UWE Bristol | University of the West of England

MODULE SPECIFICATION

Part 1: Information			
Module Title	Academic Skills in Arts and Humanities		
Module Code	UPCNA7-30-0	Level	0
For implementation from	September 2018		
UWE Credit Rating	30	ECTS Credit Rating	15
Faculty	Arts, Creative Industries and Education	Field	Cultural Industries
Department	Arts and Cultural Industries		
Contributes towards	BA(Hons) English Literature BA(Hons) English Literature with Writing BA(Hons) English Language and Literature BA(Hons) English Language & Linguistics BA(Hons) English and History BA(Hons) Creative and Professional Writing BA(Hons) History BA(Hons) Film Studies BA(Hons) Liberal Arts BA(Hons) Media and Cultural Production BA(Hons) Media Culture and Communication BA(Hons) Broadcast Journalism BA(Hons) Media and Journalism BA(Hons) Journalism and Public Relations		
Module type:	Standard		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	N/A		

Part 2: Description
This module is designed to help students understand the expectations of study in higher education and to introduce them to the academic and study skills required for success on their chosen subject pathway. The module focuses on the core underpinning skills necessary for the thematic modules and aims to develop capacity and confidence for effective independent learning and academic progression. It also has the aim of building up confidence in each student via weekly group and collaborative activities. Content will be shaped indicatively on the following areas:

- Writing for different purposes
- Using appropriate academic conventions and style, referencing and avoiding plagiarism
- Reading strategies for different purposes
- Summarising, interpreting, analysing and evaluating information from a range of sources
- Target setting, planning and time management for independent learning
- Reflecting on learning and progress in response to group discussion, formal and informal feedback
- Oral presentation skills
- Note-making skills for reading and lectures
- Exam skills
- Using IT for academic purposes
- Teamwork skills and group collaboration
- Identifying, locating and retrieving information from a range of sources

Part 3: Assessment: Strategy and Details

The assessment strategy is designed to support and enhance the development of core subject specific skills and transferrable study skills. Assessment is through coursework and a presentation tailored to complement learning on the other modules in the foundation year and support effective progression to undergraduate level.

Component A: 5-minute Presentation
This assessment requires students to engage in collaborative evidence-based learning and to research and present on a topic relevant to their chosen pathway degree scheme. Students will present for approximately 5 minutes each, and will be assessed based on their individual contributions.

Component B: 3000-word Portfolio
The Portfolio allows students to build their skills to eventually equip them for degree-level study. It requires them to demonstrate key skills such as degree-level research and referencing, critical engagement with academic sources, essay planning, general writing skills and writing in different genres.

Identify final timetabled piece of assessment (component and element)	Component B	
	A:	**B**:
% weighting between components A and B (Standard modules only)	**15%**	**85%**

First Sit	
Component A (controlled conditions) **Description of each element**	**Element weighting** **(as % of component)**
1. Presentation (5mins)	100%
Component B **Description of each element**	**Element weighting** **(as % of component)**
1. Portfolio (3,000 words)	100%
Resit (further attendance at taught classes is not required)	
Component A (controlled conditions) **Description of each element**	**Element weighting** **(as % of component)**
1. Presentation (5mins)	100%
Component B **Description of each element**	**Element weighting** **(as % of component)**
1. Portfolio (3,000 words)	100%

Part 4: Learning Outcomes & KIS Data

Learning Outcomes	On successful completion of this module students will be able to: 1. Engage with a range of academic texts relevant to the students' chosen pathway degree scheme (Components A and B). 2. Produce written work for different purposes that utilises appropriate terminology, style and conventions in the Arts and Humanities (Component B). 3. Demonstrate effective organisational and time management skills (Components A and B). 4. Demonstrate an ability to set targets, reflect on progress and improve academic work in response to feedback (Component B) 5. Make appropriate and competent use of IT for a range of purposes (Components A and B). 6. Demonstrate an understanding of research strategies for academic work and identify, locate and retrieve information in a variety of formats (Components A and B). 7. Gain experience presenting information clearly in oral format (Component A)

Key Information Sets Information (KIS)

Key Information Set - Module data

Number of credits for this module			30	

Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	
300	72	228	0	300	✓

Contact Hours

The table below indicates as a percentage the total assessment of the module which constitutes a;

Written Exam: Unseen or open book written exam
Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test
Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique)

Total Assessment

Total assessment of the module:		
Written exam assessment percentage	0%	
Coursework assessment percentage	85%	
Practical exam assessment percentage	15%	
	100%	

Reading List	https://uwe.rl.talis.com/lists/D15BB9F9-AF5D-3E18-015A-77480B618634.html

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First CAP Approval Date	21 March 2017			
Revision ASQC Approval Date *Update this row each time a change goes to ASQC*	17 January 2018	Version	2	*Link to RIA 12502*