



MODULE SPECIFICATION

Part 1: Information			
Module Title	Conferencing		
Module Code	UJXTSV-10-M	Level	M
For implementation from	September 2020		
UWE Credit Rating	10	ECTS Credit Rating	5
Faculty	FBL	Field	Law Non Modular
Department	Law		
Contributes towards	LLM Bar Professional Training Studies PG Dip Bar Professional Training Course		
Module type:	Standard		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	None		

Part 2: Description		
<p>The purpose of the module is to give students a sound understanding of how to conduct a conference with a client, and to carry out that conference.</p> <p>The module covers communication skills, questioning technique, case analysis and how to advise the client. It draws on legal knowledge gained in other modules to enable the student to advise accurately and evaluate the facts and evidence in the case.</p> <p>The module is taught via practical seminars involving the conduct of a conference, face to face feedback lectures and online demonstrations. The tutor will offer students oral and written feedback following role play exercises, which feedback is wholly referable to the assessment criteria. Sessions are recorded on Panopto to enable students to review and learn from the exercises.</p>		
Part 3: Assessment		
<p>The assessment comprises a single component which is conducted in controlled conditions. The student will conduct a conference. The client is played by an actor.</p>		
		Component A
% weighting between components A and B (Standard modules only)	A:	B:
	100%	

First Sit																															
Component A (controlled conditions) Description of each element	Element weighting (as % of component)																														
One oral assessment	100%																														
Component B Description of each element	Element weighting (as % of component)																														
N/A																															
Resit (further attendance at taught classes is not required)																															
Component A (controlled conditions) Description of each element	Element weighting (as % of component)																														
One oral assessment	100%																														
Component B Description of each element	Element weighting (as % of component)																														
N/A																															
Part 4: Learning Outcomes & KIS Data																															
Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ul style="list-style-type: none"> • Apply legal knowledge in the interests of the client • Evaluate a set of facts in order to advise on a course of action • Develop a professional and effective relationship with a client in a criminal law context • Compose advice that is clear and accurate 																														
Key Information Sets Information (KIS)	<table border="1"> <thead> <tr> <th colspan="5">Key Information Set - Module data</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </thead> <tbody> <tr> <td colspan="4">Number of credits for this module</td> <td>10</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <th>Hours to be allocated</th> <th>Scheduled learning and teaching study hours</th> <th>Independent study hours</th> <th>Placement study hours</th> <th>Allocated Hours</th> </tr> <tr> <td>100</td> <td>17</td> <td>83</td> <td>0</td> <td>100</td> </tr> </tbody> </table>	Key Information Set - Module data										Number of credits for this module				10						Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	100	17	83	0	100
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Contact Hours	<p>The table below indicates as a percentage the total assessment of the module which constitutes a;</p> <p>Written Exam: Unseen or open book written exam Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique)</p>																														

Total Assessment	Total assessment of the module:					
	Written exam assessment percentage				0%	
	Coursework assessment percentage				0%	
	Practical exam assessment percentage				100%	
				100%		
Reading List	Conference Skills Handbook, Oxford University Press					

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First Approval Date (and panel type)	SUVP 24 July 2019 link to RIA			
Revision ASQC Approval Date		Version	2	<i>Link to RIA</i>