



Module Specification

Work Based Experience Project

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Part 1: Information

Module title: Work Based Experience Project

Module code: UFCFWM-15-2

Level: Level 5

For implementation from: 2021-22

UWE credit rating: 15

ECTS credit rating: 7.5

Faculty: Faculty of Environment & Technology

Department: FET Dept of Computer Sci & Creative Tech

Partner institutions: None

Delivery locations: University Centre Weston

Field: Computer Science and Creative Technologies

Module type: Standard

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: This module allows students to reflect on their work experience within their organisation.

Features: Not applicable

Educational aims: To provide an opportunity to critically reflect on work-based experience within an organisation whilst encouraging the development of personal skills development and self-awareness

Outline syllabus: The syllabus includes:

Portfolio Development

Personal development plan with specified targets and objectives

Self-appraisal/audit

Progress files and portfolios: career and personal development plan

Development and evidencing interpersonal and transferable skills: communication, interpersonal skills, organisation, time management, prioritising, team working, cooperation, flexibility

Evaluation of progress

Part 3: Teaching and learning methods

Teaching and learning methods: Prepare for and undertake a minimum of 96 hours of a work based project within the organisation(s).

Essential and directed reading will be circulated as appropriate.

Introductory lectures will include:

The employee's rights and responsibilities in the work place including the relevant UK laws and regulations.

The pros and cons of teamwork, effective team dynamics in order to achieve successful problem solving at the workplace.

Effective communication skills, types of communication and barriers to communication within the workplace.

Personal SWOT analysis and actions plans to address the specific needs identified.

The different opportunities and constraints at the workplace (e.g. training, budget, shadowing, organisational structure, general policies and procedures).

The continued professional development (CPD) needs of an employee in order to progress within an organisation.

Analysing own role and responsibilities within the chosen workplace and being able to reflect on the positive and negative aspects of the employment with a view to making a positive contribution to own career development.

Introductory lectures are supported by seminars, case studies, visits and practical workshops. In addition this module will be supported by interactive forums and learning tools.

Module Learning outcomes:

MO1 Produce primary evidence of a range of work based activities from both work experience and/or a residential in a portfolio

MO2 Demonstrate the practice of reflection with documents that show a deepening awareness of personal strengths and the ability to critically analyse self-performance

MO3 Evidence personal development with an increasing range of skills

MO4 Perform practical and analytical skills and link academic theory with professional practice

MO5 Apply underlying concepts and principles to manage a project including the rescheduling for deviations, the handling of review meetings and the management of problems and escalation processes

Hours to be allocated: 150

Contact hours:

Independent study/self-guided study = 114 hours

Face-to-face learning = 36 hours

Total = 150

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://rl.talis.com/3/uwe/lists/0D3F519A-6E43-24AB-44BD-A464CB595AA4.html) via the following link <https://rl.talis.com/3/uwe/lists/0D3F519A-6E43-24AB-44BD-A464CB595AA4.html>

Part 4: Assessment

Assessment strategy: Portfolio of evidence of work experience with personal reflection on experience gained.

Presentation of a critical reflection on the work experience.

Assessment components:

Presentation - Component A (First Sit)

Description: Presentation of critical reflection (15 mins)

Weighting: 25 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Portfolio - Component B (First Sit)

Description: Portfolio detailing a range of work-based experience. Final assessment.

Weighting: 75 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5

Presentation - Component A (Resit)

Description: Presentation of critical reflection (15 mins)

Weighting: 25 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4

Portfolio - Component B (Resit)

Description: Portfolio detailing a range of work-based experience. Final assessment.

Weighting: 75 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Digital and Technology Solutions (Business Analyst) {Apprenticeship-UCW}

[Sep][FT][UCW][4yrs] BSc (Hons) 2020-21

Digital and Technology Solutions (Data Analyst) {Apprenticeship-UCW}

[Sep][FT][UCW][4yrs] BSc (Hons) 2020-21

Digital and Technology Solutions (Software Engineer) {Apprenticeship-UCW}

[Sep][FT][UCW][4yrs] BSc (Hons) 2020-21

Digital and Technology Solutions (Cyber Security Analyst) {Apprenticeship-UCW}

[Sep][FT][UCW][4yrs] BSc (Hons) 2020-21