

CORPORATE AND ACADEMIC SERVICES

MODULE SPECIFICATION

Part 1: Basic Data						
Module Title	Professional Skills for Veterinary Nurses					
Module Code	UINV6R-30-1		Level	1	Version	1
UWE Credit Rating	30	ECTS Credit Rating	15	WBL module?	No	
Owning Faculty	Hartpury		Field	Animal and Land Science		
Department	Animal and Land		Module Type	Standard		
Contributes towards	Diploma in Professional Studies Equine Veterinary Nursing Diploma in Professional Studies Veterinary Nursing					
Pre-requisites	None		Co- requisites	DPS Academic Skills for Veterinary Nurses UINV6N-15-2		
Excluded Combinations	None		Module Entry requirements	None		
First CAP Approval Date	25 July 2016		Valid from	01 January 2017		
Revision CAP Approval Date			Revised with effect from			

Review Date	01 September 2022
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Part 2: Learning and Teaching	
Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ol style="list-style-type: none"> 1 Identify, analyse and evaluate issues associated with being a professional veterinary nurse and accountability. (A) 2 Evaluate the importance of Continuing Professional Development (CPD) in professional practice and explore the importance of self-evaluation on your own learning and performance. (A) 3 Discuss the importance of working with others, problem solving and innovative thinking in the veterinary practice. (A) 4 Discuss the principles of reflective practice and evaluate the use of models used in reflective practice. Reflect upon your own performance. (A) 5 Appraise effective communication with clients to include appropriate conduct with clients. (A) 6 Evaluate how to maintain and develop personal performance to include the identification of professional veterinary nursing practice standards. (A) 7 Scrutinise the establishment and maintenance of working relationships with others. (A) 8 Distinguish expected standards of customer service. (A)

Syllabus Outline	<ol style="list-style-type: none"> 1 The appointment system in a veterinary practice to include procedures for taking messages, confirmation of client identity and services they require, making appointments, recognition of conditions that require urgent appointments and accessing client's records. 2 Effective communication with clients including appropriate conduct with clients to include difficult or aggressive clients, clients requiring sympathy, clients with specific requirements e.g. disabilities 3 Practice procedures for receiving clients and their animals to include control of animals, maintenance of waiting areas, transport of animals within the practice, emergencies, suspected contagious diseases, second opinions and referrals. 4 Processing payments for services to include relevant legislation and regulations regarding processing payments, relevant paperwork to be completed, recognition of when clients are exempt from payment, problems that may occur such as disagreement over price and inability to pay and limit of authority when dealing with such cases. 5 Maintain and develop personal performance. Including personal responsibility for tasks and activities, when and where to obtain advice, agreement of development needs and personal targets. 6 Discuss establishment and maintenance of working relationships with others. 7 Including recognition of the importance of good working relationships, dealing with disagreements, effective communication with colleagues. 8 Recognise expected standards of customer service, including expected appearance and behaviour when dealing with customers. 9 Work to professional veterinary nursing practice standards. Roles and responsibilities associated with being a member of a regulated profession, maintaining professional standards and ethics in veterinary practice. Be fully conversant with and follow the RCVS Code of Professional Conduct. 10 The concept of responsibility as part of your professional role. 11 Ethical issues in the work place and the use of frameworks in the ethical decision making process. 12 The reflective concept – what is reflective practice? Reflection-in-action and reflection on-action; The 'models for' approach to reflective practice – structured methods of reflection, and the role of reflective practice in the continued professional development of the veterinary nurse. 13 Working within a Professional environment including responsibility for time management, people management and interpersonal skills including team building and conflict management. Communicate clearly and collaborate with referral and diagnostic services, ensuring they receive an appropriate history from the veterinary surgeon 14 Be able to review and evaluate literature and presentations critically <p>RCVS Day One Competences for Veterinary Nurses; 1, 2, 3, 5, 7, 8, 9, 11, 12, 13, 19 The module is also referenced to the following RCVS Day One Skills for veterinary nurses; 2.1-2.2, 2.7, 2.9-2.10</p>								
Contact Hours	<p>Indicative delivery modes:</p> <table border="0"> <tr> <td>• Lectures, guided learning, seminars etc.</td><td>36</td></tr> <tr> <td>• Self directed learning</td><td>0</td></tr> <tr> <td>• Independent learning (including work placement)</td><td>114</td></tr> <tr> <td>TOTAL</td><td>150</td></tr> </table>	• Lectures, guided learning, seminars etc.	36	• Self directed learning	0	• Independent learning (including work placement)	114	TOTAL	150
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Teaching and Learning Methods	<p>This module will be delivered using large group learning sessions and opportunities for small group work. Additionally essential and recommended reading and exercises will be introduced to guide the students through the core syllabus.</p> <p>Each student may be expected to engage with Blended learning as part of this module. Details of this will be provided on the module learning pages</p>								

	<p>Scheduled learning may include lectures, seminars, tutorials, project supervision, demonstration, practical classes and workshops and guest lectures.</p> <p>Independent learning may include hours engaged with essential reading, case study preparation, assignment preparation and completion etc. These sessions constitute an average time per level as indicated in the table below. Scheduled sessions may vary slightly depending on the module choices you make.</p> <p>Virtual learning environment (VLE): this specification is supported by a VLE where students will be able to find all necessary module information. Direct links to information sources will also be provided from within the VLE.</p>																																																												
Key Information Sets Information	<p>Key Information Sets (KIS) are produced at programme level for all programmes that this module contributes to, which is a requirement set by HESA/HEFCE. KIS are comparable sets of standardised information about undergraduate courses allowing prospective students to compare and contrast between programmes they are interested in applying for.</p> <table><tr><td>Hours to be allocated</td><td>Scheduled learning and teaching study hours</td><td>Independent study hours</td><td>Placement study hours</td><td>Allocated Hours</td><td></td></tr><tr><td>150</td><td>36</td><td>114</td><td>0</td><td>150</td><td>✓</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>The table below indicates as a percentage the total assessment of the module which constitutes a -</p> <p>Written Exam: Unseen written exam, open book written exam, In-class test Coursework: Written assignment or essay, report, dissertation, portfolio, project Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam</p> <p>Please note that this is the total of various types of assessment and will not necessarily reflect the component and module weightings in the Assessment section of this module description:</p> <table><tr><td colspan="2">Total assessment of the module:</td><td></td><td></td></tr><tr><td colspan="2"></td><td></td><td></td></tr><tr><td colspan="2">Written exam assessment percentage</td><td colspan="2">0%</td></tr><tr><td colspan="2">Coursework assessment percentage</td><td colspan="2">0%</td></tr><tr><td colspan="2">Practical exam assessment percentage</td><td colspan="2">100%</td></tr><tr><td colspan="2"></td><td colspan="2">100%</td></tr></table>	Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours		150	36	114	0	150	✓																									Total assessment of the module:								Written exam assessment percentage		0%		Coursework assessment percentage		0%		Practical exam assessment percentage		100%				100%	
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Reading Strategy	<p>Essential readings</p> <p>Any essential reading will be indicated clearly, along with the method for accessing it, e.g. students may be required to purchase a set text, be given a print study pack or be referred to texts that are available electronically or in the Library. Module guides will also reflect the range of reading to be carried out.</p> <p>Further readings</p> <p>Further reading will be required to supplement the set text and other printed readings. Students are expected to identify all other reading relevant to their chosen topic for themselves. They will be required to read widely using the library search, a variety of bibliographic and full text databases, and internet resources. Many resources can be</p>																																																												

	<p>accessed remotely. The purpose of this further reading is to ensure students are familiar with current research, classic works and material specific to their interests from their academic literature.</p> <p>Access and skills</p> <p>Formal opportunities for students to develop their library and information skills are provided within the induction period and student skills sessions. Additional support is available through online resources. This includes interactive tutorials on finding books and journals, evaluation information and referencing. Sign up workshops are also offered.</p>
Indicative Reading List	<p>The following list is offered to provide validation panels/accrediting bodies with an indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. However, as indicated above, CURRENT advice on readings will be available via other more frequently updated mechanisms, including the module guide.</p> <p>Books</p> <p>Aspinall, V., ed. (Current Edition) <i>The Complete Text Book Of Veterinary Nursing</i>. Oxford: Butterworth Heinemann.</p> <p>Bowden, C. and Master, J., eds. (Current Edition) <i>Textbook of Veterinary Medical Nursing</i>. Oxford: Butterworth Heinemann.</p> <p>Lane, D.R. and Cooper B., ed. (Current Edition) <i>Veterinary Nursing</i>. Oxford: Butterworth Heinemann</p> <p>Moore Margaret., eds. (Current Edition) <i>Manual of Veterinary Nursing</i>. Gloucester: BSAVA.</p> <p>Lane, D, Cooper, B. and Turner, L., ed. (Current Edition) <i>BSAVA Textbook of Veterinary Nursing</i>. Gloucester: BSAVA.</p> <p>Websites and databases</p> <p>VetNurse.co.uk www.vetnurse.co.uk</p> <p>British Small Animal Veterinary Association www.bsava.com</p>

Part 3: Assessment	
Assessment Strategy	<p>Development of communication skills, professional practice and reflection prior to qualification as a veterinary nurse is important and so the process of preparing for and engaging in an oral examination (under controlled conditions, in a high pressure environment) is considered beneficial.</p> <p>Students are required to submit a formative reflective narrative as part of this assessment. Feedback will be made available throughout the module.</p> <p>In line with the College's commitment to facilitating equal opportunities, a student may apply for alternative means of assessment if appropriate. Each application will be considered on an individual basis taking into account learning and assessment needs. For further information regarding this please refer to the VLE.</p>

Identify final assessment component and element	Oral examination	
% weighting between components A and B (Standard modules only)	A: 100%	B: 0%
First Sit		

Component A (controlled conditions)	
Description of each element	Element weighting (as % of component)
1. Oral examination (20 minutes)	100%

Resit (further attendance at taught classes is not required)	
Component A (controlled conditions)	Element weighting (as % of component)
Description of each element	
1. Oral examination (20 minutes)	100%
<p>If a student is permitted a retake of the module under the University Regulations and Procedures, the assessment will be that indicated by the Module Description at the time that retake commences.</p>	