Module Specification

Professional Experience

Version: 2022-23, v2.0, 17 Jan 2022

Contents

Part 1: Information

Module title: Professional Experience

Module code: UBGMYQ-15-3

Level: Level 6

For implementation from: 2022-23

UWE credit rating: 15

ECTS credit rating: 7.5

Faculty: Faculty of Environment & Technology

Department: FET Dept of Geography & Envrnmental Mgmt

Partner institutions: None

Delivery locations: Frenchay Campus, Global College of Engineering and Technology (GCET)

Field: Geography and Environmental Management

Module type: Standard

Pre-requisites: None

Excluded combinations: Placement 2022-23

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Module Entry requirements: 90 credits at level one.

Educational aims: This module allows students to follow a programme of professional experience with an organisation of their choice to help meet their

professional goals. These goals will have arisen from the coaching and professional development activity provided at levels one and two. After selecting Professional Experience, students will be encouraged to make use of the careers' service of the university to help identify the type of work that they might foresee themselves undertaking in the future, and the type of organisation that could provide this. Students will be offered help to identify eligible organisations and to ensure they are sufficiently confident and prepared to make an approach for securing work experience.

In addition to the Learning Outcomes, through their individual experience it is likely that students will need to apply a range of skills and competencies. These include verbal and written communication, time-management, problem formulation and decision making, research and data collection, and teamwork.

Outline syllabus: See Teaching and Learning Methods

Part 3: Teaching and learning methods

Teaching and learning methods: After an organisation has been identified and agreed by module staff, students must complete a minimum of 20 days of professional experience. This experience can be programmed during a university holiday and / or during term time. Flexibility exists as to when the professional experience can start but experiences must be completed by the end of the semester two teaching block. If a student decides to undertake the experience during term-time, they must ensure there is an appropriate balance with other teaching and assessment requirements (they should not pursue work experience of more than 20 hours in any one week, or less if visa requirements dictate otherwise).

The nature and form of the professional experience will depend on the type of organisation and the kind of activities and services it engages with. Although maximum benefit is likely to arise from a student being physically based at the organisation, appropriate flexibility to this model can be applied on the agreement of the module team and the relevant organisation. Students will need to develop a

programme of work in collaboration with the organisation. Activities should be appropriate to their knowledge and experience and be capable of being completed in the agreed time. Module staff will be available to support this process and can, in exceptional circumstances, prepare a schedule of work should difficulties be encountered (for instance where an organisation withdraws their support at late notice or at a mid-point in the experience).

Students will need to ensure that their selected organisation, and their programme of work, is approved by module staff at the earliest opportunity; a form will be issued to students to collect information about the body and the type of work that is being envisaged. The form will also include check lists concerning health and safety and professional / research ethics.

Students will be encouraged to access the support and resources of the university's careers service.

The nature of this support will depend on a student's particular requirements but could include:

Further support in developing and expressing professional goals and career ambitions.

Connecting you to students who have completed professional experience / placements in the past.

Offering guidance on how to look for eligible organisations, building upon previous advice and support.

Advice and feedback on CV construction, writing covering letters, completing application forms and interview preparation.

Information about health and safety, professional ethics, emotional resilience

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Demonstrate a critical understanding of the world of work, contemporary professional life and professional workplaces

MO2 Analyse their own work experience and the development of their own professional skills

MO3 Show how skills and knowledge gained on their academic programme can be applied to, and enhanced during, professional practice

MO4 Demonstrate understanding of legal, social, ethical and professional issues as applied to their professional sector

MO5 Demonstrate reflective practice as applied to their own personal and professional development

MO6 Synthesise their own continuing professional development

Hours to be allocated: 150

Contact hours:

Independent study/self-guided study = 140 hours

Face-to-face learning = 10 hours

Total = 150

Reading list: The reading list for this module can be accessed at readinglists.uwe.ac.uk via the following link https://uwe.rl.talis.com/modules/ubgmyq-15-3.html

Part 4: Assessment

Assessment strategy: The module is assessed by a single component, a report of 3,000 words.

Component A

Individual report. Learning outcomes 1-6.

Students will need to prepare a 3,000 word report that outlines the nature of the work completed and how it relates to the knowledge, skills and behaviours dictated by their programme of study. The report should contain reflection on how the student's professional development has been shaped. The report should also explain how their time at the organisation was spent, providing examples of the type of outputs they successfully contributed to (which should be appended to the main report where possible). In doing so, students should refer to relevant legal, ethical and professional issues that they might have encountered. By way of a conclusion, students will need to reflect on their future professional development by outlining the steps that they feel will be necessary for furthering their career ambitions.

Formative feedback on the report will be provided through the contact that students will be expected to have with the module team.

Students will be allocated a project tutor who will provide a maximum of 5 hours of support during the experience. Students can also discuss report content with relevant staff at the organisation.

Resit information

Students who fail the module at the first attempt will be required to resubmit their individual report as appropriate. To be eligible for the resit students will need to have completed the minimum of 20 days of professional experience.

Assessment components:

Report - Component A (First Sit)
Description: Individual report (3000 words)
Weighting: 100 %
Final assessment: Yes
Group work: No
Learning outcomes tested: MO1, MO2, MO3, MO4, MO5, MO6

Report - Component A (Resit)

Description: Individual report (3000 words)

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5, MO6

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Urban Planning [Sep][SW][Frenchay][4yrs] BSc (Hons) 2021-22

Urban Planning [Sep][FT][Frenchay][3yrs] BSc (Hons) 2021-22

Urban Planning {Foundation} [Sep][FT][Frenchay][4yrs] BSc (Hons) 2020-21

Urban Planning {Foundation} [Sep][SW][Frenchay][5yrs] BSc (Hons) 2020-21

Urban and Regional Planning {Foundation} [Feb][FT][GCET][4yrs] BSc (Hons) 2019-20

Urban and Regional Planning {Foundation} [Oct][FT][GCET][4yrs] BSc (Hons) 2019-20

Environmental Management and Practice {Foundation} [Oct][FT][GCET][4yrs] BSc (Hons) 2019-20

Environmental Management and Practice {Foundation} [Feb][FT][GCET][4yrs] BSc (Hons) 2019-20

Geography [Sep][FT][Frenchay][3yrs] BA (Hons) 2021-22

Geography [Sep][SW][Frenchay][4yrs] BA (Hons) 2021-22

Geography {Foundation} [Sep][SW][Frenchay][5yrs] BA (Hons) 2020-21

Environmental Management [Sep][FT][Frenchay][3yrs] BSc (Hons) 2020-21

Geography [Sep][FT][Frenchay][3yrs] BSc (Hons) 2020-21

Geography and Planning [Sep][FT][Frenchay][3yrs] BA (Hons) 2020-21

Geography {Foundation} [Sep][FT][Frenchay][4yrs] BA (Hons) 2020-21

Geography [Sep][FT][Frenchay][3yrs] BA (Hons) 2020-21

Geography {Foundation} [Sep][FT][Frenchay][4yrs] BSc (Hons) 2019-20

Geography {Foundation} [Sep][FT][Frenchay][4yrs] BA (Hons) 2019-20

Geography and Planning {Foundation} [Sep][FT][Frenchay][4yrs] BA (Hons) 2019-20