University of the West of England BRISTOL

MODULE SPECIFICATION

Part 1: Basic Data						
Module Title	Project Management in Action					
Module Code	UISV48-15-3		Level	3	Version	2.0
UWE Credit Rating	15	ECTS Credit Rating	7.5	WBL module?	No	
Owning Faculty	Hartpury		Field	Sport Science		
Department	Sport		Module Type	Standard		
Contributes towards	BA (Hons) Sport Business Management BSc (Hons) Animal Management BSc (Hons) Equine Management (Top-Up) MSci Sports Coach Development BSc (Hons) Sports Studies (Top-Up)					
Pre-requisites	None		Co- requisites	None		
Excluded Combinations	None		Module Entry requirements	None		
First CAC Approval Date	12 January 2015		Valid From	V1.0 01 September 2015 V1.1 01 September 2017 V2.0- 01 September 2018		
Revision CVC Approval Date	V1.1- 28 March 2017 V2.0- 02 May 2018		Review Date	01 September 2024		

Part 2: Learning and Teaching	
Learning Outcomes	On successful completion of this module students will be able to: 1. Align the objectives and management of an individual project to organisational goals and strategy. (A) 2. Critically review the project life-cycle phases, processes, tools and techniques and the broader environment in which projects take place. (A) 3. Develop a critical awareness of the issues involved in the development of project planning and control activities, including anticipating and assessing business environmental impacts in the earliest stages of project planning. (A) 4. Critically evaluate the project objectives of cost, quality and time and the trade-offs and interaction between these objectives. (A) 5. Develop a broad outline for a project plan. (A) 6. Evaluate the relationship between change management and project management and be able to establish an effective risk management strategy for project success. (A)
Syllabus Outline	• Types of business and organisational projects: collaborative projects; local to global projects; shorter-term and longer-term projects. • The alignment of project goals to organisational goals and strategy, setting objectives, determining scope and identifying stakeholders • Project definition, life cycle phases, sequences and environmental fit • Project planning and scheduling, including human resourcing, communication and use of wider organisational assets

	- Team work, leadership and feedback paths within the project and organisation. - Project budgeting, monitoring and control - Project risk management and risk mitigation processes - Project audit, evaluation and closure.
Contact Hours	Indicative delivery modes: Lectures, guided learning, seminars, tutorials 33 Self-directed study 3 Independent learning 114 TOTAL 150
Teaching and Learning Methods	This module is delivered using large group learning sessions and opportunities for small group work. Additionally essential and recommended reading and exercises will be introduced to guide the students through the core syllabus. **Accreditation to the Association of Project Management (APM)** The nature of this module offers a wider employability opportunity for students through the accreditation to the above association. Subject to student registration and funding of the exam, learners will have the opportunity to sit the APM Introductory Certificate online. **Scheduled learning** includes lectures, seminars, tutorials, project supervision, demonstration, practical classes and workshops. **Independent learning** includes hours engaged with essential reading, assignment preparation and completion etc. These sessions constitute an average time per level as indicated in the table below. **Virtual learning environment (VLE):** this specification is supported by a VLE where students will be able to find all necessary module information. Direct links to information sources will also be provided from within the VLE.
Key Information Sets Information	Key Information Sets (KIS) are produced at programme level for all programmes that this module contributes to, which is a requirement set by HESA/HEFCE. KIS are comparable sets of standardised information about undergraduate courses allowing prospective students to compare and contrast between programmes they are interested in applying for.

Key Information Set - Module data

Number of credits for this module				15	

Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	
150	36	114	0	150	✅

The table below indicates as a percentage the total assessment of the module which constitutes a -

Written Exam: Unseen written exam, open book written exam, In-class test
Coursework: Written assignment or essay, report, dissertation, portfolio, project
Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam

Total assessment of the module:				
Written exam assessment percentage			0%	
Coursework assessment percentage			0%	
Practical exam assessment percentage			100%	
			100%	

Reading Strategy	**Essential readings** Any essential reading will be indicated clearly, along with the method for accessing it, e.g. students may be required to purchase a set text, be given a print study pack or be referred to texts that are available electronically or in the Library. Module guides will also reflect the range of reading to be carried out. **Further readings** Further reading will be required to supplement the set text and other printed readings. Students are expected to identify all other reading relevant to their chosen topic for themselves. They will be required to read widely using the library search, a variety of bibliographic and full text databases, and internet resources. Many resources can be accessed remotely. The purpose of this further reading is to ensure students are familiar with current research, classic works and material specific to their interests from their academic literature. **Access and skills** Formal opportunities for students to develop their library and information skills are provided within the induction period and student skills sessions. Additional support is available through online resources. This includes interactive tutorials on finding books and journals, evaluation information and referencing. Sign up workshops are also offered.
Indicative Reading List	The following list is offered to provide validation panels/accrediting bodies with an indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. However, as indicated above, CURRENT advice on readings will be available via other more frequently updated mechanisms, including the module guide. Books Kerzner, H. (Current Edition) *Project management: a systems approach to planning, scheduling, and controlling.* Hoboken, USA: Wiley Ebook. Lock, D. (Current Edition) *Project management.* Farnham: Gower Publishing Ebook. Mantel, S., Meredith, J.R., Shafer, S. and Sutton, M. (Current Edition) *Project management in practice.* Hoboken, USA: Wiley. Newton, R. (Current Edition) *Project Management Step by Step: How to Plan and Manage a Highly Successful Project.* London: Pearson Publishing. Journals Project Manager Today Websites Project Manager Today http://www.pmtoday.co.uk

Part 3: Assessment	
Assessment Strategy	Component A is a single point of assessment under controlled conditions taking the form of a project proposal presentation; allowing students to synthesise the project components contextualise the delivery phases and project evaluation criteria within a sports or business context. This will focus student's attention on issues such as organisational strategy and objectives, stakeholder analysis, resourcing, project milestones and evaluation techniques. In line with the College's commitment to facilitating equal opportunities, a student may apply for alternative means of assessment if appropriate. Each application will be considered on an individual basis taking into account learning and assessment needs. For further information regarding this please refer to the VLE.

Identify final assessment component and element	Project Proposal Presentation	
	A:	**B**:
% weighting between components A and B (Standard modules only)	100%	0%

First Sit

Component A (controlled conditions) **Description of each element**	**Element weighting** **(as % of component)**
1. Project Proposal Presentation (30 minutes)	100%

Resit (further attendance at taught classes is not required)

Component A (controlled conditions) **Description of each element**	**Element weighting** **(as % of component)**
1. Project Proposal Presentation (30 minutes)	100%

If a student is permitted a retake of the module under the University Regulations and Procedures, the assessment will be that indicated by the Module Description at the time that retake commences.