




Module Specification

Part 1: Basic Data					
Module Title	Skills Development for Agriculture				
Module Code	UILV74-45-1	Level	1	Version	1
Credit Rating	45	ECTS Credit Rating	22.5	WBL module?	Yes
Owning Faculty	Hartpury	Field	Animal and Land		
Department	Agriculture	Module Type	Standard		
Contributes towards	BSc (Hons) Applied Agriculture BSc (Hons) Applied Agriculture (SW) BSc (Hons) Applied Agriculture (Livestock Production) BSc (Hons) Applied Agriculture (Livestock Production) (SW) BSc (Hons) Applied Agriculture (Crop Production) BSc (Hons) Applied Agriculture (Crop Production) (SW) BSc (Hons) Applied Agriculture (International) BSc (Hons) Applied Agriculture (International) (SW)				
Pre-requisites	None	Co- requisites	None		
Excluded Combinations	None	Module Entry requirements	None		
Last Major Approval Date	19 January 2017	Valid from	1 September 2017		
Amendment Approval Date		Revised with effect from			
Review Due By	1 September 2023				

Part 2: Learning and Teaching	
Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ol style="list-style-type: none"> 1. Perform a range of practical tasks relating to agricultural practice to an acceptable industry standard. (A) 2. Identify and reflect upon the key academic and vocational skills, and personal attributes desirable for employment in the agriculture industry. (A) 3. Apply and interpret a range of descriptive statistics which are commonly used in data analysis by the agricultural scientist. (A) 4. Reflect on experiences in the work and academic environments and use these to plan and implement personal objectives. (A) 5. Work and communicate effectively as a team member. (A) 6. Apply Health and Safety guidelines to work safely and effectively in the high-risk environment of agriculture. (A) 7. Create high quality and easily adaptable CV's, complete application forms effectively and present themselves well at interview. (A)
Syllabus Outline	<p>The aim of the module is to develop the student's skills in key areas of university life and the agricultural industry prior to a work placement as well as maintaining health and safety in the work environment.</p> <ul style="list-style-type: none"> • Health and safety assessment and risk analysis. • Core practical skills (these include weed identification, tractor driving and livestock handling). • Personal development (CV writing, interview techniques, placement planning). • Professional expectations in the workplace.

	<ul style="list-style-type: none"> • Information research and appropriate use of reference materials and methods. • Academic writing styles and requirements. • Introduction to critical thinking. • Reflective and analytical thinking. • Time management and organisation. • Importance of referencing academic work to meet expected standards. • Interpersonal skills, working with others and taking responsibility. • Oral presentation skills. • Revision strategies and examination techniques. • Introduction to a range of descriptive statistics which are commonly used in data analysis. • Appraise the quality of available resources for a subject area and demonstrate the ability to synthesis appropriate information within academic work.
<p>Teaching and Learning Methods (and contact hours)</p>	<p>The module will be delivered across the academic year to allow students to complete the work placement element. Students are also encouraged to develop core vocational and academic skills through relevant short courses (subject specific and academic skills related) which will occur through-out the module to support student learning.</p> <p>The placement will build on the fundamental vocational skills developed through the module and enable students to transfer and refine these within the agriculture industry, to enable them to become effective and competent members of an agricultural business. In addition, students will be expected to engage in independent learning and complete a range of guided learning activities throughout the course of the module.</p> <p>The mix of contact time, directed study, independent study and practical skills sessions will develop the student's academic and vocational skills knowledge and understanding of the subject area alongside development of key vocational skills to support the student in their work placement.</p> <p>Scheduled learning may include lectures, seminars, tutorials, achievement and success sessions, demonstrations, practical classes and workshops; external visits;</p> <p>Independent learning includes hours engaged with essential reading, case study preparation, assignment preparation and completion etc. These sessions constitute an average time per level as indicated in the table below. Scheduled sessions may vary slightly depending on the module choices you make.</p> <p>Virtual Learning Environment (VLE) This specification is supported by Moodle where students will be able to find all necessary module information. Direct links to information sources will also be provided from within the VLE.</p> <p>Placement learning: The module will include a work placement (220 hours) of approved and verified work experience which can be taken throughout the year. Flexibility of timing will allow students to potentially carry out a range of placements to further their experience of the agriculture industry (lambing, harvest, cultivations etc.). Staff will maintain regular contact with students during the placement via a range of communication methods.</p>
<p>Key Information Sets Information</p>	<p>HEFCE require Key Information Sets (KIS) to be produced at programme level for all undergraduate programmes of more than one year in length. KIS are comparable sets of standardised information about undergraduate courses allowing prospective students to compare and contrast between programmes they are interested in applying for.</p>

Key Information Set - Module data					
Number of credits for this module					45
Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	
450	96	134	220	450	

The table below indicates as a percentage the total assessment of the module which constitutes a -

Written Exam: Unseen written exam, open book written exam, In-class test
Coursework: Written assignment or essay, report, dissertation, portfolio, project
Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam

Please note that this is the total of various types of assessment and will not necessarily reflect the component and module weightings in the Assessment section of this module description:

Total assessment of the module:	
Written exam assessment percentage	0%
Coursework assessment percentage	0%
Practical exam assessment percentage	100%
	100%

Reading Strategy	Students are expected to read a range of text books, study skills material, journal articles and industry relevant publications in support of the module.
	Any core essential reading will be indicated clearly in the first week of module teaching along with the method for accessing it, e.g. students may be expected to purchase a set text, be given a study pack, or be referred to texts that are available electronically, etc. This guidance will be available on the relevant VLE page.
	Further and wider reading is encouraged for this module with relevant material indicated in lectures, lecture notes, seminar preparation instructions and on the relevant VLE.
Indicative Reading List	Access and skills Formal opportunities for students to develop their library and information skills are provided within the induction period and study skills sessions. Additional support is available through online resources. This includes interactive tutorials on finding books and journals, evaluation information and referencing. Sign up workshops are also offered.
	The following list is offered to an indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. However, as indicated above, CURRENT advice on readings will be available via other more frequently updated mechanisms.
	Books: Bright, J. and Earl, J. (Current edition) <i>Brilliant CV: what employers want to see and how to say it</i> . Harlow: Pearson Prentice Hall. Burns, T. and Sinfield, S. (Current edition). <i>Essential study skills: the complete guide to success at university</i> . Los Angeles: SAGE.

Cottrell, S. (Current edition). *The Study Skills Handbook*. Basingstoke: Palgrave Macmillan.

Craig, G.M. (Current edition) *Agriculture and rural land use information in the UK*. Wetherby: British Library

Guirdham, M. (Current edition) *Interpersonal skills at work* London: Prentice Hall.

Websites and databases:

Department for Business, Innovation and Skills:

<https://www.gov.uk/government/organisations/department-for-business-innovation-skills>

Department for Environment, Food and Rural Affairs:

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>

Journals and periodicals:

Farmers Weekly

Farmers Guardian

Part 3: Assessment

Assessment Strategy	<p>The portfolio will provide a summary of student progress throughout their placement including formative assessment of competency (pass /fail) in core practical skills (list of which are included in the assessment brief, this may include credit for achievement of vocationally relevant qualifications) and academic skills (reflective writing, evaluation, research methods, referencing etc.). Students will be required to undergo a controlled conditions job interview assessment as part of their portfolio. During the placement in the agricultural industry, students are encouraged to seek formative feedback on their performance from industry professionals to enable them to reflect on their progress and improve their performance.</p> <p>Alongside this module, students will be able to utilise their vocational skills development bursary to undertake industry recognised competency awards. Throughout the development of vocational skills' competency there will be opportunities for students to receive feedback to support them in their development and allow them to reflect effectively on their performance and whether it meets industry requirements.</p> <p>Additional opportunities for reflection will occur within groups during seminars, visits and individual tutorials. Students will be required to reflect on their individual tutorial feedback and provide evidence of the 220 hours in a Hartpury approved work placement within their portfolio.</p> <p>In line with the Institution's commitment to facilitating equal opportunities, a student may apply for alternative means of assessment if appropriate. Each application will be considered on an individual basis taking into account learning and assessment needs. For further information regarding this please refer to the VLE.</p>
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Identify final assessment component and element	Skills Assessment Portfolio	
% weighting between components A and B (Standard modules only)	A:	B:
	100%	N/A
First Sit		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1. Portfolio of Evidence (equivalent to 6,000 words)	100%	

Resit (further attendance at taught classes is not required)		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1. Portfolio of Evidence (equivalent to 6,000 words)	100%	
<p>If a student is permitted a retake of the module under the Academic Regulations and Procedures, the assessment will be that indicated by the Module Specification at the time that retake commences.</p>		