



## **Programme Specification**

### **Career Development [Sep][DL][DL][1.5yrs]**

Version: 2021-22, v1.0, 07 Jun 2021

#### **Contents**

<b>Programme Specification</b> .....	<b>1</b>
<b>Section 1: Key Programme Details</b> .....	<b>2</b>
Part A: Programme Information .....	2
<b>Section 2: Programme Overview, Aims and Learning Outcomes</b> .....	<b>3</b>
Part A: Programme Overview, Aims and Learning Outcomes .....	3
Part B: Programme Structure.....	7
Part C: Higher Education Achievement Record (HEAR) Synopsis .....	7
Part D: External Reference Points and Benchmarks .....	8
Part E: Regulations .....	8

## Section 1: Key Programme Details

### Part A: Programme Information

**Programme title:** Career Development [Sep][DL][DL][1.5yrs]

**Highest award:** PGDip Career Development

**Interim award:** PGCert Career Development

**Awarding institution:** UWE Bristol

**Affiliated institutions:** Not applicable

**Teaching institutions:** UWE Bristol

**Study abroad:** No

**Year abroad:** No

**Sandwich year:** No

**Credit recognition:** No

**Department responsible for the programme:** ACE Dept of Education and Childhood, Faculty of Arts Creative Industries & Education

**Contributing departments:** Not applicable

**Professional, statutory or regulatory bodies:**

Career Development Institute (CDI)

**Apprenticeship:** Not applicable

**Mode of delivery:** Distance without attendance

**Entry requirements:** For the current entry requirements see the UWE public website

**For implementation from:** 01 September 2021

**Programme code:** L55A62-SEP-DL-DL-L55A62

## Section 2: Programme Overview, Aims and Learning Outcomes

### Part A: Programme Overview, Aims and Learning Outcomes

**Overview:** This Level 7 part-time programme aims to provide a comprehensive understanding and application of contemporary career development practice, and to equip participants with the professional practitioner skills that are recognised by the career development profession.

The Postgraduate Diploma builds on prior learning and meets the academic standards for the CDI-awarded Qualification in Career Development.

As well as developing a critical awareness of contemporary and ethical issues related to career development, the programme aims to provide participants with theoretical perspectives and practical models and techniques to enable them to provide career guidance and support their clients' needs related to career development, career decision-making and career planning.

The programme includes two unique features not found explicitly in other comparable programmes: how to design and deliver career and enterprise activities to large groups of learners, addressing the need to develop better informed and more confident learning and teaching skills; and how to design and deliver enterprise education, reflecting the need for career development practitioners to have a stronger understanding of enterprise, both as a future-proofing skill-set in demand by employers, and as a viable employment option in a modern economy.

The programme provides an opportunity for participants to additionally register with the Career Development Institute (CDI) and work towards achieving the CDI-awarded Qualification in Career Development (QCD) alongside the Postgraduate Diploma. The QCD is a separate professional qualification for career development practitioners which is awarded by the CDI upon successful completion of a Professional Report and when 120 credits have been achieved from a suitable Postgraduate Diploma. (The QCD Professional Report is an online record of

separate, additional, work-based skills assessments which meet the requirements for the QCD.) The academic assessments from the Postgraduate Diploma may be included in the QCD Professional Report to demonstrate underpinning knowledge and understanding.

The programme is also available to participants who are not registered for the QCD, as the programme has been designed to incorporate the skills required for guidance practice and delivery of career-related learning underpinned by academic reasoning, although the practical skills are not formally assessed within the academic assessments. Therefore, the programme is most suitable for those who are already employed in a career development role and have access to clients for individual careers guidance and have the opportunity to deliver career-related learning to groups. However, the programme may also appeal to those who are aspiring to enter the field of career development and wish to gain a postgraduate qualification in career development which incorporates some skills practice within an academic programme.

**Educational Aims:** The Postgraduate Diploma builds on the learning at Postgraduate Certificate level and aims to deepen and apply understanding of career development theory, frameworks for practice and relevant policy and legislation to inform professional practice.

The programme aims to develop knowledge, understanding and application of:

professional career guidance skills underpinned by relevant contemporary theory and the CDI Code of Ethics to meet the career development needs of clients in a range of contexts;

principles and theory related to the practice of delivering inclusive, engaging and developmental careers education, information, advice and guidance to individuals and groups;

contemporary policy issues for career development in respect of education, employment and training options within a changing UK and international landscape.

and foster in participants an enquiring approach and an ability to:

evaluate the impact of career education, information, advice and guidance for groups and individuals ;

develop an ethical, reflective and research-informed approach to career development practice;

embrace digital technology to create safe, yet stimulating environments for career guidance and career-related learning;

adapt to a range of contexts and apply practice to a different client groups;

reflect on practice and identify continuing professional development and personal development needs.

### **Programme Learning Outcomes:**

#### **Programme Learning Outcomes**

PO1. Postgraduate Certificate

Critically evaluate theory related to career and enterprise development to inform practice

PO2. Postgraduate Certificate

Evaluate own values and beliefs and their impact on own practice

PO3. Postgraduate Certificate

Critically review, organise and use labour and career-related information in order to best support the needs of clients appropriate to context

PO4. Postgraduate Certificate

Apply appropriate theory to help clients to access, interpret and utilise information relating to employment, education and training options

PO5. Postgraduate Certificate

Conduct client-focused career-related interactions with a range of individuals

PO6. Postgraduate Certificate

Design and deliver career-related learning activities in groups with a range of clients

PO7. Postgraduate Certificate

Interpret and apply within their own context the principles, scope and practice of referral

PO8. Postgraduate Certificate

Appraise own professional practice and plan for continuing professional development

PO9. Postgraduate Diploma

Conduct inclusive client-focussed career guidance interviews based on a comprehensive understanding of relevant models and theory;

PO1 0. Postgraduate Diploma

Plan, design and deliver inclusive career-related learning activities to large and small groups, based on relevant theories of learning and teaching;

PO1 1. Postgraduate Diploma

Justify and explain social mobility and social justice within a changing UK and international context.

PO1 2. Postgraduate Diploma

Critically appraise own role, including personal values, unconscious bias and ethical issues in promoting the value of career development

PO1 3. Postgraduate Diploma

Critically reflect on the scope of different careers and enterprise models, and their applications within a changing UK and international landscape

PO1 4. Postgraduate Diploma

Critically review and evaluate the use of professional networks and partnership working.

**Part B: Programme Structure****Year 1**

The student must take 90 credits from the modules in Year 1.

**Year 1 Compulsory Modules**

The student must take 90 credits from the modules in Compulsory Modules.

<b>Module Code</b>	<b>Module Title</b>	<b>Credit</b>
UTLGXA-30-M	Career Guidance Theory and Practice 2021-22	30
UTLGVQ-30-M	Careers and Enterprise in Practice 2021-22	30
UTLGVP-30-M	Frameworks for Career and Enterprise Development 2021-22	30

**Year 2**

The student must take 30 credits from the modules in Year 2.

**Year 2 Compulsory Modules**

The student must take 30 credits from the modules in Compulsory Modules.

<b>Module Code</b>	<b>Module Title</b>	<b>Credit</b>
UTLGXB-30-M	Careers and Enterprise in Context 2022-23	30

**Part C: Higher Education Achievement Record (HEAR) Synopsis**

Completion of this practice-oriented programme, which is approved by the CDI (subject to validation) means that graduates are equipped with personal skills and professional competencies, underpinned by research-informed academic knowledge and understanding. With a focus on appraising and further developing their own professional practice, this programme provides graduates with the opportunity to seek professional futures where they may have a positive impact on the lives of others. In keeping with the UWE 2030 strategy, the programme prepares graduates to be ambitious, collaborative, innovative, inclusive and enterprising in their mind-set, ready and able to face future challenges and seek innovative solutions.

**Part D: External Reference Points and Benchmarks**

In the absence of a QAA Subject Benchmark Statement for Career Development, we have chosen to align the learning outcomes to the current National Occupational Standards for Career Development, as maintained by the CDI, and also to the learning outcomes for the CDI-awarded Qualification in Career Development. The QCD learning outcomes also align with the 'Blueprint for Professional Roles in the Career Development Sector.'

**Part E: Regulations**

Approved to UWE Academic Regulations and Procedures.