



MODULE SPECIFICATION

Part 1: Information			
Module Title	Uniform Services Work Based Experience 2		
Module Code	UBGLSS-30-2	Level	Level 5
For implementation from	2019-20		
UWE Credit Rating	30	ECTS Credit Rating	15
Faculty	Faculty of Environment & Technology	Field	Geography and Environmental Management
Department	FET Dept of Geography & Environmental Mgmt		
Module type:	Professional Practice		
Pre-requisites	None		
Excluded Combinations	None		
Co- requisites	None		
Module Entry requirements	None		

Part 2: Description
<p>Educational Aims: See Learning Outcomes</p> <p>Outline Syllabus: Prepare for and undertake 6 days of placement within organisations where public or uniformed services are practised. Essential and directed reading will be circulated as appropriate.</p> <p>Students will be responsible for organising their own placement activity in negotiation with both the module leader and their personal tutor.</p> <p>Portfolio Development:</p> <p>Personal development plan with specified targets and objectives.</p> <p>Self-appraisal/audit.</p> <p>Progress files and portfolios: career and personal development plan.</p> <p>Development and evidencing interpersonal and transferable skills: communication, interpersonal skills, organisation, time management, prioritising, team working, cooperation, flexibility.</p>

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Evaluation of progress.

Production of a Curriculum Vitae.

Prepare for and undertake 6 days on international residential where an understanding of the role of the public and uniformed services will be used within both educational and third sector areas. This residential is not compulsory and all activities will be replicated within the UK for those students unable to attend.

External Visits: A range of external activity will be arranged with its focus upon incident and emergency planning.

Teaching and Learning Methods: This module will be based on a total amount of 300 hours study time of which 30 hours will represent introductory lectures and a further 70 hours will represent mentoring, tutorial sessions and online activity. 120 hours will represent placement learning.

Scheduled learning will typically include lectures, seminars, external visits and an interactive forum.

Scheduled learning may also take a synchronous virtual form rather than face-to-face, through the use of email discussion groups, virtual learning environments (VLEs) and other technology-aided means.

Independent learning includes hours engaged with essential reading, case study preparation, assignment preparation and completion. Student study time will be organised each week with a series of both essential and further readings and preparation for examinations.

Contact Hours:

100 hours scheduled learning

This module will take place across both semester 1 and 2 on one day per week.

Part 3: Assessment

A range of assessment techniques will be employed to ensure that learners can meet the breadth of learning outcomes presented in this module alongside the ability to demonstrate transferable skills e.g. communication skills.

Logbook: The host organisation is selected by negotiation between the student and programme tutors with due regard to the student profile and their chosen area of specialism. It is expected that 6 days (48 hours) work experience is logged and signed off by the workplace mentor. Monitoring of the placement is undertaken by module leader/s. This element of the assessment will be a pass/fail only. Should a student be subject to a resit in this element the student will only be required to undertake further activity to bring the first sit logbook up to the required number of hours work experience.

Residential Handbook and reflective summary report: Utilising experiential learning provided during the residential students will be expected to undertake the tasks described and contrast the impact of actions in different areas of the world. Students will also be expected to demonstrate that they can reflect upon the experience of undertaking community action in terms of the difficulties encountered in acquiring information, uncertainties involved in risk assessment, the effectiveness of the course of action and any incidental problems encountered. Should a student be subject to a resit it will not be expected that the student undertake another residential handbook. The resit assessment will comprise the reflective summary report only.

Learners must complete a reflective diary for each day of workplace or residential activity which includes a log of activities mapped against key employment skills alongside other specific activity. Written reflection can include an analysis of their role within the organisation, development over time and a discussion of the benefits of working in partnership with outside agencies and community groups.

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Opportunities for formative assessment exist for each of the assessment strategies used. Verbal feedback is given and all students will engage with personalised tutorials setting SMART targets as part of the programme design.			
First Sit Components	Final Assessment	Element weighting	Description
Report - Component B	✓	100 %	Residential Handbook and Reflective Summary Report (2500 words)
Reflective Diary - Component A		0 %	Logbook covering 13 days (104 hours) relevant work experience and residential visit. Pass/Fail
Resit Components	Final Assessment	Element weighting	Description
Report - Component B	✓	100 %	Reflective Summary Report (2500 words)
Reflective Diary - Component A		0 %	Updated logbook covering 13 days (104 hours) relevant work experience and residential visit. Pass/Fail

Part 4: Teaching and Learning Methods

Learning Outcomes	On successful completion of this module students will achieve the following learning outcomes:	
	Module Learning Outcomes	Reference
	Produce primary evidence of a range of work based activities from both work experience and/or a residential in a portfolio	MO1
	Demonstrate the practice of reflection with documents that show a deepening awareness of personal strengths and the ability to critically analyse self-performance	MO2
	Evidence personal development with an increasing range of skills	MO3
	Perform practical and analytical skills and link academic theory with professional practice	MO4
Contact Hours	Independent Study Hours:	
	Independent study/self-guided study	150
	Total Independent Study Hours:	150
	Placement Study Hours:	
	Placement	120

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	Total Placement Study Hours:	120
	Scheduled Learning and Teaching Hours:	
	Face-to-face learning	30
	Total Scheduled Learning and Teaching Hours:	30
	Hours to be allocated	300
	Allocated Hours	300
Reading List	<p><i>The reading list for this module can be accessed via the following link:</i></p> <p>https://uwe.rl.talis.com/index.html</p>	

Part 5: Contributes Towards

This module contributes towards the following programmes of study:

Uniformed and Public Services [Sep][FT][UCW][2yrs] FdA 2018-19