



MODULE SPECIFICATION

Part 1: Information			
Module Title	Work Based Experience Project		
Module Code	UFCFWM-15-2	Level	Level 5
For implementation from	2020-21		
UWE Credit Rating	15	ECTS Credit Rating	7.5
Faculty	Faculty of Environment & Technology	Field	Computer Science and Creative Technologies
Department	FET Dept of Computer Sci & Creative Tech		
Module type:	Standard		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	None		

Part 2: Description
<p>Overview: This module allows students to reflect on their work experience within their organisation.</p> <p>Educational Aims: To provide an opportunity to critically reflect on work-based experience within an organisation whilst encouraging the development of personal skills development and self-awareness</p> <p>Outline Syllabus: The syllabus includes:</p> <p>Portfolio Development Personal development plan with specified targets and objectives Self-appraisal/audit Progress files and portfolios: career and personal development plan Development and evidencing interpersonal and transferable skills: communication, interpersonal skills, organisation, time management, prioritising, team working, cooperation, flexibility Evaluation of progress</p> <p>Teaching and Learning Methods: Prepare for and undertake a minimum of 96 hours of a work based project within the organisation(s). Essential and directed reading will be circulated as appropriate.</p>

STUDENT AND ACADEMIC SERVICES

Introductory lectures will include:

The employee's rights and responsibilities in the work place including the relevant UK laws and regulations.

The pros and cons of teamwork, effective team dynamics in order to achieve successful problem solving at the workplace.

Effective communication skills, types of communication and barriers to communication within the workplace.

Personal SWOT analysis and actions plans to address the specific needs identified.

The different opportunities and constraints at the workplace (e.g. training, budget, shadowing, organisational structure, general policies and procedures).

The continued professional development (CPD) needs of an employee in order to progress within an organisation.

Analysing own role and responsibilities within the chosen workplace and being able to reflect on the positive and negative aspects of the employment with a view to making a positive contribution to own career development.

Introductory lectures are supported by seminars, case studies, visits and practical workshops. In addition this module will be supported by interactive forums and learning tools.

Part 3: Assessment

Portfolio of evidence of work experience with personal reflection on experience gained.

Presentation of a critical reflection on the work experience.

First Sit Components	Final Assessment	Element weighting	Description
Presentation - Component A		25 %	Presentation of critical reflection (15 mins)
Portfolio - Component B	✓	75 %	Portfolio detailing a range of work-based experience. Final assessment.
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Portfolio - Component B	✓	75 %	Portfolio detailing a range of work-based experience. Final assessment.

STUDENT AND ACADEMIC SERVICES

Part 4: Teaching and Learning Methods																	
Learning Outcomes	<p>On successful completion of this module students will achieve the following learning outcomes:</p> <table border="1"> <thead> <tr> <th style="text-align: left;">Module Learning Outcomes</th> <th style="text-align: left;">Reference</th> </tr> </thead> <tbody> <tr> <td>Produce primary evidence of a range of work based activities from both work experience and/or a residential in a portfolio</td> <td>MO1</td> </tr> <tr> <td>Demonstrate the practice of reflection with documents that show a deepening awareness of personal strengths and the ability to critically analyse self-performance</td> <td>MO2</td> </tr> <tr> <td>Evidence personal development with an increasing range of skills</td> <td>MO3</td> </tr> <tr> <td>Perform practical and analytical skills and link academic theory with professional practice</td> <td>MO4</td> </tr> </tbody> </table>	Module Learning Outcomes	Reference	Produce primary evidence of a range of work based activities from both work experience and/or a residential in a portfolio	MO1	Demonstrate the practice of reflection with documents that show a deepening awareness of personal strengths and the ability to critically analyse self-performance	MO2	Evidence personal development with an increasing range of skills	MO3	Perform practical and analytical skills and link academic theory with professional practice	MO4						
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Reading List	<p><i>The reading list for this module can be accessed via the following link:</i></p> <p>https://rl.talis.com/3/uwe/lists/0D3F519A-6E43-24AB-44BD-A464CB595AA4.html</p>																

Part 5: Contributes Towards	
This module contributes towards the following programmes of study:	