



MODULE SPECIFICATION

Part 1: Information			
Module Title	Business Finance		
Module Code	UMADPD-15-3	Level	3
For implementation from	September 2018		
UWE Credit Rating	15	ECTS Credit Rating	7.5
Faculty	Business and Law	Field	Accounting and Finance
Department	BBS, Accounting, Economics and Finance		
Contributes towards	BA (Hons) Leadership and Management Practice (Top-Up)		
Module type:	Standard		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	NA		

Part 2: Description	
<p>This module forms part of the core taught provision on the BA (Hons) Leadership and Management Practice (Top-Up) programme. It builds on students' existing business finance knowledge and experience and equips students with an understanding of financial strategies, approaches to procurement and the wider commercial context. Learning will focus around these inter-related areas:</p> <ul style="list-style-type: none"> • Cost classification and the behaviour of costs. • Short-term decision-making, including cost volume profit analysis, the importance of contribution, relevant costing and limiting factors. • Calculating full product costs: including absorption and activity based costing and its contribution to activity management. • Investment in new or expanded facilities based on evaluation of projected financial returns using investment appraisal techniques. • Long-term/short-term financing policies and financing working capital. • Development of plans and budgets and the influence of target setting on managers. • Calculation of flexible budgets. • The behavioural aspects of management control systems and the "beyond budget" agenda. • Key performance indicators, including the Balanced Scorecard, and the role of performance measurement in organisations. • Working capital management. <p>The module will typically be studied on a block release basis. Contact time per module will equate to 6 days delivered in two blocks. These two blocks will be spread over 2 months and assessment scheduled for 4 weeks following the second teaching block.</p>	

There is a focus on flipped delivery supported by technology: here the delivery of core theoretical concepts moves from the classroom into the online space (pre block delivery) and synchronous sessions (block delivery) focus on collaborative learning, sense making and sharing of experiences. Post block delivery online activities help the student to apply their learning to the context of their organisation and personal and professional development.

Part 3: Assessment

This module will contribute to the student's ability to build a Portfolio for the CMDA demonstrating evidence that the candidate is able to apply theory to enable effective project management. To this end, the summative assessment of this module has been devised to examine both the students' knowledge and application of the subject. Students will be expected to draw active links to their learning portfolio and situate this assessment in their workplace to demonstrate individual ownership of their work and learning.

Written exam as % of total assessment of module: 60%

Coursework as% of total assessment of module: 40%

The assessment methods are chosen to assess the full range of students' skills and knowledge based on the learning outcomes above. Formative assessment and feedback opportunities are built into module delivery and in the form of tests provided for individual work on Blackboard.

Summative assessment consists of :

Component A - a 2 hour examination - final assessment

Component B - Individual report evaluating and analysing business finance concepts and their application in the workplace. 1500 words.

Formative assessment in this module will centre on the seminar preparation that students will have undertaken prior to each block delivery. This provides a chance for students to practice applying theory to practice and affords them the opportunity to gain experience without risking adversely affecting the module mark if any mistakes have been made.

Identify final timetabled piece of assessment (component and element)	Component A	
	A:	B:
% weighting between components A and B (Standard modules only)	60%	40%

First Sit

Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Examination (2 hours)	100%

Component B Description of each element	Element weighting (as % of component)
1. Individual Report (1500 words)	100%

Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Examination (2 hours)	100%

Component B Description of each element	Element weighting (as % of component)
1. Individual Report (1500 words)	100%

Resit (further attendance at taught classes is not required)

Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Examination (2 hours)	100%

Component B Description of each element	Element weighting (as % of component)
1. Individual Report (1500 words)	100%

Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Examination (2 hours)	100%

Component B Description of each element	Element weighting (as % of component)
1. Individual Report (1500 words)	100%

Part 4: Teaching and Learning Methods

Learning Outcomes	On successful completion of this module students will be able to:
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	<ol style="list-style-type: none"> Critically apply and appraise the uses and management of finance and accounting concepts and techniques for managerial applications and decision-making (A and B). Extract and analyse financial data and information and prepare cost information for both short term and long term decision making (A and B). Critically appraise the impact of accounting on organisations and their stakeholders (A and B). Explore the potential organisational & behavioural implications of using accounting and management control systems (A and B). Explore the use of performance measurement systems in organisations, with particular reference to scorecard type systems (A and B). Evaluate the methods of managing working capital within organisations (A). Write financial reports in a suitable form for use in business organisations (B) 																														
<p>Key Information Sets Information (KIS)</p> <p>Contact Hours</p> <p>Total Assessment</p>	<table border="1" data-bbox="518 577 1430 969"> <thead> <tr> <th colspan="5">Key Information Set - Module data</th> </tr> </thead> <tbody> <tr> <td colspan="4">Number of credits for this module</td> <td>15</td> </tr> <tr> <th>Hours to be allocated</th> <th>Scheduled learning and teaching study hours</th> <th>Independent study hours</th> <th>Placement study hours</th> <th>Allocated Hours</th> </tr> <tr> <td>150</td> <td>36</td> <td>114</td> <td>0</td> <td>150</td> </tr> </tbody> </table> <p>The table below indicates as a percentage the total assessment of the module which constitutes a;</p> <p>Written Exam: Unseen or open book written exam Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique).</p> <table border="1" data-bbox="639 1312 1310 1525"> <thead> <tr> <th colspan="2">Total assessment of the module:</th> </tr> </thead> <tbody> <tr> <td>Written exam assessment percentage</td> <td>60%</td> </tr> <tr> <td>Coursework assessment percentage</td> <td>40%</td> </tr> <tr> <td>Practical exam assessment percentage</td> <td>0%</td> </tr> <tr> <td></td> <td>100%</td> </tr> </tbody> </table>	Key Information Set - Module data					Number of credits for this module				15	Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	150	36	114	0	150	Total assessment of the module:		Written exam assessment percentage	60%	Coursework assessment percentage	40%	Practical exam assessment percentage	0%		100%
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Reading List	<p>Students will be expected to undertake substantial independent reading on this module to enable them to apply theory to their work experience. All students will be encouraged to make full use of the electronic resources available to them through membership of the University. These include a range of electronic journals and a wide variety of resources available through web sites and information gateways. The University Library's web pages provide access to subject relevant resources and services, and to the library catalogue. Many resources can be accessed remotely. Students will be presented with opportunities within the curriculum to develop their information retrieval and evaluation skills in order to identify such resources effectively.</p> <p>An electronic indicative reading list can be found at: https://uwe.rl.talis.com/lists/3957C295-1495-5307-8CCC-14ABB682D90B.html</p>																														

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First CAP Approval Date	UVP May 2018 link to Apprenticeship Proposal			
Revision CAP Approval Date <i>Update this row each time a change goes to CAP</i>		Version	2	Link to RIA