



Module Specification

Employment Focus

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Part 1: Information

Module title: Employment Focus

Module code: UAMA96-40-3

Level: Level 6

For implementation from: 2023-24

UWE credit rating: 40

ECTS credit rating: 20

Faculty: Faculty of Arts Creative Industries & Education

Department: ACE Dept of Creative & Cultural Industries

Partner institutions: Bristol Old Vic Theatre School

Field: Stage Management (BOVTS)

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: The module has two parts: a period of work placement with a professional theatre or media recording company and developing your self-promotion skills for finding employment.

Features: Not applicable

Educational aims: See Learning Outcomes.

Outline syllabus: Over the final year of your training a range of ‘employability’ skills are developed – CV writing, creating a portfolio (as relevant), and interview techniques. You will receive lectures from trade associations, a tax accountant and Inland Revenue specialists. A series of mock interviews with employers are held in the later part of your final year and you will be given feedback from the interviews to improve your presentation skills and performance in interviews.

Part 3: Teaching and learning methods

Teaching and learning methods: A placement is important to develop your ability to successfully deal with the world of work, in particular the often-freelance world of the Arts and Entertainment Industry. Your learning so far will have been carried out in a work-based learning environment at Bristol Old Vic Theatre School. Adapting the skills learned to an external working environment will provide you with both confidence and employment contacts and test your skills and knowledge ‘for real’.

Students are normally placed with one employer, but a selection of shorter placements with a variety of hosts may be suitable if you have ambitions in sectors of the industry that usually operate over a range of short projects such as Events, hire warehouses or venues.

When on a placement you will not be used to replace professional staff but will work alongside them. You will usually be involved in the preparation and rehearsal stages of a production or recording and see it through to first performance. This may vary in industry sectors where a series of one-day events or location-based recordings are more common.

Monitoring of the placement is undertaken by the School’s staff. The host organisation will provide a mentor for you, who will also act as a contact for the School. Both you and the host organisation will provide a report of the student’s performance while on placement which will inform the final assessment of your performance on this module.

This module is studied throughout Year three and the placement and mock interviews will be organised at times that work around your production commitments.

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Participate in the working of a commercial production department in an external working environment and relate your experience and learning to a professional context.

MO2 Make informed decisions in seeking work, understanding the implications of working freelance or developing a “portfolio career” that mixes permanent and fixed-term opportunities.

MO3 Establish your own professional contacts with potential employers and develop an effective collection of self-promotional material.

MO4 Demonstrate effective confidence and familiarity with a professional interview process.

Hours to be allocated: 400

Contact hours:

Independent study/self-guided study = 60 hours

Placement = 200 hours

Face-to-face learning = 140 hours

Total = 400

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/index.html) via the following link <https://uwe.rl.talis.com/index.html>

Part 4: Assessment

Assessment strategy: To pass this module you must successfully pass all of the tasks listed below.

You will complete a work placement, mock interviews, speculative cover letter and

CV and, where appropriate, collate a portfolio of evidence of your working experience. A key part of the judgement of your performance will be your suitability for entry to the workplace of your choice.

1. Work during a period of placement within a professional organisation and reflect on how it supports and informs your career development.
2. Produce self-promotional material.
3. Approach to interview situation and employer contacts.

This is a pass / fail module – meaning that students are not given a grade or percentage for their work but either pass or fail the module.

Assessment tasks:

Portfolio (First Sit)

Description: Work On Placement / Self-Promotion Skills

(Pass/Fail)

Weighting:

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Portfolio (Resit)

Description: Work On Placement / Self-Promotion Skills

(Pass/Fail)

Weighting:

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Production Arts (Stage and Screen) [Sep][FT][BOVTS][3yrs] BA (Hons) 2021-22

Professional Stage Management [Sep][FT][BOVTS][3yrs] BA (Hons) 2021-22