

# MODULE SPECIFICATION

Part 1: Information						
Module Title	Syno	Synoptic Work-based Project				
Module Code	UMCDPL-30-3		Level	3		
For implementation from	Septe	September 2018				
UWE Credit Rating	30		ECTS Credit Rating	15		
Faculty	Business and Law		Field	Business and Management Cross Disciplinary		
Department	BBS,	S, Business and Management				
Contributes towards	BA (H	(Hons) Leadership and Management Practice (Top-Up)				
Module type:	Proje	oject				
Pre-requisites		None				
Excluded Combinations		None				
Co- requisites		None				
Module Entry requirements		NA				

### Part 2: Description

This module forms part of the core taught provision on the BA (Hons) Leadership and Management Practice (Top-Up) programme. Students are required to plan and complete a workplace enquiry project which is the investigation of an organisation/ business change issue and which may conclude with proposals for an evidencebased solution/response and/or further research. Completion of the project is an independent learning experience, supported by supervision sessions, attendance at workshops on e.g. writing up research and online study units.

Although the project largely involves self-directed private study supported by supervision, there will be a taught unit within the module, covering key themes of work-based enquiry, action research, research ethics and ethical approval processes, perspectives on change, purposes and methods, sense-making and critical reflection. The workshops and skills sessions will be delivered in block format of usually 1-2 days, spread out over the course of students' studies at Level 3. The taught elements will include support and feedback sessions such as:

- Facilitated enquiry/problem-based learning workshops
- Skills development/group supervision/surgery workshops with tutor feedback and support
- Online work books supporting the development of work based enquiry project which can be accessed remotely from campus.

The module provides students with the opportunity to undertake a focussed exploration of a workplace change issue, drawing on skills and knowledge acquired from other modules. Students choose their own topic (linked to an aspect of organisational change) and agree it with their employer, within certain constraints such as research contexts (and potential ethical concerns) and subject field applicable to demonstrating degree requirements as

appropriate: sales and marketing, business finance, innovation and digital technologies, leading people, managing people, collaborative relationships, management of self, problem solving and decision making.

The students must choose and define the topic, research relevant information, and will be encouraged to collect primary data where possible, critically evaluate their findings in the context of the work place issue and draw relevant conclusions on the state of knowledge, with recommendations for practice and/or for further research. Once the proposal (Learning contract) has been received all students will be allocated a supervisor with expertise relevant to their chosen topic. The role of the supervisor is to provide one-to one on going advice throughout the project.

All students must seek ethical approval under the guidance of their supervisor prior to undertaking primary research as part of their work-based project.

Extensive use will be made of Blackboard, and students will also be directed towards the University Library online Study Skills resources for the development of skills appropriate to the level and style of the module.

#### Part 3: Assessment

The assessment strategy on this module comprises two elements:

**Element A1** is a 9,000 word enquiry project where the student needs to explore an issue in their own workplace to demonstrate the application of the skills and behaviours that they have developed on the programme. This is therefore an integrative, substantive project that encourages the student to draw on all other parts of the programme.

**Element A2** is a presentation and panel interview, where the student demonstrates how they have been able to apply knowledge, behaviour and skills developed on the programme to plan and complete this project.

Identify final timetabled piece of assessment (component and element)	Cor	nponent A				
	A:	B:				
% weighting between components A and B (Standard	modules only)	100%	0%			
First Sit						
Component A (controlled conditions) Description of each element	Element weighting (as % of component)					
1. Synoptic work based project including project pla	80%	80%				
2. Presentation and Panel interview (30 mins incl.	20%	20%				
Component B Description of each element		Element weighting (as % of component)				
Resit (further attendance at taught classes is not req	Resit (further attendance at taught classes is not required)					
Component A (controlled conditions)	Element weighting (as % of component)					
Description of each element						
1. Work based project including project planning (9,000	80%	D				
2. Presentation and Panel interview (30 mins incl. Q&	20%					
Component B Description of each element	Element weighting (as % of component)					
Dent 4. Teaching and Learning Matheda						
Part 4: Teaching and Learning Methods						

Learning Outcomes	On successful completion of this module students will be able to:						
	<ol> <li>Identify issues of change relevant to employing organisation context and conduct an action research enquiry, formulating reasoned solutions and make practical recommendations (A1,2)</li> <li>Work critically with theory in practice to demonstrate the application of knowledge and skill, utilising specialised skills across an area of study to create knowledge through practice (A1, 2)</li> <li>Systematically apply the principles of project management and demonstrate the approach to planning and completion of the project and demonstrate ability to make efficient use of resources available (A1,2)</li> <li>Demonstrate the management of self and the application of professional behaviours to reflect on own organisational role and associated personal and employability development needs (A1,2)</li> <li>Demonstrate the ability to communicate information, ideas, problems and solutions using good written presentation skills. (A1,2)</li> </ol>						
Key Information Sets Information							
(KIS)	Key Infor	mation Set - Mo	dule data				
	Number	of credits for this	module		30		
		Calcadulad	la de se se de st	Disconstant			
	Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	study hours	Allocated Hours		
	300	40	260	0	300		
	The table below indicates as a percentage the total assessment of the module which constitutes a; Written Exam: Unseen or open book written exam Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique) Total assessment of the module:						
		Written exam as	ssessmentpe	rcentage	0%		
Total Assessment		Coursework as	sessmentper	centage	80%		
		Practical exam	assessmentp	ercentage	20%		
					100%		
Reading List	Students will be expected to undertake substantial independent reading on this module to enable them to apply theory to their work experience. All students will be encouraged to make full use of the electronic resources available to them through membership of the University. These include a range of electronic journals and a wide variety of resources available through web sites and information gateways. The University Library's web pages provide access to subject relevant resources and services, and to the library catalogue. Many resources can be accessed remotely. Students will be presented with opportunities within the curriculum to develop their information retrieval and evaluation skills in order to identify such resources effectively.						
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An electronic indicative reading list can be found at:
https://uwe.rl.talis.com/lists/C985C0BB-AF71-DE6A-A2AC-57DFBB67D484.html

# ACADEMIC SERVICES

### FOR OFFICE USE ONLY

First CAP Approval Date		UVP May 2018 <u>link to Apprenticeship Proposal</u>			
Revision CAP Approval Date Update this row each time a change goes to CAP			Version	2	Link to RIA