



## **Module Specification**

### **Departmental Management**

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## Part 1: Information

**Module title:** Departmental Management

**Module code:** UAMMPC-30-2

**Level:** Level 5

**For implementation from:** 2023-24

**UWE credit rating:** 30

**ECTS credit rating:** 15

**Faculty:** Faculty of Arts Creative Industries & Education

**Department:** ACE Dept of Creative & Cultural Industries

**Partner institutions:** Bristol Old Vic Theatre School

**Field:** Stage Management (BOVTS)

**Module type:** Module

**Pre-requisites:** None

**Excluded combinations:** None

**Co-requisites:** None

**Continuing professional development:** Yes

**Professional, statutory or regulatory body requirements:** None

## Part 2: Description

**Overview:** This module will develop your management skills within a production department that is involved in a live production.

**Features:** Not applicable

**Educational aims:** See Learning Outcomes.

**Outline syllabus:** This module will develop your management skills within a production department that is involved in a live production. This is usually the Stage

Management department where you will take on a role as an Assistant Stage Manager, a Deputy Stage Manager or a Stage Manager for the first time. You may also choose to work within another area such as technical or construction as a Construction Manager or Production Electrician if your career aspirations lean in that direction.

### **Part 3: Teaching and learning methods**

**Teaching and learning methods:** Practical sessions will develop your management skills as you help coordinate your team's activity and will include logistical planning and technical skills relevant to the implementation of key production processes. We will look at public performances to illustrate differing design principles and approaches, and how the technology and craft principles are used to support the text in that particular context.

You will be responsible for managing the completion of your part of a project and develop project and time management skills, examining how the overall production schedule during the development of a show is affected by the creation and completion of its designed and managed elements.

You will take this module during your second year.

**Module Learning outcomes:** On successful completion of this module students will achieve the following learning outcomes.

**MO1** Solve resource problems or technical challenges with minimal guidance.

**MO2** Effectively manage a team within a production department to include budgeting, creative design, costing, ordering and purchasing.

**MO3** Document working methods and relevant aspects of a production, communicating effectively with other departments.

**MO4** Evaluate your learning and articulate the key aspects of your role within a production department showing an understanding of the equipment and processes used.

**Hours to be allocated:** 300

**Contact hours:**

Independent study/self-guided study = 40 hours

Face-to-face learning = 260 hours

Total = 300

**Reading list:** The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/index.html) via the following link <https://uwe.rl.talis.com/index.html>

## **Part 4: Assessment**

**Assessment strategy:** To pass this module you must successfully pass both assessments tasks listed below.

Task 1: You will be assessed on your engagement with the team in your department and your management skills to deliver to the deadlines given.

Task 2: You will provide a written evaluation of your learning to demonstrate your understanding of the department. This will usually be written and submitted within the last week before the end of the production but may take the form of a tutorial presentation.

This is a pass / fail module – meaning that students are not given a grade or percentage for their work but either pass or fail the module.

**Assessment tasks:**

### **Practical Skills Assessment (First Sit)**

Description: Lead creative work within a production department demonstrating practical skills, effective management skills and the ability to work safely to deadlines.

Weighting:

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3

**Reflective Piece (First Sit)**

Description: Self-evaluation of learning during the project.

Weighting:

Final assessment: Yes

Group work: No

Learning outcomes tested: MO4

**Practical Skills Assessment (Resit)**

Description: Lead creative work within a production department demonstrating practical skills, effective management skills and the ability to work safely to deadlines.

Weighting:

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3

**Reflective Piece (Resit)**

Description: Self-evaluation of learning during the project.

Weighting:

Final assessment: Yes

Group work: No

Learning outcomes tested: MO4

**Part 5: Contributes towards**

This module contributes towards the following programmes of study:

Production Arts (Stage) [BOVTS] FdA 2022-23