



## MODULE SPECIFICATION

Part 1: Information			
Module Title	Employment Focus		
Module Code	UAMA96-40-3	Level	3
For implementation from	September 2014		
UWE Credit Rating	40	ECTS Credit Rating	20
Faculty	Arts, Creative Industries and Education	Field	Stage Management
Department	Creative Industries		
Contributes towards	BA Production Arts (Stage and Screen)		
Module type:	<b>Professional Practice</b>		
Pre-requisites	All Level 2 modules relevant to the above award		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	N/A		

Part 2: Description
<p>The module has two parts: a period of work placement with a professional theatre, television or radio company; and learning self-promotion skills for finding employment (contracts, CVs, interviews etc).</p> <p>Placement: In developing students' ability to successfully deal with the world of work, in particular the freelance world of the Arts and Entertainment Industry, the ability to be at ease in the workplace and contribute immediately to a production is required.</p> <p>The learning at the Theatre School is carried out in a work-based learning environment – reproducing professional practice; adapting the skills learned to a different working environment provides both confidence and employment contacts – testing their skills and knowledge 'for real'. Up to five weeks is set aside within the training to be on placement: assessment of this element is through a student's self-evaluative report.</p>
Part 3: Assessment
<p>Self-Presentation: Over the final year of training, a range of 'employability' skills are built up – CV writing, creating a portfolio (as relevant), interview technique, practise interviews, lectures from trade associations, tax accountant and Inland Revenue specialists.</p> <p>Assessment is through the quality and effective use of self-promotional materials, and feedback from interviewers.</p>

Assessed and evidenced through: Self-evaluative / reflective report on the period of placement; expected to be 1000-1500 words, to include feedback from host organisation. Students will be assessed on their self-promotional material (CV etc), approach to interview situation and feedback from interviews.		
Identify final timetabled piece of assessment (component and element)		A1
% weighting between components A and B (Standard modules only)		<b>A:</b> <b>100</b>
		<b>B:</b>
<b>First Sit</b>		
<b>Component A (controlled conditions)</b> <b>Description of each element</b>		<b>Element weighting</b> <b>(as % of component)</b>
1. Work On Placement / Self-Promotion Skills		100
<b>Component B</b> <b>Description of each element</b>		<b>Element weighting</b> <b>(as % of component)</b>
1.		
<b>Resit (further attendance at taught classes is not required)</b>		
<b>Component A (controlled conditions)</b> <b>Description of each element</b>		<b>Element weighting</b> <b>(as % of component)</b>
1. Work On Placement / Self-Promotion Skills		100
<b>Component B</b> <b>Description of each element</b>		<b>Element weighting</b> <b>(as % of component)</b>
<b>Part 4: Teaching and Learning Methods</b>		
Learning Outcomes	On successful completion of this module students will be able to:  <u>Knowledge and Understanding</u> <ul style="list-style-type: none"> <li>• Participate in and contribute to the working of a production department in a professional arts environment;</li> <li>• Analyse the range of employment opportunities available within the Arts and Entertainment industry;</li> <li>• Evaluate one's own skills in relation to the employment opportunities identified;</li> </ul> <u>Intellectual Skills</u> <ul style="list-style-type: none"> <li>• Make informed decisions in seeking work which relates to their current training;</li> <li>• Relate the learning on their BA Hons course to a professional context;</li> <li>• Research areas of potential employment;</li> </ul> <u>Subject / Practical Skills</u> <ul style="list-style-type: none"> <li>• Produce relevant self-presentation materials to potential employers, eg. CV, portfolio.</li> <li>• Match their employable skills to a professional job description</li> </ul>	

	<ul style="list-style-type: none"> <li>• Demonstrate confidence and familiarity with the interview process;</li> </ul> <p><u>Transferable Skills</u></p> <ul style="list-style-type: none"> <li>• Communicate effectively with potential employers</li> <li>• Articulate and present their range of employable skills to potential employers</li> <li>• Assimilate new work place environments</li> <li>• Demonstrate a high standard of self-organisation</li> <li>• Work to strict deadlines</li> </ul>
Reading List	<p>Further information and guidance on reading lists and digitisation are available at <a href="https://intranet.uwe.ac.uk/tasks-guides/Collection/using-readinglists">https://intranet.uwe.ac.uk/tasks-guides/Collection/using-readinglists</a></p> <p><b>The primary source for this module will be trade directories, theatre / recorded media industry individual websites and trade publications.</b></p> <p><b>To include:</b>  The Performing Arts Year Book Rheingold PUBLISHING (2008)  Contacts 2009 The Spotlight, London (2008)  Tavidival, M (Ed) The British Theatre Directory Richmond House Publishing Co. (2007)  The Knowledge Hollis Publishing Ltd (May 2006)</p> <p>Websites for key employment information sources – including:  <a href="http://www.skillset.org">www.skillset.org</a>  <a href="http://www.skillscape.com">www.skillscape.com</a>  <a href="http://www.thestage.co.uk">www.thestage.co.uk</a>  and individual websites for Professional Theatres, and Television/Film Production Companies</p> <p><b>Additionally specialist information relating employment (notes / handouts from visiting tutors on tax, self-employment etc) is provided.</b></p>

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First CAP Approval Date	7 <sup>th</sup> October 2009			
Revision CAP Approval Date	2014	Version	2	<a href="#">Link to RIA</a>
			3	<a href="#">Link to MIA</a>