



MODULE SPECIFICATION

Part 1: Information			
Module Title	Professional and Academic Development – Integrating the MBA Learning Experience		
Module Code	UMODJD-15-M	Level	M
For implementation from	September 2018		
UWE Credit Rating	15	ECTS Credit Rating	7.5
Faculty	FBL	Field	Organisation Studies
Department	BBS: Business and Management		
Contributes towards	Master in Business Administration		
Module type:	Standard		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	N/A		

Part 2: Description
<p>The module applies a practice-focused teaching and learning approach. Through critical reflection, it enables students to link their learning experiences from all other elements of the Bristol MBA programme to form one holistic and continuous learning journey. Therefore, emphasis is placed on the relevance and applicability of knowledge to students' own individual professional and academic development with respect to their future careers.</p> <p>Students will undertake critical reflection on how their learning through the programme enables them to apply and evaluate theories or models in practice and prepares them to undertake practice-oriented inquiries during their studies and beyond.</p> <p>You will cover:</p> <ul style="list-style-type: none"> • The importance of self-observation, critical reflection and how to undertake it • Professional development planning and goal-setting • Professionalism and inter-cultural issues in business and management • The role of career planning and Continuing Professional Development • The concept of 'leader as continuous learner' • Interpersonal skill sets for business professionals • Questions and debates related to the nature and use of evidence and how it relates to managerial decision-making, continuing professional development and academic study • Reviewing literature and other sources of evidence critically <p>Learning in the module is achieved through a combination of class-based activity (which may take place in a</p>

physical or virtual classroom and may involve synchronous and asynchronous group activity) and independent study, supported by online materials.

Students will start this module when they commence their MBA studies with an introduction to professional development planning, reflective learning and the construction of a portfolio. During the module, they will have periodic sessions throughout their MBA studies to assist them in the production of their PDP portfolio and will also have access to a range of online PDP resources. There will be an opportunity at the end of each module within the programme for students to be given support in reflecting on what they will take from each module into their professional development portfolio.

A range of specialized sessions (face to face or online) designed to support their reflective skills development will be made available from which they will select according to their particular needs.

Part 3: Assessment

The assessment comprises two parts:

Component A: 10-Minute Presentation on own Professional Development (25%)

Component B: Professional Development Portfolio with Synthesis (75%)

A. 10-minute presentation on own professional development:

Students are required to give a 10-minute presentation based on the professional development journey they have been undergoing on the Bristol MBA programme. The presentation needs to make clear what transferrable skills have been gained and how the learning from the programme can be applied to the students' future careers.

B. Professional development portfolio with synthesis

Building on their initial personal development plans, students will be required to critically reflect on their learning throughout the MBA programme and how this has, or will, help to shape their professional practice. The critical reflections should provide evaluation of the extent to which the student has used relevant concepts and theories to make a contribution to academic and/or professional practice as well as their own learning. This should be evidenced in a portfolio with each written piece referring to a specific module on the programme. The module leaders of those modules will provide suggestions throughout the module as to what students might like to reflect upon or evidence and encourage the gathering and use of evidence in class and beyond (documentary, photographic and aural or video recordings).

The portfolio will be synthesized by an overarching piece of reflection referring to the programme experience as a whole.

Students are encouraged to work with tutors throughout the programme to gain formative feedback and support with using the tools needed to create their portfolios. Students are encouraged to be innovative and creative in meeting the outcomes for the assessment. The portfolio will include a Topic Choice Form regarding students' dissertation choice, which must have been discussed with a member of the MBA programme leadership team.

Identify final timetabled piece of assessment (component and element)	Component A	
	A:	B:
% weighting between components A and B (Standard modules only)	25%	75%
First Sit		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1.10-Minute filmed presentation	100%	
Component B Description of each element	Element weighting (as % of component)	


1. Professional development portfolio with synthesis	100%
Resit (further attendance at taught classes is not required)	
Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. 10-Minute filmed presentation	100%
Component B Description of each element	Element weighting (as % of component)
1. Professional development portfolio with synthesis	100%

Part 4: Learning Outcomes & KIS Data

Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ul style="list-style-type: none"> evidence their ability to continue learning through critical reflection on practice, experience and their professional development through the MBA programme and beyond (Components A & B) demonstrate their ability to link theoretical concepts with their lived professional experience so as to gain deeper understanding of the latter (Components A & B) communicate effectively and present themselves with confidence in business/management contexts (Components A & B) demonstrate their ability to gain self-awareness of their own interpersonal skills and how to improve these through critical self-reflection (Components A & B) evidence their evaluation and application of relevant theories, concepts and knowledge in business/management contexts and reflect on their professional development through this process (Components A & B)
-------------------	--

Key Information Sets Information (KIS)

Contact Hours

Key Information Set - Module data				
<i>Number of credits for this module</i>				
				15
Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours
150	36	114	0	150
				

The table below indicates as a percentage the total assessment of the module which constitutes a;

Written Exam: Unseen or open book written exam
Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test
Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique)

Total Assessment	Total assessment of the module:			
	Written exam assessment percentage	0%		
	Coursework assessment percentage	100%		
	Practical exam assessment percentage	0%		
				100%
Reading List	https://uwe.rl.talis.com/lists/5AE74364-FF5D-FDCC-0E10-4C98F0BBEB39.html?edit			

FOR OFFICE USE ONLY

First CAP Approval Date	7 March 2018 link to RIA			
Revision CAP Approval Date <i>Update this row each time a change goes to ASQC</i>		Version	2	Link to RIA