



Module Specification

Work Based Learning

Version: 2023-24, v1.0, 31 Jan 2022

Contents

Module Specification	1
Part 1: Information	2
Part 2: Description	2
Part 3: Teaching and learning methods	3
Part 4: Assessment.....	5
Part 5: Contributes towards	6

Part 1: Information

Module title: Work Based Learning

Module code: UMODL5-15-2

Level: Level 5

For implementation from: 2023-24

UWE credit rating: 15

ECTS credit rating: 7.5

Faculty: Faculty of Business & Law

Department: FBL Dept of Business & Management

Partner institutions: None

Field: Organisation Studies

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Not applicable

Educational aims: See Learning Outcomes

Outline syllabus: 'You in the workplace' and the importance of work-based learning

Introduction to personal development plans.

Skills analysis and self- assessments- Belbin, Social and Emotional Intelligence, Learning Styles etc.

Reflective practice and writing in the workplace- reflective models such as Kolb, Gibbs etc.

Interview, CV and Social Media profile development.

Careers Interview.

Part 3: Teaching and learning methods

Teaching and learning methods: Work based learning is a compulsory module within the Foundation Degree programme. Its purpose is to provide an integrated approach to study, where students are given the opportunity to reflect upon their academic learning and gain relevant experience by applying this learning to a workplace context.

The taught element of this work-based learning module will comprise of workshops which will be designed to help integrate experiences and observations from the work place to enable a greater understanding of work based practice. The workshops will concentrate on the application, evaluation and discussion of key theoretical and analytical models in a management and organisational context utilising the experiences and observations made by students This will be achieved primarily through individual and group exercises and presentations.

The module will draw upon knowledge and understanding and skills developed across the common framework modules and pathway module at level 1 with the principle aim of building the student's ability to comprehend business situations and problems within the context of their own place of work. The module is structured to lead students through the process of applying theoretical concepts and models to the real business environment to develop their analytical and problem solving skills in a

'messy' business context.

Students are required to engage in the workplace in a variety of ways - this may include internship, employment, voluntary work or applied workplace case studies . They will then complete a reflective diary of the skills and attributes required in the contemporary work environment.

Development of business skills is embedded within this module and there is an emphasis to develop a range of transferable business skills through work related assignments that students can apply both in the work environment and for further study. Students will develop the skills and confidence to communicate findings in both written and verbal medium to a variety of users.

Assessment of the module will revolve around the work related assignments and includes a written research report, presentation and work-based learning diary.

The module will be taught semesterised and completed within 15 weeks. There will be a 1 hour lecture-led session with a 2 hours of tutorial/ personal development per week.

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Demonstrate an ability to apply and reflect upon the relationship between academia and work based activity.

MO2 Analyse reflectively their role and abilities within the work place.

MO3 Accurately demonstrate self-development through the assessment of their employability skill set.

MO4 Develop an action plan for skill development against a future job role.

MO5 Develop a graduate employability profile.

Hours to be allocated: 150

Contact hours:

Independent study/self-guided study = 15 hours

Placement = 90 hours

Face-to-face learning = 45 hours

Total = 150

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/modules/umodl5-15-2.html) via the following link <https://uwe.rl.talis.com/modules/umodl5-15-2.html>

Part 4: Assessment

Assessment strategy: Task 1: Work Based Portfolio 50%

The work based portfolio will include:

A reflective skills diary

A personal development plan

Mid-year review of skill set with action plan

Final review of skill set with action plan

Updated Graduate Profile

Task 2: Reflective Essay 50%

Students will produce a 1500 word reflective essay. The reflective essay will demonstrate self-strong awareness where conclusions and recommendations for future development will be explored.

Assessment tasks:

Portfolio (First Sit)

Description: Work skills portfolio

Weighting: 50 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5

Written Assignment (First Sit)

Description: Reflective essay (1500 words)

Weighting: 50 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3

Portfolio (Resit)

Description: Work skills portfolio

Weighting: 50 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5

Written Assignment (Resit)

Description: Reflective essay (1500 words)

Weighting: 50 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3

Part 5: Contributes towards

This module contributes towards the following programmes of study:

Business with Management [UCW] FdA 2022-23

Business with Management [UCW] FdA 2022-23