



Module Specification

Introduction to Professional Legal Skills

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Part 1: Information

Module title: Introduction to Professional Legal Skills

Module code: UJUUMJ-15-2

Level: Level 5

For implementation from: 2024-25

UWE credit rating: 15

ECTS credit rating: 7.5

Faculty: Faculty of Business & Law

Department: FBL Dept of Law

Partner institutions: None

Delivery locations: Frenchay Campus

Field: Law Undergraduate (Programmes)

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: This module will introduce students to a range of professional legal skills in relation to the processes of interviewing; researching and creating written advice for clients in an experiential, simulated, legal setting.

This module will be open to all students, but will be a prerequisite for students intending to study the Lawyering in Practice clinic module at Level 6 (Year 3),

preparing them to undertake live client work in the clinic.

This module is linked to the Student Lawyer Project, which will be delivered programmatically across the year. Students will engage in two project weeks, one in each teaching semester, which will align thematically to the study of core modules. Through the projects students will extend their academic studies into wider exploration of legal themes, external engagement, and ongoing reflection on their own personal and professional development.

Features: Not applicable

Educational aims: The aim of the module is to help students to develop core legal practice skills necessary in the conduct of legal matters on behalf of clients. Students will develop their capacity to act as reflective practitioners and ethical professionals.

More widely students will develop transferable professional and personal skills through working on clinic matters involving meeting deadlines; team working and effective communication with a range of audiences.

Outline syllabus: The following list is indicative of the areas of legal practice which will be explored during the module:

Client care

Ethics and conduct issues, including confidentiality, conflict, and the role of legal privilege

Data protection

Case management

Interviewing skills

Case analysis

Legal writing and drafting

Conduct of practical legal research.

Effective time management.

Working effectively in groups.

Introduction to leadership.

Part 3: Teaching and learning methods

Teaching and learning methods: The module will adopt a range of teaching and learning methods to support an experiential approach to practice led learning.

It will include a training programme to introduce students to essential skills and knowledge required in legal work advising clients. Students will put their learning into practice through experiential, simulated, work, developing legal advice using a range of case study scenarios. Students will be supported to reflect on their learning,

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Identify and solve problems presented within theoretical or real-world challenges in a broadly systematic manner.

MO2 Take a systematic approach to research and enquiry, including accurate identification of issues and relevant information from a range of primary and secondary legal sources and other data.

MO3 Reflect critically on own performance against a set of agreed criteria in a given context, and to use feedback to determine how to utilize own strengths and skills.

MO4 Take responsibility for their own learning, evidencing capacity for reflection on learning and the effective use of feedback, and in the wider development of personal skills and attributes.

Hours to be allocated: 150

Contact hours:

Independent study/self-guided study = 117 hours

Face-to-face learning = 33 hours

Total = 150

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://rl.talis.com/3/uwe/lists/99D8A46C-5FCF-1E3B-EE5D-C353AE5E93A2.html?lang=en&login=1) via the following link <https://rl.talis.com/3/uwe/lists/99D8A46C-5FCF-1E3B-EE5D-C353AE5E93A2.html?lang=en&login=1>

Part 4: Assessment

Assessment strategy: The assessment strategy focuses on students' ability to demonstrate development of legal skills and to reflect effectively on their learning. Students will complete a structured portfolio(100%) which will include evidence of their use of the legal skills explored through the module, together with reflective evaluation of their performance and learning. It will include a reflective piece contributing to the Student Lawyer Project.

Assessment components:

Portfolio (First Sit)

Description: Portfolio. Students will complete a structured portfolio which will include evidence of their use of the legal skills explored through the module, together with reflective evaluation of their performance and learning. It will include a reflective piece contributing to the Student Lawyer Project.

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Portfolio (Resit)

Description: Portfolio. Students will complete a structured portfolio which will include evidence of their use of the legal skills explored through the module, together with reflective evaluation of their performance and learning. It will include a reflective piece contributing to the Student Lawyer Project.

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Law [Frenchay] LLB (Hons) 2023-24

Law [Villa] LLB (Hons) 2023-24

Law {Foundation} [Frenchay] LLB (Hons) 2023-24