



Module Specification

SLA Personal and Professional Development

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Part 1: Information

Module title: SLA Personal and Professional Development

Module code: UMODUV-15-M

Level: Level 7

For implementation from: 2022-23

UWE credit rating: 15

ECTS credit rating: 7.5

Faculty: Faculty of Business & Law

Department: FBL Dept of Business & Management

Partner institutions: None

Delivery locations: Frenchay Campus

Field: Organisation Studies

Module type: Standard

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: The module runs from the beginning till the end of the SLA programme and is designed to be a forum where students can sense make and consolidate principles, theories and ideas emerging from other modules on the programme through experiential learning and self-reflective practice. The focus is on the development of knowledge, skills and behaviours and emphasis is placed on the

relevance and applicability of these to the students' own individual professional and academic development with respect to their future careers.

Features: Not applicable

Educational aims: 1. To provide students' with the support to become self aware

2. To enable students to become reflective and reflexive managers.

3. To provide opportunities for the students to identify how the knowledge and skills gained on the programme can be evidenced in their workplace.

Outline syllabus: The aspects covered may vary depending on the needs of the cohort, however the main aspects covered will be:

The development of self-awareness

Theories underpinning self-reflective and reflexive practice

Tools to develop own self-reflective and reflexive practice in daily life

Case study analysis using experiences and observations from students' own personal contexts in the development of skills for critical self-reflection on own personal and professional development

Practical application of theories, principles and ideas from other modules

Ethical considerations in the context of teamwork and collaboration

Part 3: Teaching and learning methods

Teaching and learning methods: The module is taught through regular interactive online study units, activities and 'portfolio building' clinics as well as independent study supported by pre-recorded lectures, literature, exercises and other relevant supporting materials accessible to students through Blackboard. This module will

maintain a consistent work-based learning method throughout the course of study and invite students to share and workshop their individual experience and observations from their professional context in a safe, confidential learning space with peers.

Module Learning outcomes:

- MO1** Critically evaluate own development of self-awareness, reflective and reflexive practice
- MO2** Critically evaluate identified theories and core principles of personal and professional development
- MO3** Understand and apply core principles of responsible peer-coaching in own professional context
- MO4** Appraise and apply action research methodologies to address complex issues in own professional context
- MO5** Critically evaluate ethical considerations in the context of teamwork and collaboration

Hours to be allocated: 150

Contact hours:

Independent study/self-guided study = 120 hours

Face-to-face learning = 30 hours

Total = 150

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/modules/umodnr-15-m.html) via the following link <https://uwe.rl.talis.com/modules/umodnr-15-m.html>

Part 4: Assessment

Assessment strategy: Students are encouraged to work with tutors from the full suite of modules across the programme to gain formative feedback and support in using the tools needed to create their portfolios. Students are encouraged to be

innovative and creative in meeting the outcomes of the assessment.

Formative assessment is provided in three ways during the module, 1) in regular assessment clinics where students can bring issues, questions and ideas to the entire group, 2) in one-to-one mentoring meetings by appointment with any member of the teaching team and 3) through sharing assets on Pebble Pad with tutors and getting comments and suggestions for improvement.

Throughout the programme students will be required to develop a portfolio of evidence addressing all knowledge, skills and behaviours (KSBs) of the SLA standard.

Students will learn how to use a range of methods for developing a portfolio that demonstrates KSBs in a wide variety of ways including, but not limited to 360 feedback, peer-observations and witness testimonies, work products, stats, analyses and assignments set in other SLA programme modules.

The summative assessment will consist of:

Element One (75%) : The portfolio must be synthesised by an overarching reflective narrative (2,500 words) referring to examples from the portfolio and the individual experience of the learning journey overall. The portfolio itself will form an appendix to the synthesis.

Element Two (25%) : An 8-minute pre-recorded presentation based on their personal and professional journey through the module. The presentation needs to make clear what knowledge and skills they have gained and illustrate how their behaviour has changed. The presentation should conclude with an indication as to how their personal and professional development will affect their future careers as senior leaders and how they will apply the learning in the future.

The unique portfolio that forms the basis of the overarching reflection significantly reduces concerns associated with plagiarism.

Assessment components:

Reflective Piece - Component A (First Sit)

Description: 2,500 word synthesis of Personal and Professional Development

Portfolio and an 8 minute presentation

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5

Reflective Piece - Component A (Resit)

Description: 2,500 word synthesis of Personal and Professional Development

Portfolio and an 8 minute presentation

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Business Administration {Apprenticeship-UWE} [Jan][FT][Frenchay][2yrs] PGDip
2021-22