



Module Specification

Professional Skills

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Part 1: Information

Module title: Professional Skills

Module code: UTTNB8-15-2

Level: Level 5

For implementation from: 2023-24

UWE credit rating: 15

ECTS credit rating: 7.5

Faculty: Faculty of Arts Creative Industries & Education

Department: ACE Dept of Education and Childhood

Partner institutions: None

Delivery locations: Not in use for Modules

Field: Primary, Early Childhood and Education Studies

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Not applicable

Educational aims: This module will provide an exploration of professional skills, attributes and behaviours, including models of group working, leadership, project

working, self-awareness, communicating effectively and resilience. It will also explore the values which underpin professional behaviours and decisions.

Outline syllabus: Through theory and practice students will be able to identify hard and soft skills pertaining to professional contexts and undertake a personal skills audit to highlight development needs for yourself and others. This will support them in identifying and securing suitable work based learning opportunities for their practice module, and how to access them.

Students will be introduced to a range of resources to support them in their skills and career development.

Students will also reflect on examples from their own experiences, including building on experiences gained on the programme and outside of their studies.

The module will also involve learning to give and receive professional feedback whilst working with peers.

The approach taken will involve relating theory to practice, and ensuring work undertaken gives students an understanding of how models translate into working environments.

This will focus on students' own skills development and provide a critical opportunity to develop ways of working which will support them in their future career.

Part 3: Teaching and learning methods

Teaching and learning methods: See Learning Outcomes

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Critically evaluate a range of professional skills, attributes and behaviours, including professional communication and key features of effective leadership.

MO2 Understand the ethical issues and practical implications of statutory requirements, including equality legislation, information sharing and safeguarding

MO3 Identify appropriate further professional skills development to support professional futures.

MO4 Identify professional outcomes suitable to career trajectory

Hours to be allocated: 150

Contact hours:

Independent study/self-guided study = 114 hours

Face-to-face learning = 36 hours

Total = 150

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/readinglists.uwe.ac.uk) via the following link <https://uwe.rl.talis.com/>

Part 4: Assessment

Assessment strategy: The Portfolio in this module will consist of tasks that challenge the student within each of the module foci.

The assessment will require students to link theory to practice and to reflect constructively on their own strengths and areas for development. Flexibility of content within the structure will support a student focused engagement to support student pathway choices.

This personalisation will ensure the assessment meets controlled conditions.

The assessment will comprise a portfolio of tasks which will include written and multimedia entries. This is likely to include responses to a simulation which draw on theory and practice. It will also include reflections on their own professional skills with examples from experiences

Assessment components:

Portfolio (First Sit)

Description: Portfolio

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Portfolio (Resit)

Description: Portfolio

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Education [Frenchay] BA (Hons) 2022-23

Education (Special Needs) [Frenchay] BA (Hons) 2022-23

Education (Digital Learning) [Frenchay] BA (Hons) 2022-23

Education {Foundation} [Sep][FT][Frenchay][4yrs] BA (Hons) 2021-22

Education (Digital Learning) {Foundation} [Sep][FT][Frenchay][4yrs] BA (Hons) 2021-22

Education (Special Needs) {Foundation} [Sep][FT][Frenchay][4yrs] BA (Hons) 2021-22