

## MODULE SPECIFICATION

Part 1: Basic Data					
Module Title	Professional Portfolio Developme		ent		
Module Code	UPNN6N-30-3		Level	3	Version 2
UWE Credit Rating	30	ECTS Credit Rating	60	WBL modu	ile? No
Owning Faculty	ACE		Field	Linguistics	
Department	Arts and Cultura	al Industries	Module Type	Project	
Contributes towards	BA (Hons) Crea	ative and Profess	ional Writing		
Pre-requisites	n/a		Co- requisites	n/a	
Excluded Combinations			Module Entry requirements		
First CAP Approval Date	22/03/2016		Valid from	September	2018
Revision CAP Approval Date	20/08/2018		Revised with effect from	September	2019

Review Date	

	Part 2: Learning and Teaching
Learning Outcomes	<ul> <li>On successful completion of this module students should be able to:</li> <li>Project-manage their own work, showing an ability to work independently, set goals, manage workloads and meet deadlines. [Component A2]</li> <li>Demonstrate originality, creative ambition, imaginative flair, and attention to detail in the content and creative approach of their project. [Component A1, A2]</li> <li>Produce clear, accurate, artistically coherent and technically sophisticated written work, which articulates a combination of research (where appropriate) and creative ideas. [Component A2]</li> <li>Show mature awareness of context, genre and audience. [Component A1, A2]</li> <li>Show mature awareness of the potential social and/or commercial effects of their work. [Component A1, A2]</li> </ul>

## STUDENT AND ACADEMIC SERVICES

•	Show an abilit	tv to reflect on	their work (in	terms of both	n process a	Ind
product) in a constructive and insightful manner. [Component A2]						
piece of develop module at Level related presenta independent pra creative project provide a greate consultation with project takes can example, the co reflective piece of students will be self-directed wor	eed writing (the 2), accompan- tion. Allowing actice is of crud is to create an or opportunity for teaching staff in be flexible, ra- mpletion of a s written about the able to choose rk in this modu	e first being in ied by a reflect time and space cial importance opportunity for or specialisation f. Subject to the anging from an suitable work p hat placement the writing ge- ule provides a set	the Profession tive essay/rep e for the deve e; the purpose r building on I on. The project he approval of h extended pic blacement follo . Subject to the enre they spec- strong founda	nal Portfolio I port, a project elopment of s of this secor essons learn t will be chos teaching sta ece of writing owed by the p e approval of cialise in. The tion for emplo	Development trudents' and extended ed, and to sen in ff, the form to, for production of teaching se independe	nt 1 and a d the of a staff,
A minimum of 30	6 hours contac	ct time is provi	ded for this m	odule.		
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this module cont comparable sets prospective stud	tributes to, whis of standardis lents to compa	ich is a require ed information	ment set by H about underg	IESA/HEFCE	<ol> <li>KIS are rses allowir</li> </ol>	
Hours to be allocated	Scheduled learning and teaching study hours		Placement study hours	Allocated Hours		-
300	36	264	0	300		
constitutes a - Written Exam: Coursework: W Practical Exam	Unseen writte /ritten assignn	n exam, open nent or essay,	book written e report, disser	exam, In-clas tation, portfol	s test io, project	
	This module give piece of develop module at Level related presental independent pra- creative project provide a greate consultation with project takes can example, the co- reflective piece of students will be self-directed wor postgraduate stu A minimum of 30 Scheduled lear In researching (with the student tutor's role here student's plans a "one-to-one" sup convenient times independent lea throughout this r given either in th through any othe Key Information this module cont comparable sets prospective stude interested in app Hours to be allocated 300 The table below constitutes a - Written Exam: Coursework: W	This module gives students ar piece of developed writing (the module at Level 2), accompany related presentation. 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Bound 36       264         300       36       264         300       36       264         300       36       264         Study hours       Study hours       Study hours         The table below indicates as a percentage to constitutes a -       Written Exam: Unseen written exam, open Coursework: Written assignment or essay, Practica	product) in a constructive and insightful m         This module gives students an opportunity to produce a sepiece of developed writing (the first being in the Profession module at Level 2), accompanied by a reflective essay/reprelated presentation. Allowing time and space for the deweindependent practice is of crucial importance; the purpose creative project is to create an opportunity for building on I provide a greater opportunity for specialisation. The project consultation with teaching staff. 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of this modu	ule description:	essmentpercent	ade	70%	
	Practical exam assessment percentage		30%		
				100%	
	II		1		
be accessed Students ma individual pr The develop 3 skills will b support is a	ay be asked to purch	nase a small num earching skills is s gained by the stu library webpages	nber of prima supported b ident in Lev s, including	ary texts suited t by a Library semi els 1 and 2. Add interactive tutoria	o their nar. Level itional als on
-	ered by the Library.				

Part 3: Assessment		
Assessment Strategy	<ul> <li>Assessments:         <ul> <li>Presentation (30%) The required duration will be included in the module handbook.</li> <li>Portfolio (70%) The weighting will typically be as follows: 10% - A final draft of the project proposal. 75% - The writing project (see details below). 15% - A reflective essay or report on the context, aims and processes of the project.</li> </ul> </li> <li>The writing project will typically take one of the following forms (although other forms may be used, subject to the agreement of teaching staff):</li> <li>Fiction Original fiction - for example this may be in the form of one or more short stories or an excerpt from a longer work-in-progress.</li> <li>Script or Screenwriting</li> </ul>	

An original script (for example for stage or radio) or a screenplay (for example for film or TV). This may be a complete work, or a major extract from a longer piece with a treatment for the whole work.
<b>Narrative Non-fiction</b> Original narrative non-fiction – for example this may be in the form of one or more complete pieces or an excerpt from a longer work-in-progress.
In each of the above cases the word count will be determined by the nature of the project, and a clear indication of word count limits for the project, the proposal and the reflective essay/report will be included in the module handbook. If another form of writing has been approved as suitable content for the portfolio, appropriate word count limits will be set by staff.
Typically the submission for assessment will be a writing project. However, subject to agreement with teaching staff, students may complete a relevant work placement (or equivalent practical project) and write a reflective essay about the processes involved and the skills gained. Again, a word count limit in this case will be set by staff.

Identify final assessment component and element	Compone	onent A2		
% weighting between components A and B (Star	ndard modules only)	A:	B:	
First Sit		I		
Component A (controlled conditions) Description of each element		Element v (as % of co	weighting omponent)	
1. Presentation		30	%	
2. Portfolio		70	%	

Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Presentation Portfolio	30%
2. Portfolio	70%

If a student is permitted a retake of the module under the University Regulations and Procedures, the assessment will be that indicated by the Module Description at the time that retake commences.

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