



**CORPORATE AND ACADEMIC SERVICES**

**MODULE SPECIFICATION**

Part 1: Basic Data					
Module Title	Sports Studies Work Experience 2				
Module Code	UISXPP-15-2	Level	2	Version	1
Owning Faculty	Hartpury	Field	Sport		
Contributes towards	FdSc Sports Studies				
UWE Credit Rating	15	ECTS Credit Rating	7.5	Module Type	Professional Practice
Pre-requisites	None		Co-requisites	None	
Excluded Combinations	None		Module Entry requirements	None	
Valid From	01 September 2013		Valid to	01 September 2019	

<b>CAP Approval Date</b>	24 June 2013
--------------------------	--------------

Part 2: Learning and Teaching	
Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ol style="list-style-type: none"> <li>1 Prepare primary evidence from a range of work based activities in a portfolio and demonstrate the practice of reflection with documents that show a deepening awareness of personal strengths and the ability to critically analyse self-performance (A, B).</li> <li>2 Employ and examine an increasing range of skills which demonstrate personal development (B).</li> <li>3 Perform practical and analytical skills and link academic theory with professional practice (B).</li> </ol>
Syllabus Outline	<ol style="list-style-type: none"> <li>1 Personal development plan with specified targets and objectives.</li> <li>2 Self-appraisal/audit.</li> <li>3 Progress files and portfolios: career and personal development plan.</li> <li>4 Development and evidencing interpersonal and transferable skills: communication, interpersonal skills, organisation, time management, prioritising, team working, cooperation, flexibility.</li> <li>5 Evaluation of progress.</li> <li>6 Production of a Curriculum Vitae.</li> <li>7 Prepare for and undertake 12 days (98 hours) of placement within sports /leisure organisations. Essential and directed reading will be directed as appropriate.</li> </ol>

Contact Hours	<p>Indicative delivery modes:</p> <table border="0"> <tr> <td>1</td> <td>Lectures guided learning, seminars etc</td> <td>14</td> </tr> <tr> <td>2</td> <td>Independent learning</td> <td>38</td> </tr> <tr> <td>3</td> <td>Placement learning</td> <td>98</td> </tr> <tr> <td colspan="2"><b>TOTAL</b></td> <td><b>150</b></td> </tr> </table>	1	Lectures guided learning, seminars etc	14	2	Independent learning	38	3	Placement learning	98	<b>TOTAL</b>		<b>150</b>					
1	Lectures guided learning, seminars etc	14																
2	Independent learning	38																
3	Placement learning	98																
<b>TOTAL</b>		<b>150</b>																
Teaching and Learning Methods	<p>Introductory lectures are supported by seminars, case studies, visits and practical workshops. In addition this module will be supported by interactive forums and learning tools.</p> <p>150 hours study time of which 98 hours will represent placement learning and 14 hours will represent scheduled learning.</p> <p><b>Scheduled Learning</b> May include lectures, tutorials and external visits, and self-directed study.</p> <p><b>External Visits</b> A range of external activity will be arranged with its focus upon collaborative activity</p> <p><b>Independent Learning</b> Includes hours engaged with essential reading, case study preparation, assignment preparation and completion.</p> <p><b>Virtual Learning Environment (VLE), or equivalent</b> This module is supported by a VLE where students will be able to find all necessary module information. Direct links to information sources will also be provided from within the VLE.</p>																	
Key Information Sets Information	<p>Key Information Sets (KIS) are produced at programme level for all programmes that this module contributes to, which is a requirement set by HESA/HEFCE. KIS are comparable sets of standardised information about undergraduate courses allowing prospective students to compare and contrast between programmes they are interested in applying for.</p> <p><b>Key Information Set – Module Data</b></p> <p>Number of credits for this module <table border="1" style="float: right;"><tr><td>15</td></tr></table></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Hours to be allocated</th> <th>Scheduled learning and teaching study hours</th> <th>Independent study hours</th> <th>Placement study hours</th> <th>Allocated Hours</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>14</td> <td>38</td> <td>98</td> <td>150</td> </tr> </tbody> </table> <p>The table below indicates as a percentage the total assessment of the module which constitutes a:</p> <table border="0"> <tr> <td>1</td> <td><i>Written Exam:</i> Unseen written exam, open book written exam, in-class test.</td> </tr> <tr> <td>2</td> <td><i>Coursework:</i> Written assignment or essay, report, dissertation, portfolio, project.</td> </tr> <tr> <td>3</td> <td><i>Practical Exam:</i> Oral Assessment and/or presentation, practical skills assessment, practical exam.</td> </tr> </table> <p>Please note that this is the total of various types of assessment and will not necessarily reflect the component and module weightings in the Assessment section of this module description:</p>	15	Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	150	14	38	98	150	1	<i>Written Exam:</i> Unseen written exam, open book written exam, in-class test.	2	<i>Coursework:</i> Written assignment or essay, report, dissertation, portfolio, project.	3	<i>Practical Exam:</i> Oral Assessment and/or presentation, practical skills assessment, practical exam.
15																		
Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours														
150	14	38	98	150														
1	<i>Written Exam:</i> Unseen written exam, open book written exam, in-class test.																	
2	<i>Coursework:</i> Written assignment or essay, report, dissertation, portfolio, project.																	
3	<i>Practical Exam:</i> Oral Assessment and/or presentation, practical skills assessment, practical exam.																	

	<p>Total assessment of the module:</p> <table border="1" data-bbox="927 226 1058 365"> <tr> <td>Written exam assessment percentage</td> <td>0%</td> </tr> <tr> <td>Coursework assessment percentage</td> <td>100%</td> </tr> <tr> <td>Practical exam assessment percentage</td> <td>0%</td> </tr> <tr> <td></td> <td>100%</td> </tr> </table>	Written exam assessment percentage	0%	Coursework assessment percentage	100%	Practical exam assessment percentage	0%		100%
Written exam assessment percentage	0%								
Coursework assessment percentage	100%								
Practical exam assessment percentage	0%								
	100%								
Reading Strategy	<p><b>Access and Skills</b></p> <p>Further development of literature searching skills is supported by a Library Plus seminar provided within the first semester and by study skills sessions. Additional support is available through the Library Plus Services and online resources, including interactive tutorials on finding books and journals, evaluating information and referencing.</p> <p>All students will be encouraged to make use of the print and electronic resources available to them through membership of both the college and the university. These include a range of electronic journals and a wide variety of resources available through web sites and information gateways. Weston College Library's web pages provide access to subject relevant resources and to the library catalogue as well as signposting the University Library's web pages. Many resources can be accessed remotely.</p> <p>This guidance will be available in the programme handbook, module handbook and via module information on the VLE.</p> <p><b>Essential Reading</b></p> <p>Any essential reading will be indicated clearly, along with the method for accessing it. Students may be asked to purchase a set text, be given a print study pack or be referred to texts that are available electronically.</p> <p><b>Further Reading</b></p> <p>Students will be encouraged to read widely using the library catalogue, a variety of bibliographic and full text databases, and Internet resources. Many resources can be accessed remotely. The purpose of this is to ensure students are familiar with current research, classic works and material specific to their interests from the academic literature.</p> <p>All further reading resources will be available via both College and University libraries.</p>								
Indicative Reading List	<p>The following list is offered to provide validation panels/accrediting bodies with an indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. However, as indicated above, CURRENT advice on readings will be available via other more frequently updated mechanisms, including the module guide.</p> <ul style="list-style-type: none"> <li>• Anderson, A. (Current Edition). <i>Successful training practice: a manager's guide to self-development</i>.</li> <li>• Guirdham, M. (Current Edition). <i>Interactive Behaviour at Work</i>. Financial Times: Pearson Education.</li> <li>• Hayes, J. (Current Edition). <i>Interpersonal Skills and Work</i>. London: Routledge.</li> <li>• Honey, P. (Current Edition). <i>Learning Log: A way to evidence Learning from Experience</i>. Maidenhead: Peter Honey Publications.</li> <li>• Pedler, M., Burgoyne, J., Boydell, T. &amp; Welshman, G. (Current Edition). <i>Self-development in organisations</i>. London: McGraw-Hill.</li> <li>• Revans, R. (Current Edition). <i>ABC of Action Learning</i>. London: Lemos &amp; Crane.</li> <li>• Staubus, M. (Current Edition). <i>Increase your personal productivity and personal effectiveness</i>. Harvard Business Essentials.</li> </ul>								

### Part 3: Assessment

Assessment Strategy	<p>A range of assessment techniques will be employed to ensure that learners can meet the breadth of learning outcomes presented in this module alongside the ability to demonstrate transferable skills e.g. communication skills.</p> <p>Practice Portfolio and Logbook to include 12 days/98 hours in an approved workplace: Students are required to write up their practical work experience. This form of assessment is designed to encourage engagement in the practical work experience and develop skills of application to the equine industry. The portfolio assignment is chosen to facilitate in depth study of the skills gained in the workplace and relating findings/observations to material learnt in lectures and gained in additional study via analysis, evaluation and discussion.</p> <p>Reflective Skills Audit: Students are required to reflect on elements within their practice portfolio and the practical experience gained. This should include an explanation of how scientific principles which underpin chosen competencies have enhanced performance in the work place. The reflective audit is chosen to facilitate the synthesis of knowledge and practical skills and analysing the relationship between theoretical knowledge and practical performance.</p> <p>Learners must complete a reflective diary for each day of workplace or external visit activity which includes a log of activities mapped against key employment skills alongside other specific activity. Written reflection can include an analysis of their role within the organisation and their development over time.</p> <p>Opportunities for formative assessment exist for each of the assessment strategies used. Verbal feedback is given and all students will engage with personalised tutorials setting SMART targets as part of the programme design.</p> <p>Assessment includes a competent member of staff to assess in a professional practice set up.</p> <p>In line with the College's commitment to facilitating equal opportunities, a student may apply for alternative means of assessment if appropriate. Each application will be considered on an individual basis taking into account learning and assessment needs. For further information regarding this please refer to the VLE.</p>
---------------------	--

Identify final assessment component and element	Reflective Skills Audit	
% weighting between components A and B (Standard modules only)	<b>A:</b>	<b>B:</b>
	N/A	N/A
<b>First Sit</b>		
<b>Component A</b> (controlled conditions) <b>Description of each element</b>	<b>Element weighting</b>	
1 Portfolio/Log-Book including 12 days/98 hours in an approved workplace	Pass/Fail	
<b>Component B</b> <b>Description of each element</b>	<b>Element weighting</b>	
1 Reflective Skills Audit (1500 words)	100%	
<b>Resit (further attendance at taught classes is not required)</b>		
<b>Component A</b> (controlled conditions) <b>Description of each element</b>	<b>Element weighting</b>	
1 Portfolio/Log-Book 12 days/98 hours in an approved workplace	Pass/Fail	
<b>Component B</b> <b>Description of each element</b>	<b>Element weighting</b>	
1 Reflective Skills Audit (1500 words)	100%	
If a student is permitted an <b>EXCEPTIONAL RETAKE</b> of the module the assessment will be that indicated by the Module Description at the time that retake commences.		