory	Compulsory	Compulsory	Optional UWE Compulsory TU	Optional UWE	Optional UWE	Options UWE	Minor Pathways TU
UWE	PR Practices and Strategies UACAHN-30-3	Media Law & Ethics UACAHF-15-3	Journalism Futures UACAH5-15-3	Work Experience UACPMN-30-3	Media Campaigns and Activism UACAHG-15-3	Copywriting UACAHH-15-3	Production Project (Journalism& PR) UACAHT-30-3	Journalism Minor
	Services Marketing BUS2314 Direct Marketing	Media Law & Ethics BMC 3113	Reporting for New Media BMC3734	Internship BMC 3916 Professional Media Workshop BMC 3925 Public Relations	Publicity and Media Relations BMC2534 Public Relations Consultancy	Promotional Writing BMC 2524 Public Relations Consultancy BMC3536	Creative Advertising Design UADAJ7-30-2	Advertising Minor
TU	BUS2334 Issues in Marketing BMC3934						Visual Journalism UACPRN-30-2 (TU only)	Broadcasting Minor
	Relationship Marketing BMC2923 E-Marketing BMC2155	Cons	Consultancy BMC3536	BMC3536	BINESSSO	See Minor Pathw	ay Chart for details	

UWE BA (HONS) JOURNALISM + PUBLIC RELATIONS
TU B MASS COMMUNICATION (PR AND MARKETING)

	Compulsory	Compulsory	Compulsory	Option UWE Compulsory TU	Compulsory TU only	Optional UWE	Optional UWE
UWE	PR Practices and Strategies UACAHN-30-3	Media Law & Ethics UACAHF-15-3	Journalism Futures UACAH5-15-3	Work Experience UACPMN-30-3	Reputation Management UACAH4-30-2	Media Campaigns and Activism UACAHG-15-3	Copywriting UACAHH-15-3
TU	Services Marketing BUS2314 Direct Marketing BUS2334 Issues in Marketing BMC3934 Relationship Marketing BMC2923 E-Marketing BMC2155	Media Law & Ethics BMC 3113	Reporting for New Media BMC3734	Internship BMC 3916 Professional Media Workshop BMC 3925	PR Principles BMC2514 Publicity and Media Relations BMC2534 Crisis Management BMC2544 Financial PR BMC3514 International Public Relations BMC3524	Publicity and Media Relations BMC2534	Promotional Writing BMC 2524 Public Relations Consultancy BMC3536

## **TU MINORS**

## **Minor: Journalism**

UWE	Photomedia UACPAU-30-2	Production Project (Journalism and Public Relations) UACAHT-30-3
TU	Photo Journalism BMC 2714	Digital Storytelling & Production BMC 3424 Print News Reporting BMC 3714 Creative Writing BMC 3724 Newspaper & Magazine Production BMC 3744 Reporting for New Media BMC 3734

# Minor: Broadcasting

UWE	Screen Media UACA9B-30-2	Visual Journalism UACPRN-30-2	
	Broadcasting Principles BMC 2614	Broadcasting Principles BMC2614	
TU	Audience Studies BMC 2634	Writing for Broadcast BMC 2624	
	Film Studies BMC 2654	Radio and TV Production BMC 2644	

## Minor: Advertising

UWE	Exploring Creative Advertising Processes UADAH3-30-2	Creative Advertising Design UADAJ7-30-2
TU	Promotional Writing BMC 2524 Consumer Behaviour BUS 2344 Media Strategy BMC 3414 Brand Management BMC 3425 Advertising Campaign BMC 3436	Advertising Principles, BMC 2414 Creative Copywriting, BMC 2434 Creative Concept and Visualisation, BMC 2424 Advertising Design and Execution BMC 2444

## **Minor: Public Relations**

UWE	Reputation Management UACAH4-30-2	Media Campaigns and Activism UACAHG-15-3	Copywriting UACAHH-15- 3
TU	PR Principles BMC2514 Publicity and Media Relations BMC2534 Crisis Management BMC2544 Financial PR BMC3514 International Public Relations BMC3524	Publicity and Media Relations BMC2534 Public Relations Consultancy BMC3536	Promotional Writing BMC2524 Public Relations Consultancy BMC3536