



MODULE SPECIFICATION

Part 1: Information			
Module Title	Stage Management		
Module Code	UAMB3F-20-1	Level	4
For implementation from	September 2020		
UWE Credit Rating	20	ECTS Credit Rating	10
Faculty	Arts, Creative Industries and Education	Field	Stage Management
Department	Bristol School of Film and Journalism		
Contributes towards	FdA Production Arts (Stage) BA (Hons) Production Arts (Stage and Screen)		
Module type:	Professional practice		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	N/A		

Part 2: Description
<p>You will explore the range of roles and responsibilities of the stage management team, its interaction with other departments participating in the run of the show and the specific documentation required in stage management work (scheduling, rehearsal work and managing a production process).</p> <p>Your class work with stage management tutors explores the roles and individual and collective responsibilities of the stage management team. Practical production exercises and in-house performances apply the skills learned in class and individual project work develops skills in research, presentation and script analysis to identify the likely needs of a production from a given script.</p> <p>Scheduled sessions include lectures, seminars, tutorials, project supervision, demonstration, practical classes and workshops, fieldwork, external visits, work-based learning and supervised time in studio/workshop. Your independent learning time is engaged with essential reading, case study preparation and assignment preparation and completion.</p> <p>You will be assessed on your basic competencies in stage management. Assessment will be of your ability to work to a project brief, produce prompt book and related documentation for a script / production. Feedback in class and tutorials will be provided by the tutor together with feedback on formative assessment tasks set in the first term.</p> <p>This module will run across terms 1 and 2 of your first year.</p>

Part 3: Assessment	
<p>To pass this module you must successfully pass the component elements below. The assessment strategy covers two approaches:</p> <ol style="list-style-type: none"> 1. Assessment of competence in Stage Management throughout the module (formative) including group projects in terms 1 and 2, practical projects and self-evaluations. There will be a final summative assessment of your practical skills within a group exercise towards the end of the module. 2. Assessment of a specific Stage Management Project (in which you are required to produce industry standard paperwork for one text) in term 1 (formative) is used to inform your development towards a further project in Term 2 on a new script (summative). <p>This is a pass / fail module – meaning that students are not given a grade or percentage for their work but either pass or fail the module.</p>	
Identify final timetabled piece of assessment (component and element)	Component A, Element 2
% weighting for component A	A: Pass/Fail
First Sit	
Component A Description of each element	Element weighting
<ol style="list-style-type: none"> 1. Stage Management skills: practical assessment of basic competencies in stage management. 2. Your ability to work to a project brief, produce prompt book and related documentation for a script / production. 	Pass/Fail Pass/Fail
Resit (further attendance at taught classes is not required)	
Component A Description of each element	Element weighting
<ol style="list-style-type: none"> 1. Stage Management skills: practical assessment of basic competencies in stage management. 2. Your ability to work to a project brief, produce prompt book and related documentation for a script / production. 	Pass/Fail Pass/Fail
Part 4: Learning Outcomes & KIS Data	
Learning Outcomes	<p>On successful completion of this module you will be able to:</p> <ol style="list-style-type: none"> 1. Explain the role of the Stage Management team (ASM, DSM & SM) in the overall process of mounting a production (Elements 1 & 2) 2. Apply good communication skills in the production process, generating relevant paperwork required for a production, including scheduling and general organisation. (Elements 1 & 2) 3. Interpret the creative requirements of a production and research the appropriate period and style to inform the props / propping process. (Elements 1 & 2) 4. Apply industry health and safety responsibilities and safe practice as a member of a Stage Management team. (Elements 1 & 2)

Key Information Sets Information (KIS)	<u>Key Information Set - Module data</u>																							
	Number of credits for this module			20																				
Contact Hours	<table border="1"> <thead> <tr> <th>Hours to be allocated</th> <th>Scheduled learning and teaching study hours</th> <th>Independent study hours</th> <th>Placement study hours</th> <th>Allocated Hours</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">200</td> <td style="text-align: center;">160</td> <td style="text-align: center;">40</td> <td style="text-align: center;">0</td> <td style="text-align: center;">200</td> </tr> </tbody> </table>				Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	200	160	40	0	200										
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200	160	40	0	200																				
Total Assessment	<p>The table below indicates as a percentage the total assessment of the module which constitutes a;</p> <p>Written Exam: Unseen or open book written exam Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique)</p> <table border="1"> <thead> <tr> <th colspan="2">Total assessment of the module:</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Written exam assessment percentage</td> <td></td> <td></td> <td style="text-align: center;">0%</td> </tr> <tr> <td>Coursework assessment percentage</td> <td></td> <td></td> <td style="text-align: center;">100%</td> </tr> <tr> <td>Practical exam assessment percentage</td> <td></td> <td></td> <td style="text-align: center;">0%</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">100%</td> </tr> </tbody> </table>				Total assessment of the module:				Written exam assessment percentage			0%	Coursework assessment percentage			100%	Practical exam assessment percentage			0%				100%
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Reading List	<p>Bond. D <i>Stage Management, a gentle art</i>, (London: Black, 1991). Gruver B <i>The Stage Managers Handbook</i>, (New York: Drama Book Publishers, 1972). Ionazzi D <i>The Stage Management Handbook</i>, (Better Way Books, 1992). Menear P & Hawkins T <i>Stage Management and Theatre Administration</i>, (Oxford: Phaidon, 1988). Pallin G <i>Stage Management, the essential handbook</i>, (Cookham: Queensgate, 2000). Reid F <i>The Staging Handbook</i>, (London: Black, 1983).</p>																							

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First Approval Date (and panel type)	<i>12th March 2020</i>			
Revision ASQC Approval Date		Version	<i>1</i>	<i>Link to QUEST</i>