



Module Specification

Preparing for Employment

Version: 2023-24, v2.0, 02 Aug 2024

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Part 1: Information

Module title: Preparing for Employment

Module code: UAMAL7-30-2

Level: Level 5

For implementation from: 2023-24

UWE credit rating: 30

ECTS credit rating: 15

College: College of Arts, Technology and Environment

School: CATE School of Arts

Partner institutions: Bristol Old Vic Theatre School

Field: Stage Management (BOVTS)

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: The module has two parts: a period of work placement with a professional theatre or company and a period to develop your self-promotion skills for finding employment.

Features: Not applicable

Educational aims: See learning outcomes.

Outline syllabus: You will develop your own self-promotion skills through tutorials and / or lectures in employment contracts, membership of trade unions and professional associations, CV writing and developing your online presence. A series of mock interviews with potential employers are held in your final year, and you will be given feedback from the interviews to improve your presentation skills and performance.

Part 3: Teaching and learning methods

Teaching and learning methods: You will have at least one work placement with the dual aims of consolidating your training to date and comparing an external professional company working practices with those of the School. A selection of shorter placements with a variety of employers may be suitable if you have ambitions in sectors of the industry that usually operate over a range of short projects such as Events, hire warehouses or venues that accommodate a number of different clients. The employer or host organisation should be selected with due regard to your working profile, other commitments on the course and chosen area of specialism. You should be able to identify suitable placements yourself based on your plans after graduation, but guidance will be available to help find positions that fit around internal commitments and provide you with appropriate experience in your chosen field.

The employer or host organisation will provide a mentor who will also act as the contact for the School. Both you and the host organisation will provide a report of your performance while on placement.

You will usually be involved in the preparation and rehearsal stages of a production and see it through to first performance, but this may vary in industry sectors where a series of one-day events are more common. Monitoring of the placement is undertaken by the School's staff.

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Contribute to the working of a professional production department and relate your experience and learning to a professional context.

MO2 Make informed decisions about the implications of working freelance or developing a “portfolio career”.

MO3 Establish your own professional contacts with potential employers and provide a CV / Portfolio for self-promotion.

MO4 Demonstrate confidence and be familiar with the interview process.

Hours to be allocated: 300

Contact hours:

Independent study/self-guided study = 40 hours

Placement = 120 hours

Face-to-face learning = 140 hours

Total = 0

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/index.html) via the following link <https://uwe.rl.talis.com/index.html>

Part 4: Assessment

Assessment strategy: To pass this module you must successfully pass both of the component elements listed below.

You will complete a work placement, mock interviews, speculative cover letter and CV . Where appropriate, collate a portfolio/ self-promotional material. A key part of the judgement of your performance will be your suitability for entry to the workplace of your choice.

This is a pass / fail module – meaning that students are not given a grade or percentage for their work but either pass or fail the module.

Assessment tasks:

Reflective Piece (First Sit)

Description: Reflective self-assessment of work during a period of placement with a professional organisation.

Weighting: 0 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3

Portfolio (First Sit)

Description: Self-promotional material (CV etc), approach to interview situation and employer contacts.

Weighting: 0 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO2, MO3, MO4

Reflective Piece (Resit)

Description: Reflective self-assessment of work during a period of placement with a professional organisation.

Weighting: 0 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3

Portfolio (Resit)

Description: Self-promotional material (CV etc), approach to interview situation and employer contacts.

Weighting: 0 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO3, MO4

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Production Arts (Stage) [BOVTS] FdA 2022-23

Professional Stage Management [BOVTS] FdA 2022-23

Professional Stage Management [BOVTS] BA (Hons) 2022-23