

Section 1: Basic Data

Awarding institution/body: **UWE**

Teaching institution: **UWE**

Faculty responsible for programme: **FBE**

Programme accredited by: **CIH**

Highest award title: **BA (Hons) Housing Policy and Management**

Default award title:

Diploma in Professional Studies Housing Policy and Management (part-time students only)

Interim award title: **DipHE/CertHE Housing Policy Management
HNC Housing (PT students only)
BA Built and Natural Environments**

Modular scheme title: **Undergraduate Modular Scheme**

UCAS codes: **K472**

QAA subject benchmarking group(s): **Town & Country Planning**

Valid until:

Valid from: **September 2001**

Authorised by: **UG Modular Scheme Director** Date:

Version code: **3**

Version year: **2005**

Section 2: Educational aims of the programme

For the HNC

1. To develop students' relevant knowledge and understanding, skills, competences and experiences, in order to prepare them for entry to careers in this professional area
2. To develop in students the capacity to contribute to the promotion of community regeneration and neighbourhood management
3. To introduce students to the idea that housing solutions require an integrated approach that takes into account not only the need to find technical solutions to housing problems but also the wider economic, political and environmental consequences of housing decisions
4. To develop in students the ability to recognise and respond to the values needs and interests of different individuals and groups
5. To promote life-long learning by equipping students with research, evaluation communication and planning skills.
6. To provide a coherent course of study that fulfils the educational requirements of the Chartered Institute of Housing
7. To encourage and develop a commitment to best practice in matters relating to equal opportunities.

Additional aims for the Diploma

8. To provide a programme of studies which will develop students' abilities to apply theory and concepts to the analysis of and decision making in relation to issues relating to housing management, development and neighbourhood management.
9. To provide a stimulating and supportive learning environment that will develop creativity and the ability to innovate in order to realise the opportunities presented by changing and unfamiliar situations.

Additional Aims for the Degree

10. To evaluate and question the extent and nature of the political and economic constraints within which the public and private sectors operate.

11. To develop a particular interest in and understanding of a specific field related to housing management practice.

12. To initiate and undertake a research project in the area of housing policy or practice.

Additional Aims for the Sandwich Award

Students on a sandwich Award take a one-year placement normally in their third year, following the achievement of a specified amount of credit at level 1 and 2. The key aims of the placement are to enrich course activities, and to assist students to appreciate the practical relevance of the course in general and to allow them to fulfil the requirements for membership of the Chartered Institute of Housing.

Section 3: Learning outcomes of the programme

A: Knowledge and understanding

By the end of the programme, the student should be able:

For the HNC:

1. To demonstrate an awareness of the evolution of theories and philosophies underpinning housing provision, management exchange use, renewal and disposal
2. To have an outline knowledge of the working of the law in relation to housing
3. To have acquired an outline knowledge of a wide range of housing issues including the political, social and ethical context within which housing operates and be able to apply their knowledge to understand a range of housing problems in the development and management of housing.
4. To demonstrate knowledge of the issues affecting housing and communities across the UK and how participation has evolved.
5. To demonstrate an awareness of value for money, equal opportunity and inclusion issues.
6. To have a knowledge of the principles of community action and of opportunities for involvement in improvement programmes and management processes.

Additionally for the Degree/Diploma:

- 7) To show an awareness of the changing context of housing policy and practice including current policy issues such as sustainability
- 8) To appreciate the governmental, institutional, regulatory and administrative contexts within which housing policy and practice have to operate.
- 9) To demonstrate an understanding of the business and financial framework within which housing management operates.
- 10) To identify the inter-relationships between housing policy and other areas of concern.
- 11) Demonstrate an awareness of the importance of inter-organisational working and the factors affecting its successful implementation.
- 12) To demonstrate an awareness of how housing relates to the other built environment professions, including an understanding of environmental and social sustainability
- 13) To demonstrate a depth of knowledge in a wide range of housing issues, including the political, social and ethical context within which housing operates and be able to apply their knowledge to resolve a range of housing problems in the development and management of housing

Teaching/learning methods and strategies

These outcomes will be achieved through lectures that will be supported by tutorials, seminars, studios and directed reading. Learning materials will also be available on the FBWeb including handouts, formative work, and access to electronic journals.

For part-time students in relevant employment or working with voluntary organisations, study for the HNC modules will be based on the FLIC system of on-line learning combined with college based workshops. Sign off exercises will be required to demonstrate learning following each of the topics.

Formative work will be embedded within most modules (see assessment). Students' learning will be supported through a variety of formats which will encourage them to prepare and reflect before undertaking summative assessments; essay plans, computer exercises, action plans, stage presentations and peer review for example.

Assessment

Testing of knowledge and understanding is through appropriate forms of assessed coursework and written examinations, both seen and unseen. Assessed coursework includes essays, case studies, development projects, reports and presentations.

B: Intellectual skills

By the end of the programme, the student should be able:

For the HNC:

1. To demonstrate an ability to draw deductions from their experiences and connect them with the knowledge and understanding gained on the course.
2. Cogently to argue a point of view both verbally and in writing.
3. To demonstrate a critical attitude towards accepted beliefs and practices.
4. To apply knowledge and understanding of issues acquired in the course to their work activities including knowledge of good practice.

And additionally for the Degree/Diploma

- 5) To research topics that relate to housing in its wider social, political and environmental context and apply and integrate this knowledge to the solutions of a range of housing related problems.
- 6) To adopt a deep approach to learning that encourages them to apply their knowledge and skills in a range of complex professional situations.
- 7) To recognise the vital role of value judgements in policy development and practice.
- 8) To form judgements based on an evaluation of evidence and balancing the requirements of present and future housing providers, users and other stakeholders.
- 9) To analyse a range of housing-related problems and draw on their knowledge and skills to develop solutions to these
- 10) To demonstrate an ability to analyse complex situations.
- 11) To write and debate critically and coherently, using appropriate evidence and theoretical perspectives.

Teaching/learning methods and strategies

Intellectual skills are developed systematically through the course structure. Modules at level 1 address fundamental principles and concepts associated mainly with broad built environment as well as housing-specialist themes. These are largely developed by means of lectures, tutorials and group projects.

For part-time students on the 'experience-based' routeway, intellectual skills will be developed through activities undertaken in the workshops, requiring them to reflect on their practice experience and apply their knowledge. This will be complemented by on-line tutoring.

Modules at level 2 address issues of practice and application. Students therefore have to apply their knowledge to new situations. Work undertaken will need to respond to a correctly interpreted brief, require appropriate research, analysis and recommendation. Level 2 also includes a field course which encourages students to develop their intellectual skills.

Modules at level 3 are client-focused and bring together previous learning across a range subject areas. They build on themes studied at level two and put practical subjects into wider theoretical and policy contexts.

Assessment

Research skills are developed in the level 2 inter-professional modules as well as other coursework and project-based assignments based upon examples of housing practice. Critical evaluation of relevant evidence is a recurring theme in providing sound advice to real life scenarios.

Team-based assessments occur within the inter-professional issues module and the housing forum module and these require students to use judgement and to balance differing views and interests.

The dissertation provides the opposite scenario where students are able to pursue a totally individual piece of research and display their intellectual skills, including problem formulation, the development of research methodology and implementation, analysis and integration of material as a basis of the conclusion.

Intellectual skills of reflection, analysis and application are also tested by examinations, assignments and project-based assessments.

C: Subject, Professional and Practical Skills

By the end of the programme, the student should be able:

For the HNC:

1. To utilise knowledge, ideas and skills in the context of their activities to become more effective in practice
2. To plan a participation strategy and identify ways of sustaining participation
3. To recognise and respond appropriately to the values, needs and interests of different individuals and groups
4. To observe, record and use information from a variety of sources to inform their decision making.

Additionally for the Degree/Diploma

- 5) To undertake a literature review.
- 6) To research topics in depth, employing a wide range of sources including the Internet.
- 7) To make informed judgements in respect of ethical values, both at the level of responsibility of the professional to the client, and in the wider social, political and environmental context.

Teaching/learning methods and strategies

At level 1, a number of practice-based skills are developed based upon reading and reflection, particularly for students with relevant experience.

Most of the practice-based skills however are developed through level 2 modules and are necessary to engage effectively in the level 3 modules that follow. Most of the skills listed are developed through practical tasks. Students on the sandwich award undertake a placement in a housing organisation, which gives them the opportunity of gaining practical experience of skills acquired in years 1 and 2.

Formative work enables students to become practiced in these skills prior to summative assessments.

Assessment

These skills are assessed through the reflective report at level 1 and practice-based assignments set in level 2 modules. These modules are then a necessary pre-requisite to effectively engaging in level 3 modules that follow.

D: Transferable skills and other attributes

By the end of the programme, the student should be able:

For the HNC:

1. To develop those personal and inter-personal skills to become effective enablers and/or participating agents.
2. To demonstrate a facility with the use of ICT, including the web, email etc. as required for the completion of assignments and topics
3. To present ideas and information to others in formal and semi-formal settings
4. To demonstrate clear verbal and written communication skills
5. To manage their own learning including an ability to engage in deep learning.

Additionally for the Degree/Diploma

6. To be able to make effective use of numerical data including performing simple statistical analysis.
7. To communicate clearly and confidently, including working with other members of a multi-disciplinary team and to respect and understand other perspectives

Teaching/learning methods and strategies

Students will normally have developed basic transferable skills before starting the programme. However these skills are further developed through modules such as Information Management (1 and 2) and the Inter-professional modules. For students on the experience-based modules, many skills will be developed through the on-line learning and reinforced through workshop activities.

At level 2, many of the skills will also be reinforced through the core housing modules which require students to use word processing, to make presentations and to communicate and debate their views within a group.

Students are given the opportunity to undertake formative work to practise their skills development before summative assessment takes place.

Assessment

Many of these skills will be assessed by requiring students to demonstrate their competence - for example, IT through a computer based assessment, presentations through a programme of seminars within Processes of Development and team working within the Inter-professional Development Project. Other transferable skills are assessed through the conference organised by the students associated with the Field course.

Section 4: Programme structure

FIGURE 1: AWARD STRUCTURE DIAGRAM

BA (HONS) HOUSING POLICY & MANAGEMENT

Recommended Routeway for FT Students

YEAR 1

SEM 1	Economy Society & the Built Environment UBIL73-20-1	Introduction to Law & Housing Practice UBHLE6-20-1	Sustainable Communities UBPL37-20-1	Building Construction UBLL79-20-1	The Making of Place UBPLHD-20-1	Process of Develop- ment UBIL75-10-1	Information Management A UBIL74-10-1
SEM 2							

YEAR 2

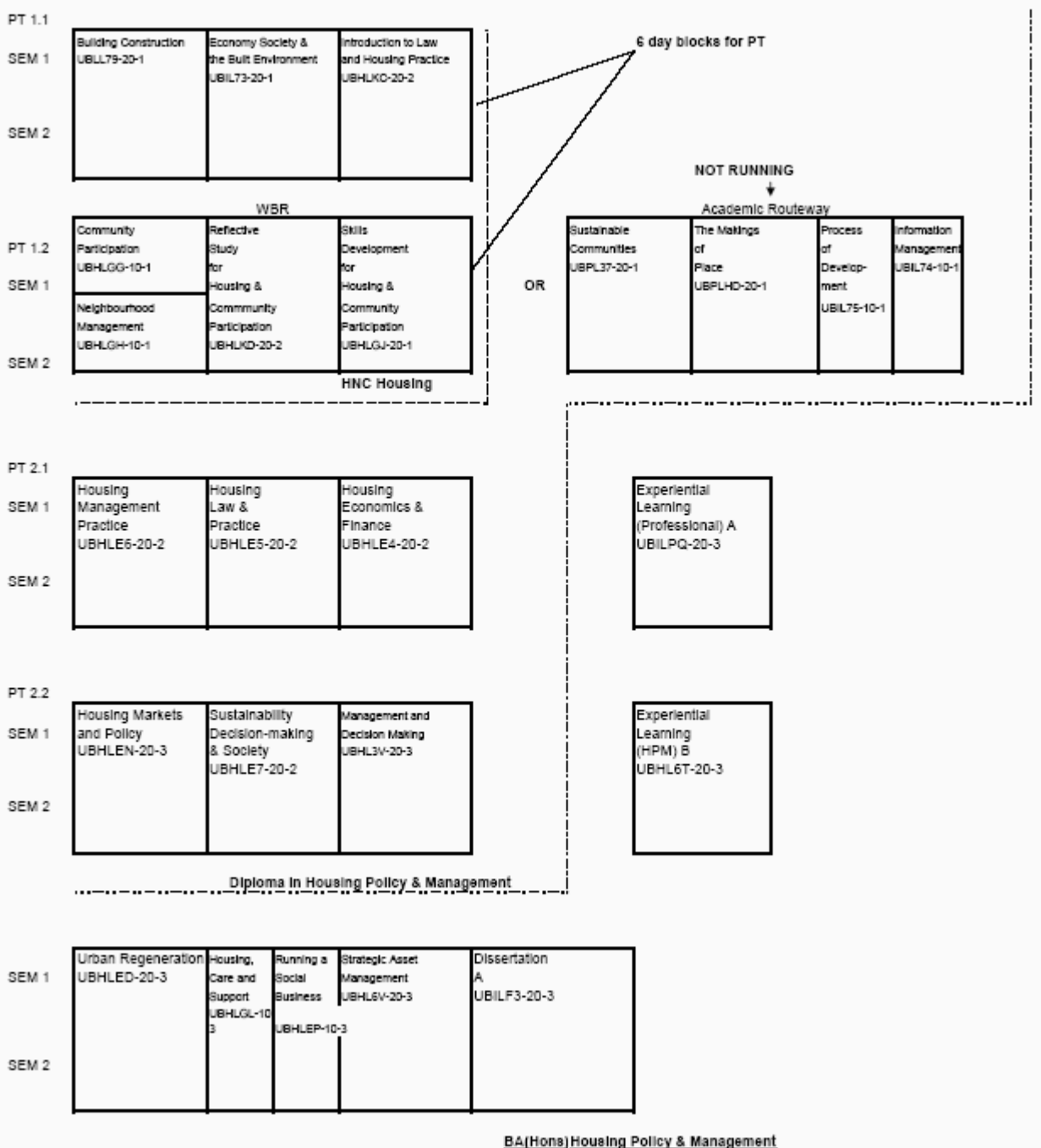
SEM 1	Housing Management Practice UBHLE6-20-2	Housing Law & Practice UBHLE5-20-2	Housing Economics & Finance UBHLE4-20-2	Sustainability Decision Making & Society UBHLE7-20-2	Shared Elective	Housing, Care and Support UBHLEGL-10-3	
SEM 2					Shared Elective		Inter-professional Development Project UBIL76-10-2

OPTIONAL PLACEMENT

YEAR 3

SEM 1	Dissertation A UBILF3-20-3	Strategic Asset Management UBHLE6V-20-3	Management and Decision Making UBHL3V-20-3	Housing Markets and Policy UBHLEN-20-3	Urban Regeneration UBHLED-20-3	Running a Social Business UBHLEP-10-3	Inter-disciplinary Issues UBIL4N-10-3
SEM 2							

Recommended Routeway for Part Time Day Release Students



Level 1 modules concentrate on providing an introduction to the housing system and development, and on developing students' understanding of the basic concepts and principles in related fields of study. The subject matter reflects the diverse range of factors - technological, economic, social, demographic, political, legal and aesthetic - that affect the production and consumption of housing.

Level 2 modules place strong emphasis on application and housing practice and allow students without relevant experience to meet the learning outcomes relating to practice as well as further to develop the practice-based knowledge and skills for students with relevant experience. Students examine a wide range of practical issues including housing management, legislation pertinent to housing, and a cross-tenure analysis of housing finance. They also contribute to the organisation of a conference based around a residential field week.

Level 3 modules concentrate on strategy, housing policy and analysis and a greater measure of critical enquiry, reflection and professional judgement is expected in all assessed work. The final year also includes the opportunity to specialise in either Property Development or Urban Regeneration.

Students may study this programme on a full-time basis and also over five years on a day-release basis. Part-time students may exit after two years with an HNC, four years with a Diploma in Housing Policy and Management.

The programme also includes an optional placement.

HNC Housing

Part-time students in relevant employment or involved in housing on a voluntary basis may elect to take an alternative 60 credit routeway which integrates their experience with academic learning. Students who successfully complete this routeway plus the modules specified for year 1.2 of the PT routeway will be eligible for the award of an HNC in Housing.

Diploma in Housing Policy and Management

Students who have successfully completed the HNC or equivalent modules and who complete a further two years of part-time study may be awarded the Diploma in Housing Policy and Management which is recognised for professional membership by the Chartered Institute of Housing.

Core modules	Optional modules	Target Award																																				
<table><tr><td>Level 1</td></tr><tr><td>UBLL79-20-1: Building Construction (20)</td></tr><tr><td>UBIL73-20-1: Economy, Society and the Built Environment (20)</td></tr><tr><td>Level 2</td></tr><tr><td>UBHLE4-20-2: Housing Economics and Finance (20)</td></tr><tr><td>UBHLE5-20-2: Housing Law and Practice (20)</td></tr><tr><td>UBHLE6-20-2: Housing Management Practice (20)</td></tr><tr><td>UBHLE7-20-2: Sustainability, Decision-Making and Society (20)</td></tr><tr><td>Level 3</td></tr><tr><td>UBILF3-20-3: Dissertation A (20)</td></tr><tr><td>UBHLEN-20-3: Housing Markets and Policy (20)</td></tr><tr><td>UBHLGL-10-3: Housing, Care and Support (10)</td></tr><tr><td>UBHL3V-20-3: Management and Decision-Making (20)</td></tr><tr><td>UBHLEP-10-3: Running a Social Business (10)</td></tr><tr><td>UBHL6V-20-3: Strategic Asset Management (20)</td></tr><tr><td>UBHLED-20-3: Urban Regeneration (20)</td></tr></table>	Level 1	UBLL79-20-1: Building Construction (20)	UBIL73-20-1: Economy, Society and the Built Environment (20)	Level 2	UBHLE4-20-2: Housing Economics and Finance (20)	UBHLE5-20-2: Housing Law and Practice (20)	UBHLE6-20-2: Housing Management Practice (20)	UBHLE7-20-2: Sustainability, Decision-Making and Society (20)	Level 3	UBILF3-20-3: Dissertation A (20)	UBHLEN-20-3: Housing Markets and Policy (20)	UBHLGL-10-3: Housing, Care and Support (10)	UBHL3V-20-3: Management and Decision-Making (20)	UBHLEP-10-3: Running a Social Business (10)	UBHL6V-20-3: Strategic Asset Management (20)	UBHLED-20-3: Urban Regeneration (20)	<table><tr><td>Students must take 40 credits from the following modules:</td></tr><tr><td>20 Credits Shared Electives</td></tr><tr><td>UBILPQ-20-3: Experiential Learning A (Professional) (20)</td></tr><tr><td>UBHL6T-20-3: Experiential Learning B (HPM) (20)</td></tr><tr><td>UBIL76-10-2: Inter-professional: Development Project (10)</td></tr><tr><td>UBIL4N-10-3: Interdisciplinary Issues (10)</td></tr><tr><td>Students must select one of the following modules - those wishing to exit with an HNC must take the level 2 version</td></tr><tr><td>UBHLG6-20-1: Introduction to Law and Housing Practice - A (20)</td></tr><tr><td>UBHLKC-20-2: Introduction to Law and Housing Practice - B (20)</td></tr><tr><td>Students must take 60 credits from the following group of modules:</td></tr><tr><td>UBHLGG-10-1: Community Participation A (10)</td></tr><tr><td>UBIL74-10-1: Information Management for the Built Environment A (10)</td></tr><tr><td>UBHLGH-10-1: Neighbourhood Management A (10)</td></tr><tr><td>UBHLKD-20-2: Reflective Study for Housing and Community Participation A (20)</td></tr><tr><td>UBHLGJ-20-1: Skills Development for Housing and Community Participation A (20)</td></tr><tr><td>UBPL37-20-1: Sustainable Communities (20)</td></tr><tr><td>UBPLHD-20-1: The Makings of Place (20)</td></tr><tr><td>UBIL75-10-1: The Process of Development (10)</td></tr></table> <p>Placement</p> <table><tr><td>120 P credits</td></tr><tr><td>Placements</td></tr></table>	Students must take 40 credits from the following modules:	20 Credits Shared Electives	UBILPQ-20-3: Experiential Learning A (Professional) (20)	UBHL6T-20-3: Experiential Learning B (HPM) (20)	UBIL76-10-2: Inter-professional: Development Project (10)	UBIL4N-10-3: Interdisciplinary Issues (10)	Students must select one of the following modules - those wishing to exit with an HNC must take the level 2 version	UBHLG6-20-1: Introduction to Law and Housing Practice - A (20)	UBHLKC-20-2: Introduction to Law and Housing Practice - B (20)	Students must take 60 credits from the following group of modules:	UBHLGG-10-1: Community Participation A (10)	UBIL74-10-1: Information Management for the Built Environment A (10)	UBHLGH-10-1: Neighbourhood Management A (10)	UBHLKD-20-2: Reflective Study for Housing and Community Participation A (20)	UBHLGJ-20-1: Skills Development for Housing and Community Participation A (20)	UBPL37-20-1: Sustainable Communities (20)	UBPLHD-20-1: The Makings of Place (20)	UBIL75-10-1: The Process of Development (10)	120 P credits	Placements	<p>BA (Hons) Housing Policy and Management</p> <p>360 credits including 100 credits at level 3, a further 100 credits at level 2 or above and 140 credits at level 1 or above. In addition the sandwich award requires 120 P credits</p> <p>Interim Awards</p> <p>BA Built and Natural Environments</p> <p>300 credits with at least 60 credits at level 3, a further 100 credits at level 2 and a further 120 credits at level 1</p> <p>HNC Housing (PT students only)</p> <p>120 credits at level 1</p> <p>DipHE/CertHE Housing Policy Management</p> <p>240 credits with 100 credits at level 2 or above and a further 120 credits at level 1 or above/120 credits with at least 100 credits at level 1 or above</p> <p>Diploma in Professional Studies Housing Policy and Management (part-time students only)</p> <p>240 credits with at least 100 credits at level 2 or above and 120 credits at level 1 or above</p>
Level 1																																						
UBLL79-20-1: Building Construction (20)																																						
UBIL73-20-1: Economy, Society and the Built Environment (20)																																						
Level 2																																						
UBHLE4-20-2: Housing Economics and Finance (20)																																						
UBHLE5-20-2: Housing Law and Practice (20)																																						
UBHLE6-20-2: Housing Management Practice (20)																																						
UBHLE7-20-2: Sustainability, Decision-Making and Society (20)																																						
Level 3																																						
UBILF3-20-3: Dissertation A (20)																																						
UBHLEN-20-3: Housing Markets and Policy (20)																																						
UBHLGL-10-3: Housing, Care and Support (10)																																						
UBHL3V-20-3: Management and Decision-Making (20)																																						
UBHLEP-10-3: Running a Social Business (10)																																						
UBHL6V-20-3: Strategic Asset Management (20)																																						
UBHLED-20-3: Urban Regeneration (20)																																						
Students must take 40 credits from the following modules:																																						
20 Credits Shared Electives																																						
UBILPQ-20-3: Experiential Learning A (Professional) (20)																																						
UBHL6T-20-3: Experiential Learning B (HPM) (20)																																						
UBIL76-10-2: Inter-professional: Development Project (10)																																						
UBIL4N-10-3: Interdisciplinary Issues (10)																																						
Students must select one of the following modules - those wishing to exit with an HNC must take the level 2 version																																						
UBHLG6-20-1: Introduction to Law and Housing Practice - A (20)																																						
UBHLKC-20-2: Introduction to Law and Housing Practice - B (20)																																						
Students must take 60 credits from the following group of modules:																																						
UBHLGG-10-1: Community Participation A (10)																																						
UBIL74-10-1: Information Management for the Built Environment A (10)																																						
UBHLGH-10-1: Neighbourhood Management A (10)																																						
UBHLKD-20-2: Reflective Study for Housing and Community Participation A (20)																																						
UBHLGJ-20-1: Skills Development for Housing and Community Participation A (20)																																						
UBPL37-20-1: Sustainable Communities (20)																																						
UBPLHD-20-1: The Makings of Place (20)																																						
UBIL75-10-1: The Process of Development (10)																																						
120 P credits																																						
Placements																																						

Section 5: Entry requirements

See also the Standard faculty entry requirements apply.

In addition to standard entry requirements, students must have achieved at least a Grade C at GCSE English - or equivalent.

Students with a relevant HNC qualification from another FE/HE institution may enter the programme with credit recognition for the first two years of the part-time programme/the first year of the full-time programme (PT 1.1, PT 1.2 or FT 1).

Students who have completed the Certificate in Participation and Neighbourhood Renewal may enter the programme with credit recognition of the first year (PT 1.1) of the recommended PT programme.

Section 6: Assessment Regulations

The assessment regulations governing this programme are those specified in the latest version of the University Modular Assessment Regulations.

In addition, the details of the assessment requirements for the sandwich placement are set out in Volume 1 of the Faculty's Undergraduate Modular Scheme documentation.

For the HNC, the modules are graded fail/pass/merit/distinction as follows:

70+ Distinction
55-69 Merit
40-54 Pass
<40 Fail

In addition the common skills are assessed as set out in Volume 1 of the UG Modular Scheme documentation.

Standard skills assessment of EdExcel courses applies.

Section 7: Student learning: distinctive features and support

1. Opportunities for part-time study

The degree programme is offered day release over five years and includes the opportunity to receive credit for learning undertaken at work. Students who have completed a relevant HNC may transfer into year 3 of the part-time programme and complete a further two years of part-time study to achieve the Diploma in Housing Policy and Management.

2. Inter-professional and multi-agency learning

All professional programmes within the Faculty include an element of inter-professional learning where students from across the Faculty work in teams to develop an awareness of the objectives and values of the different professions.

In addition a number of the housing core modules consider the inter-relationships with other agencies working within the community, for example, social services, community and health care professionals, the police and voluntary organisations.

3. Field courses

As part of a level 2 module, housing students spend a residential week organising a conference and developing their debating, organisational and management skills.

4. Placement opportunities

Students may opt to take a sandwich placement. They will be supported in this by staff in the placements office as well as academic staff.

5. Student choice

Students in their second year can choose from a wide range of Faculty electives - for example, modules on accessible communities, community safety and participation as well as modules to develop skills such as a language or developing multi-media skills.

Students may also select from a choice of options in the final year - Property Development or Urban Regeneration.

Section 8: Reference points/benchmarks

1. QAA National Benchmarks

Housing is not identified as a subject group but is embedded within the Town and Country Planning statement.

Housing was not identified as a separate benchmark group by QAA, but under the auspices of the CIH and the Heads of Housing Education some work has been undertaken to develop a set of draft benchmarks, which have now been submitted to QAA for approval.

2. Staff research and professional practice

The development of the programme has been shaped by the research interests and professional backgrounds of staff teaching within the School of Housing and Urban Studies and working within the Cities Research Centre. The Faculty has significant research/practice strengths within the areas of urban regeneration, community safety and sustainable communities as well as housing policy and practice.

Members of the teaching team have written key texts, widely used on housing courses across the UK. Several members are, or have been, actively involved in practice as board members of registered social landlords. Staff regularly attend and contribute to conferences run by the Housing Studies Association and the European Network for Housing Research.

3. University and Faculty teaching, learning and assessment strategies

4. Guidance from the Chartered Institute of Housing as set out in their learning outcomes.

5. Employer feedback

The Faculty benefits from the support of local and national employers and consults them on issues relating to the focus of the programme and its development.