



MODULE SPECIFICATION

Part 1: Information			
Module Title	Craft Skills: A Foundation		
Module Code	UZSKEB-30-1	Level	Level 4
For implementation from	2020-21		
UWE Credit Rating	30	ECTS Credit Rating	15
Faculty	Faculty of Health & Applied Sciences	Field	Sociology and Criminology
Department	HAS Dept of Health & Social Sciences		
Module type:	Standard		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	None		

Part 2: Description
<p>Overview: This module will provide an introduction to a range of key policing skills and the academic knowledge that underpins them.</p> <p>Educational Aims: See Learning Outcomes.</p> <p>Outline Syllabus: It will cover topics including leadership and teamwork, managing conflict, communication skills, the role of the constable, wellbeing and resilience, and decision making and discretion, including the importance of self-evaluation, self-improvement and reflective practice in policing, e.g. maintaining professional standards.</p> <p>During the module apprentices will learn about theories and models linked to conflict and policing interventions including the types of situations where conflict may occur and appropriate responses. Apprentices will analyse the ethical and moral implications of the police using force and the decisionmaking process for resolving conflicts. As part of this examination, apprentices will be introduced to alternatives to using force in situations of conflict as well as how to employ personal protection skills.</p> <p>Apprentices will learn about the essential elements of effective communication as well as the key skills and protocols for operational use of the police radio. This will include an understanding of how regional collaboration affects radio (and other) communications.</p>

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Apprentices will learn competing ideas about the purpose of the police and the range of responsibilities of those charged with delivering a professional service. As part of this, apprentices will learn about different law enforcement agencies and their roles and responsibilities and how a police constable can support them, this will include supporting CSI's and other specialists within and external to the police force. Other specialist areas of investigation like digital policing will also be introduced alongside debates on topics such as 'policing by consent'. As part of this apprentices will also develop knowledge about the extent of police powers and how these powers are regulated and exercised without bias.

The importance of officer well-being and resilience will be discussed and strategies to assist with this identified. This will include the importance of emotional intelligence and debriefing traumatic incidents using the Trauma Risk Management (TRiM) post incident management model.

As part of the introduction to decision-making and discretion, apprentices will be learn about the National Decision Model (NDM) and the rationale for its development. As part of this introduction apprentices will examine the stages of the NDM and the flexibility of approach it provides. Apprentices will learn to apply the model to different situations and the significance of recording all decisions and associated rationales. The link to the Code of Ethics will be explored.

As part of the learning and practice undertaken during the module apprentices will learn about the criminal justice system and the legislation and processes that support it and understand the process for ethical recording of policing incidents. The focus on criminal justice will also introduce apprentices to key police responsibilities and procedures to support victims and witnesses through the criminal justice system, and the procedures for managing offenders and suspects and recording significant information. Apprentices will learn about procedures and rules for caution and arrest and the alternative options available (such as out of court disposals). Apprentices will learn about the processes for detaining and escorting a suspect to custody and the statutory processes relating to this detention. Furthermore, apprentices will learn about how to apply processes for building effective case files and managing exhibits, including how to identify, seize and package digital devices as part of an investigation and the appropriate evidential processes when using data or devices as part of a case file. Finally, apprentices will learn about their responsibilities to disclose unused material to the CPS, the stages of the court process and the responsibilities associated with giving evidence at court.

Teaching and Learning Methods: The module will be delivered through block weeks of intensive learning.

Part 3: Assessment

Summative assessment:

Component A:

Apprentices will need to answer a number of questions in an online exam (with a 24 hour submission window) which relate to aspects of the module as they relate to a range of policing skills and the academic knowledge that underpins them.

Rationale:

This will assess the apprentice's breadth of academic knowledge developed during the module on the role of the constable and craft of policing.

Component B:

Having watched and reviewed footage taken from a body worn camera, apprentices will write a 1500 word critical reflection on the video review. Apprentices must provide information about the context of the incident and critically discuss the decisions and actions using the National Decision Model (NDM) to explain how and why the situation was dealt with in the way it was and how the process could be improved.

Rationale:

This will enable apprentices to demonstrate their understanding of the NDM and the way in which they can utilise aspects learnt from across the module to inform their decisions. This will allow apprentices to be assessed

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efficiently on their ability to apply knowledge in practice.

Formative assessment:

Apprentices will be able to engage in formative quizzes related to policing skills throughout the module, including using aspects of online learning from the College of Policing managed learning environment (MLE).

First Sit Components	Final Assessment	Element weighting	Description
Written Assignment - Component B	✓	50 %	1500 word critical reflection
Examination (Online) - Component A		50 %	Online exam (24 hours)
Resit Components	Final Assessment	Element weighting	Description
Written Assignment - Component B	✓	50 %	1500 word critical reflection
Examination (Online) - Component A		50 %	Online exam (24 hours)

Part 4: Teaching and Learning Methods

Learning Outcomes	On successful completion of this module students will achieve the following learning outcomes:	
	Module Learning Outcomes	Reference
	Indicate knowledge of the police constable role and maintaining professional standards	MO1
	Articulate the form and function of broader criminal justice agencies	MO2
	Reference key legislation	MO3
	Demonstrate an understanding of the essential elements of effective and appropriate communication	MO4
	Appraise strategies of resilience and wellbeing within policing	MO5
	Explain the role of self-evaluation, and effective team working in police practice	MO6
	Demonstrate an understanding of the theories, models and practices of managing conflict within policing	MO7
	Demonstrate professional judgement and decision-making through an understanding of the theories and models of police decision making and the role of discretion within this	MO8
Explain the appropriate evidential processes including those relevant to digital policing	MO9	
Contact Hours	Independent Study Hours:	
	Independent study/self-guided study	152
	Total Independent Study Hours:	152
	Scheduled Learning and Teaching Hours:	

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	Face-to-face learning	148
	Total Scheduled Learning and Teaching Hours:	148
	Hours to be allocated	300
	Allocated Hours	300
Reading List	<p><i>The reading list for this module can be accessed via the following link:</i></p> <p>https://uwe.rl.talis.com/modules/uzskeb-30-1.html</p>	

Part 5: Contributes Towards

This module contributes towards the following programmes of study: