



CORPORATE AND ACADEMIC SERVICES

MODULE SPECIFICATION

Part 1: Basic Data					
Module Title	Project Management Competence				
Module Code	UMSDB8-15-M	Level	M	Version	1.2
Owning Faculty	FBL	Field	Strategy and International Business		
Contributes towards	PG Cert Professional Development (Project Management)				
UWE Credit Rating	15	ECTS Credit Rating	7.5	Module Type	Project
Pre-requisites	none		Co- requisites		
Excluded Combinations			Module Entry requirements	none or PRINCE 2	
Valid From	January 2013		Valid to		

CAP Approval Date	5 December 2012
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Part 2: Learning and Teaching	
Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ul style="list-style-type: none"> • Understand the generic principles required in successfully managing projects [component A] • Comprehend the complexity of project management in a commercial context [component B] • Review a range of project management methodologies being used across a range of sectors [component A] • Critically evaluate project context, processes, procedures, tools and techniques applied in project management [component A and B] • Synthesise elements of knowledge, experience and practice in project management within an established professional body of knowledge [component B] • Demonstrate a systematic understanding of the terminologies, procedures and theoretical frameworks used within the professional body of knowledge [component A] • Relate key skills with the requirements of the project management profession [component A and B] • Appraise key areas for continued professional development [component B]. <p>In addition students will explore, but not be formally assessed in, aspects of reflective practice and working with minimum guidance.</p>
Syllabus Outline	This course will follow the syllabus of APM Body of Knowledge 6 th Edition as of

	<p>follows</p> <ol style="list-style-type: none"> 1. Understand how organisations and projects are structured 2. Understand project life cycles 3. Understand contexts and environments in which projects can be delivered 4. Understand governance of project management and the use of structured methodologies 5. Understand communication within project management 6. Understand the principles of leadership and teamwork 7. Understand planning for success 8. Understand project scope management 9. Understand schedule and resource management 10. Understand project procurement 11. Understand risk management and issue management 12. Understand project quality management
Contact Hours/Schedule d Hours	<p>The module will include a mix of face-to-face sessions together with study of distance learning materials obtained under license.</p> <p>Six 2.5 hour classes will be held on a fortnightly basis throughout the module</p> <p>A formative assessment, the APMP mock examination, will be scheduled within this period [see assessment below]</p>
Teaching and Learning Methods	<p>Scheduled learning will included a mix of lecture, discussion and keynote contributions.</p> <p>Independent learning There will, additionally, be elements of self-directed learning and online tuition. Scheduled classes will use case examples from students' own project management practice to illustrate principles and practice of project management. Examples from a wide variety of sectors will be used for illustrative purposes also. Session materials will be made available via Blackboard and students will be encouraged to use this facility to equip themselves for face-to-face sessions.</p> <p>Independent learning will cover study of the APMP curriculum, essential reading and engagement with project management in the student's own workplace. Learning gained on the course will be applied to workplace practice in so far as possible with the assessment vehicle providing a strong, formal link between the two.</p>
Contact hours	<p>There will be 15 hours of face-to-face contact within this module spread across 6 sessions each session 2.5 hours]. Additional time will be made available to discuss the assessment.</p>
Reading Strategy	<p>All students will be encouraged to make full use of the print and electronic resources available to them through membership of the University. These include a range of electronic journals and a wide variety of resources available through web sites and information gateways. The University Library web pages provide access to subject relevant resources and services and to the library catalogue. Many resources can be accessed remotely. Students will be presented with opportunities within the curriculum to develop their information retrieval and evaluation skills in order to identify such resources effectively.</p> <p>Students will be directed to essential reading throughout the module. Additional reading will be encouraged in areas of specific need on an individual basis. A list of essential and indicative reading is provided below but additional reading may be provided with respect to specialist topics, for example.</p>
Indicative Reading List	<p>Books: Association for Project Management, 2012. <i>Association for Project Management Body of Knowledge</i>. 6th ed. Hemmel Hempstead: Association for Project Management</p>

	<p>Maylor, H, 2010, 4th Ed, <i>Project Management</i> Financial Times Prentice Hall</p> <p>Ferraro, J, 2012 <i>Project Management for Non-Project Managers</i>, Amacom</p> <p>Journals:</p> <p><i>International Journal of Project Management</i> <i>Project Management Journal</i> <i>International Journal of Logistics Management</i> <i>International Journal of Operations and Production Management</i> <i>Journal of Operations Management</i></p>
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Part 3: Assessment

Assessment Strategy	<p>The first part of the assessment is a proposal highlighting the main aspects and processes in project management for the second component, with indication of how the second component is to be completed.</p> <p>A second formal assessment element addresses the requirement that students reflect on the application of the APMP syllabus content into work practice. This will necessitate students preparing a written reflective report in the context of a project with which they are involved in their workplace. The assignment is designed to ensure that students critically reflect on their practice against a wide range of project management principles and process considerations.</p>
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Identify final assessment component and element	Component B
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% weighting between components A and B (Standard modules only)	A:	B:
	15%	85%

First Sit

Component A Description of each element	Element weighting (as % of component)
1. Proposal (400)	100%
Component B Description of each element	Element weighting (as % of component)
1. Reflective report (2000 words)	100%

Resit (further attendance at taught classes is not required)

Component A Description of each element	Element weighting (as % of component)
1. Proposal (400)	100%
Component B Description of each element	Element weighting (as % of component)
1. Reflective report (2000 words)	100%

If a student is permitted an **EXCEPTIONAL RETAKE** of the module the assessment will be that indicated by the Module Description at the time that retake commences.