



## **Module Specification**

### **Managing My Learning and Development**

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## Part 1: Information

**Module title:** Managing My Learning and Development

**Module code:** UMCDBT-30-1

**Level:** Level 4

**For implementation from:** 2023-24

**UWE credit rating:** 30

**ECTS credit rating:** 15

**Faculty:** Faculty of Business & Law

**Department:** FBL Dept of Business & Management

**Partner institutions:** None

**Delivery locations:** Not in use for Modules

**Field:** Business and Management Cross-Disciplinary

**Module type:** Module

**Pre-requisites:** None

**Excluded combinations:** None

**Co-requisites:** None

**Continuing professional development:** No

**Professional, statutory or regulatory body requirements:** None

## Part 2: Description

**Overview:** Not applicable

**Features:** Not applicable

**Educational aims:** See Learning Outcomes

**Outline syllabus:** The learning on this module is experiential and enquiry-based; is guided through team coaching (see learning and teaching methods below for fuller

explanation); and does not follow a set syllabus. The precise content of the team coaching sessions will be tailored to meet the needs of individual students and their Team Company, with a particular emphasis in this module on providing students with guidance, readings and coaching in the following areas:

Principles of self-managed learning and development

Developing capacities for critical self-reflection

Readings and guided reflections on the nature of learning and personal development

Diagnostics and activities for exploring personal learning needs, identifying learning styles and managing independent learning

Research methods

Effective writing

### **Part 3: Teaching and learning methods**

**Teaching and learning methods:** Formal contact hours with staff will take the form of team coaching sessions, comprising 72 hours over the 27 week learning block (in total there will be 216 hours of team coaching across the 90 credits studied in this teaching block). There is an expectation that students will attend all team coaching sessions. In addition, students may have access to support from an 'Assistant Coach' – a recent graduate of a similar programme.

Students on the programme will typically spend more time on campus, working in their team companies than would typically be the case and each team will have its own dedicated space within the 'Team Entrepreneurship' suite. At least one of the Team Coaches will typically be present during normal working hours in the suite.

The programme is supported by the Blackboard virtual learning environment and

makes extensive use of this technology to support discussion groups, share project reports, etc.

Taken together, a student will typically receive 80-88 contact hours on this module.

Scheduled learning on this module is based around team coaching sessions, supplemented coach support and giving and receiving peer feedback. During this learning block there will be two x 3-hour team coaching sessions per week, shared with the other modules at Level 1. Students will also work with the Team Coach and their peers to develop and refine their Learning Contract as projects and the module unfold.

Students will undertake 'pilot' projects, and will select appropriate texts that support and deepen their learning on these projects. They will be guided in selecting appropriate reading material from the programme reading handbook by the Team Coach and their peers.

The study time on this module for a typical student will be:

Team coaching 72 hours

Team meetings 18 hours

Feedback sessions 18 hours

Reading 50 hours

Project related 50 hours

Learning contract 20 hours

Reflective logs 32 hours

Assessment 40 hours

Scheduled learning on this module is through participation in team coaching sessions.

Independent learning includes hours engaged with essential reading, identifying and approaching potential clients, undertaking projects and recording learning, assignment preparation and completion etc.

**Module Learning outcomes:** On successful completion of this module students will achieve the following learning outcomes.

**MO1** Demonstrate a knowledge and understanding of the theory of learning and personal development

**MO2** Show insight into the practice of personal learning and development

**MO3** Identify and analyse how personal learning and development objectives can be met in a range of contexts using appropriate concepts and frameworks

**MO4** Show competency in critical self-reflection and self-awareness, including personal impact

**MO5** Communicate with clarity, verbally and in writing, ideas and findings to a diverse audience

**Hours to be allocated:** 300

**Contact hours:**

Independent study/self-guided study = 188 hours

Placement = 40 hours

Face-to-face learning = 72 hours

Total = 300

**Reading list:** The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/modules/umcdbl-30-1.html) via the following link <https://uwe.rl.talis.com/modules/umcdbl-30-1.html>

## **Part 4: Assessment**

**Assessment strategy:** In keeping with the learning strategy for the module, the assessment strategy has been developed to encourage students to reflect deeply on their experience and their learning and to make strong connections between theory, ideas and concepts and their application in practice.

Summative assessment of practice-led activity will require the student to work on the development of a personal Learning Contract which will include the identification of key learning and development goals (Where do I want to get to?) and activities to meet these goals (How will I get there?). Students will then identify actual achievements made against these goals at the end of the period. Summative assessment of practice-led activity will also require students to undertake a short research activity into a topic related to their learning goals.

Summative assessment will also include undertaking a guided research undertaking, whereby they evidence their learning on defined topics relating to self-managed learning and development based on their own research and sources provided by the Module Leader. Students will also be required to evidence their understanding of the topic in an assessed reflective essay which draws on their practical experience and research.

As reflective practitioners, students receive formative feedback and assessment throughout the module from, for example, the Team Coach, their peers and, where appropriate and available, clients.

**Assessment components:**

**Written Assignment (First Sit)**

Description: Learning contract

Weighting: 15 %

Final assessment: No

Group work: No

Learning outcomes tested: MO2, MO3, MO4, MO5

**Project (First Sit)**

Description: Research undertaking (self-managed)

Weighting: 15 %

Final assessment: No

Group work: No

Learning outcomes tested: MO2, MO4, MO5

**Written Assignment (First Sit)**

Description: Learning contract workbook

Weighting: 30 %

Final assessment: No

Group work: No

Learning outcomes tested: MO2, MO4, MO5

**Project (First Sit)**

Description: Research undertaking (guided)

Weighting: 10 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO3, MO4, MO5

**Written Assignment (First Sit)**

Description: Reflection on the subject of personal learning and development

Weighting: 30 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO3, MO4, MO5

**Written Assignment (Resit)**

Description: Learning contract

Weighting: 15 %

Final assessment: No

Group work: No

Learning outcomes tested: MO2, MO3, MO4, MO5

**Project (Resit)**

Description: Research undertaking (self-managed)

Weighting: 15 %

Final assessment: No

Group work: No

Learning outcomes tested: MO2, MO4, MO5

**Written Assignment (Resit)**

Description: Learning contract workbook

Weighting: 30 %

Final assessment: No

Group work: No

Learning outcomes tested: MO2, MO4, MO5

**Project (Resit)**

Description: Research undertaking (guided)

Weighting: 10 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO3, MO4, MO5

**Written Assignment (Resit)**

Description: Reflection on the subject of personal learning and development

Weighting: 30 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO3, MO4, MO5

**Part 5: Contributes towards**

This module contributes towards the following programmes of study:



