

**CDA4 Programme Design Template
Module specification (with KIS)**



University of the
West of England

CORPORATE AND ACADEMIC SERVICES

MODULE SPECIFICATION

Part 1: Basic Data					
Module Title	Professional Practice and Work Experience in Interior Design 1				
Module Code	UAAAF9-15-1	Level	1	Version	1
Owning Faculty	ACE	Field	Art		
Contributes towards	BA(Hons) Interior Design				
UWE Credit Rating	15	ECTS Credit Rating	7.5	Module Type	Project
Pre-requisites			Co- requisites		
Excluded Combinations			Module Entry requirements		
Valid From	September 2014		Valid to		

CAP Approval Date	
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Part 2: Learning and Teaching

Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <p><u>Knowledge and understanding</u></p> <ol style="list-style-type: none">1. Identify source material for research and use appropriate methods of investigation.2. Recognise the scope and range of roles and opportunities within their subject.3. Begin to develop their knowledge and awareness of the professional context of their subject. <p><u>Intellectual Skills</u></p> <ol style="list-style-type: none">4. Begin to develop an independent critical awareness of their own practice and identify and analyse appropriate historical and contemporary practices and debates. <p><u>Subject/Practical Skills</u></p> <ol style="list-style-type: none">5. Explore a range of methods for investigating and recording source material.6. Begin to test and use appropriate methods of documentation and presentation. <p><u>Transferable/Key Skills</u></p> <ol style="list-style-type: none">7. Manage their time and use a range of learning resources.8. Communicate and document ideas visually, verbally and in writing.9. Recognise the importance of professional attitudes to their progress as students, and in the workplace.
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Syllabus Outline	<p>This module enables students to begin to establish their understanding of their area of practice in relation to the professional context and the broad field of creative practice at a local, national and international level. The module explores the importance of research and professional practice for students in support of their area of practice, and ambitions.</p> <p>It is designed to enable students to become aware of diverse working practices to be used in their studies and further developed and established at Level 2 and Level 3.</p> <p>The material and activities introduced in the module will enable students to locate and develop a range of knowledge and skills required to support the development of their practice and expand their contextual understanding of their subject. It will introduce students to issues of professionalism within their subject and develop awareness of key transferable skills and how they might be used in a wider context.</p> <p>Lectures, workshop exercises and seminars will introduce students to a range of research sources (including such things as: library resources / on-line resources and databases / exhibitions / events / study visits / case studies / publications) to demonstrate a diversity of approaches to research and professional practice within their area of creative practice.</p> <p>Students will be asked to look at different areas of practice and roles in relation to their subject area, and the diverse range of career paths and professional opportunities that their area of study can lead to. These findings will be evidenced in a visual presentation in a summative group tutorial.</p> <p>Case studies will be presented as starting points for investigation. These will include examples from staff, professional practitioners and recent and past graduates. Some of these may contribute as visiting speakers.</p> <p>Awareness of professional attitudes and approaches will be introduced throughout the module, and students will be expected to apply these in their work. Topics will include: consideration of health and safety, intellectual property, time management and organisation, preparation, communication and presentation.</p> <p>Students will begin to identify opportunities for work placements and will produce promotional materials and CVs to enable them to apply for work experience opportunities and / or complete live briefs and apply for relevant professional experience.</p>
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	<p>Work Experience/Work Based Learning</p> <p>During the course of the module, students are required to address approximately 36-40 hours of their independent study to engagement with work experience. This could be made up of a placement or number of shorter placements or working on live briefs in a relevant area as set by the programme.</p> <p>Students will produce a Work Experience Document that will:</p> <ul style="list-style-type: none"> • research and critically analyse chosen aspects of contemporary professional practice and apply this knowledge to the evaluation of their own strengths and career aspirations. • recognise, explore and articulate the links between their work-based learning with their academic programme (and vice versa); • explore, identify and build on their skills, personal development and interests • develop a variety of transferable 'employability' skills and abilities such as time management, self presentation and reflection, research skills <p>The Work Experience Document will include:</p> <ul style="list-style-type: none"> - a reflective report on engagement undertaken (500 words) - notes on research undertaken to support the report - relevant images
<p>Contact Hours</p>	<p>Students can expect a total of 36 hours scheduled contact time for this module within the context of their other learning and teaching activities. This includes tutorials, group crits, lectures, seminars, site visits / field trips, studio-based sessions, inductions, workshops, field work, work-based learning or project supervision.</p> <p>Contact time may also take a synchronous virtual form rather than face-to-face, through the use of email discussion groups, virtual learning environments (VLEs) and other technology-aided means. It can also take place in a work-based setting.</p>

Teaching and Learning Methods	<p>Lectures and seminars introduce factual information and issues to be considered. These offer examples and critiques of existing practice.</p> <p>Visiting speakers are also invited to demonstrate examples of career paths and professional working practice.</p> <p>Students are supported to develop understanding and methods of effective research. Library exercises and workshops involving the UWE Library introduce students to the use of book-stock, journals, catalogue systems, on-line data-bases and collections. Effective approaches to net searches and verifying information from different sources, collecting material through visits, interviews etc will be discussed and explored through the practical activities.</p> <p>UWE Careers is introduced at this stage, in relation to recruitment fairs, individual support, etc. These and other initiatives are available within and across subject areas. Students are expected to make full use of these opportunities, and evidence engagement in their assessment submissions.</p> <p>Group tutorials are used to monitor and support progress. In presenting their research findings students are encouraged to engage in discussion and debate.</p> <p>A range of activities within and across programmes support discussion and interaction in relation to wider aspects of creative practice, professional attitudes and learning skills. Activities supported by the Careers Development Unit include information about placement and career development opportunities, volunteering etc. that students can participate in during their studies.</p> <p>The Professional Practice File is introduced in this module. The file will consist of evidence of the assignments, lectures, discussions and activities included in the module which students are required to respond to. It provides a place for students to collate and reflect on the material and ideas they are finding and being introduced to through the module. The Professional Practice File may be submitted as an online presence (i.e. blog or website) and should include a log of all industry engagement, contacts and opportunities.</p> <p>The Professional Practice File will support the production of a visual presentation (as summative critique) to a small group of peers and staff. The visual presentation presents the students' findings and learning from the module – summarizing key outcomes. The visual presentation also identifies additional questions/areas for further exploration relevant to the individual students' professional ambitions.</p> <p>Scheduled learning includes lectures, seminars, tutorials, project supervision, demonstration, practical classes and workshops; fieldwork; external visits; work based learning; supervised time in studio/workshop.</p> <p>Independent learning includes hours engaged with essential reading, case study preparation, assignment preparation and completion etc.</p> <p>Placement learning: may include a practice placement, other placement, year abroad.</p>
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Key Information Sets Information

Key Information Set - Module data				
Number of credits for this module				15
Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours
150	36	114		150

The table below indicates as a percentage the total assessment of the module which constitutes a -

Written Exam: Unseen written exam, open book written exam, In-class test
 Coursework: Written assignment or essay, report, dissertation, portfolio, project
 Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam

Please note that this is the total of various types of assessment and will not necessarily reflect the component and module weightings in the Assessment section of this module description:

Total assessment of the module:	
Written exam assessment percentage	
Coursework assessment percentage	100%
Practical exam assessment percentage	
	100%

Reading Strategy

Core reading. Any essential reading will be indicated clearly, along with the method for accessing it, e.g. students may be expected to purchase a set text, be given a study pack or be referred to texts that are available electronically, or in the Library. Module guides will also reflect the range of reading to be carried out.

Further reading. Further reading is advisable for this module, and students will be encouraged to explore at least one of the titles held in the library on this topic. A current list of such titles will be given in the module guide and revised annually.

Access and skills. Formal opportunities for students to develop their library and information skills are provided within the induction period. Additional support is available through the Library Services web pages, including interactive tutorials on finding books and journals, evaluating information and referencing. Sign-up workshops are also offered by the Library.

Indicative reading list. The following list is offered to provide validation panels/accrediting bodies with an indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. Current advice on additional reading will be available via the module guide or Blackboard pages.

Indicative Reading List	<p>In the 'Quiet Room' within the Bower Ashton Library, there is a shelf of Reference only books under the heading: -'EMPLOYABILITY & PROFESSIONAL DEVELOPMENT COLLECTION. Many of these titles are relevant for Interior Design students.</p> <p>Core Reading: Emden, J Van. (2004) <i>Presentation Skills for Artists</i>. Palgrave</p> <p>Further Reading: Duffin, D. (1994) <i>Investigating Galleries: The Artist's Guide to Exhibiting</i>. AN Publications.</p> <p>Robinson, K. (2009) <i>The Element: How Finding your Passion Changes Everything</i>. Penguin</p> <p>Websites http://www.biid.org.uk/ The British Institute of Interior Design http://www.sbid.org/ Society of British and International Design (SBID) www.keynote-project.co.uk – resources such as variations on CV content and presentation http://www.craftscouncil.org.uk Contemporary crafts and applied arts http://www.caa.org.uk Contemporary applied arts http://www.resource.co.uk Re:source, The Council for Museums, Archives and Libraries http://www.jerwood.org.uk Jerwood foundation http://www.designcouncil.org.uk/index.html Design Council http://www.artscouncil.org.uk (Arts Council of England)</p>
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Part 3: Assessment			
Assessment Strategy	Criteria	Relates to learning outcomes:	Source of evidence
	Effective use of a variety of methods to research and record information and relate this to their subject area and the professional environment.	1, 4, 5, 6, 7	Professional Practice File, participation in summative group presentation, Work Experience Document
	The ability to present and discuss ideas clearly and communicate them effectively using a range of methods.	1, 2, 3, 5, 6, 7, 8,	Professional Practice File, participation in summative group presentation, Work Experience Document
	Evidence of an awareness of professional attitudes and standards in the work, and the approach to working process.	3, 6, 8, 9	Professional Practice File, participation in summative group presentation, Work Experience Document

Identify final assessment component and element		
% weighting between components A and B (Standard modules only)	A:	B:

First Sit	
Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Professional Practice File and visual presentation in a summative group tutorial	70%
2. Work Experience Document	30%
Component B Description of each element	Element weighting (as % of component)

Resit (further attendance at taught classes is not required)	
Component A (controlled conditions) Description of each element	Element weighting (as % of component)
1. Professional Practice File and illustrated evaluative statement	70%
2. Work Experience Document	30%
Component B Description of each element	Element weighting (as % of component)
If a student is permitted an EXCEPTIONAL RETAKE of the module the assessment will be that indicated by the Module Description at the time that retake commences.	