



Module Specification

Work-based Learning

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Part 1: Information

Module title: Work-based Learning

Module code: UMODU3-30-2

Level: Level 5

For implementation from: 2022-23

UWE credit rating: 30

ECTS credit rating: 15

Faculty: Faculty of Business & Law

Department: FBL Dept of Business & Management

Partner institutions: None

Delivery locations: University Centre Weston

Field:

Module type: Standard

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Not applicable

Educational aims: This module is aimed at developing your employability skills by exposing you to the world of work- based learning. The host organisation will be selected by negotiation between you and your programme tutors with due regard to

your profile and your chosen area of specialism. It is required that 60 hours of work experience is logged and signed off by the workplace mentor. Monitoring of the placement is undertaken by module leader/s. There will be opportunities to gain experiential learning through established links with a variety of cadets, specials, retained fire fighters, and volunteer organisations.

Outline syllabus: You will need to complete a reflective diary for each day of work placement; this will include: a log of activities mapped against key employment skills alongside other specific activity. Written reflection can include an analysis of your role within the organisation, development over time and a discussion of the benefits of working in partnership with outside agencies and community groups.

In particular you will;

- Understand the role of the individual within the workplace.
- Develop a personal development plan in relation to your career aspirations.
- Undertake a skills analysis and other appropriate self-assessments in relation to your career aspirations.
- Undertake reflective practice within the workplace.
- As part of the module you will receive interview and assessment support and CV development.

Part 3: Teaching and learning methods

Teaching and learning methods: The assessment strategy has been designed to support and enhance the development of subject-based knowledge and practical skills, whilst ensuring that the Learning Outcomes are achieved. Opportunities for formative assessment exist for each of the assessment strategies used. Verbal feedback is given and all students will engage with personalised tutorials setting SMART targets as part of the programme design.

Module Learning outcomes:

MO1 Evidence a range of relevant work-based activities.

MO2 Evaluate personal development and employability needs.

MO3 Critically reflect upon personal skills, ability and experiences in a way that shows a deepening awareness of personal strengths and areas of development.

MO4 Communicate findings in a coherent manner suitable for ongoing professional development.

Hours to be allocated: 300

Contact hours:

Independent study/self-guided study = 120 hours

Placement = 90 hours

Face-to-face learning = 90 hours

Total = 300

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://rl.talis.com/3/uwe/lists/A1EEA219-D89E-3F2A-D88D-53F569A85712.html?lang=en-GB&login=1) via the following link <https://rl.talis.com/3/uwe/lists/A1EEA219-D89E-3F2A-D88D-53F569A85712.html?lang=en-GB&login=1>

Part 4: Assessment

Assessment strategy: Component A: Personal Development Portfolio

The personal development portfolio will include:

- A skills assessment based upon career choice.
- A personal development plan for the career of your choice.
- Mid-year review of skill set with action plan.
- Final review of skill set with action plan.
- Updated personal profile.

Component B: Reflective Essay

Students will produce a 2000-word reflective essay which will demonstrate that they can reflect on their work-based learning and identify the additional skills they have developed in this role. The reflective essay will demonstrate strong self-awareness

where conclusions and recommendations for future development can be explored.

The assessments will provide a valuable learning experience through independent research of published literature and development of academic writing style.

Opportunities for formative assessment and feedback are built into teaching and practical sessions, through discussion and evaluation of current research.

All work is marked in line with the UWE generic assessment criteria and conforms to University policies for the setting, collection, marking and return of student work. Assessments are described in the module handbook which is supplied at the start of module.

Assessment components:

Portfolio - Component A (First Sit)

Description: Work-based Portfolio (2000 words)

Weighting: 50 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO4

Reflective Piece - Component B (First Sit)

Description: Reflective Essay (2000 Words)

Weighting: 50 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO3, MO4

Portfolio - Component A (Resit)

Description: Work-based Portfolio (2000 words)

Weighting: 50 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO4

Reflective Piece - Component B (Resit)

Description: Reflective Essay (2000 words)

Weighting: 50 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO3, MO4

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Business Management and Sustainability [Sep][FT][UCW][3yrs] BA (Hons) 2021-22