



Module Specification

Stage Management

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Part 1: Information

Module title: Stage Management

Module code: UAMB3F-20-1

Level: Level 4

For implementation from: 2023-24

UWE credit rating: 20

ECTS credit rating: 10

Faculty: Faculty of Arts Creative Industries & Education

Department: ACE Dept of Creative & Cultural Industries

Partner institutions: Bristol Old Vic Theatre School

Field: Stage Management (BOVTS)

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Not applicable

Educational aims: See Learning Outcomes.

Outline syllabus: You will explore the range of roles and responsibilities of the stage management team, its interaction with other departments participating in the

run of the show and the specific documentation required in stage management work (scheduling, rehearsal work and managing a production process).

Part 3: Teaching and learning methods

Teaching and learning methods: Your class work with stage management tutors explores the roles and individual and collective responsibilities of the stage management team. Practical production exercises and in-house performances apply the skills learned in class and individual project work develops skills in research, presentation and script analysis to identify the likely needs of a production from a given script.

Scheduled sessions include lectures, seminars, tutorials, project supervision, demonstration, practical classes and workshops, fieldwork, external visits, work-based learning and supervised time in studio/workshop. Your independent learning time is engaged with essential reading, case study preparation and assignment preparation and completion.

You will be assessed on your basic competencies in stage management.

Assessment will be of your ability to work to a project brief, produce prompt book and related documentation for a script / production. Feedback in class and tutorials will be provided by the tutor together with feedback on formative assessment tasks set in the first term.

This module will usually run across terms 1 and 2 of your first year.

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Explain the role of the Stage Management team (ASM, DSM & SM) in the overall process of mounting a production

MO2 Apply good communication skills in the production process, generating relevant paperwork required for a production, including scheduling and general organisation.

MO3 Interpret the creative requirements of a production and research the appropriate period and style to inform the props / propping process.

MO4 Apply industry health and safety responsibilities and safe practice as a member of a Stage Management team.

Hours to be allocated: 200

Contact hours:

Independent study/self-guided study = 40 hours

Face-to-face learning = 160 hours

Total = 200

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/index.html?lang=en) via the following link

<https://uwe.rl.talis.com/index.html?lang=en>

Part 4: Assessment

Assessment strategy: To pass this module you must successfully pass the tasks below. The assessment strategy covers two approaches:

Assessment of competence in Stage Management throughout the module including group projects and self-evaluations.

Assessment of a specific Stage Management Project in which you are required to produce industry standard paperwork for one text/ script

This is a pass / fail module – meaning that students are not given a grade or percentage for their work but either pass or fail the module.

Assessment tasks:

Portfolio (First Sit)

Description: Your ability to work to a project brief, produce prompt book and related documentation for a script / production.

Weighting:

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Practical Skills Assessment (First Sit)

Description: Stage Management skills: practical assessment of basic competencies in stage management.

Weighting:

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Portfolio (Resit)

Description: Your ability to work to a project brief, produce prompt book and related documentation for a script / production.

Weighting:

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Practical Skills Assessment (Resit)

Description: Stage Management skills: practical assessment of basic competencies in stage management.

Weighting:

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Production Arts (Stage) [BOVTS] FdA 2023-24

Production Arts (Stage and Screen) [BOVTS] BA (Hons) 2023-24