



## **Module Specification**

### **Placement**

Version: 2023-24, v2.0, 11 May 2023

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## Part 1: Information

**Module title:** Placement

**Module code:** UBGLVX-15-3

**Level:** Level 6

**For implementation from:** 2023-24

**UWE credit rating:** 15

**ECTS credit rating:** 7.5

**Faculty:** Faculty of Environment & Technology

**Department:** FET Dept of Geography & Environmental Mgmt

**Partner institutions:** None

**Field:** Geography and Environmental Management

**Module type:** Module

**Pre-requisites:** None

**Excluded combinations:** Strategic Issues in Engineering 2023-24

**Co-requisites:** None

**Continuing professional development:** No

**Professional, statutory or regulatory body requirements:** None

## Part 2: Description

**Overview:** Module Entry requirements 90 credits at level 2

**Features:** Not applicable

**Educational aims:** See learning outcomes

**Outline syllabus:** To satisfactorily complete the module the student must be in approved employment for a minimum of 24 weeks or 1000 hours (a currency of 1000 hours minimum enables part time placements of appropriate length to be set up). A

placement position must be authorised in advance by the module leader. The areas to be covered by the placement, and which are core elements of the assignments include:

The nature and core business of the organisation.

Understanding the relationship between academic theory, technology and practice.

The identification of management skills.

The acceptance of responsibility for personal actions.

The acceptance of responsibility for personal safety and the safety of others.

Opportunities for learning, training.

Experience in oral, aural and written communications skills, and other core transferable skills as appropriate to the organisation.

The development of a professional attitude

### **Part 3: Teaching and learning methods**

**Teaching and learning methods:** Prior to placement

Presentation about placements and their value by tutors and ex-placement students.

Early guidance on the student responsibility in finding a placement, arrangements for preparing for a placement, and the arrangements for monitoring and assessing a placement.

Advice and feedback on CV construction, writing covering letters, completing application forms and interview preparation.

Where possible, feedback on students' interview performance.

A placement pack which includes advice on deliverables and information on health and safety whilst at work.

Guidance on Professional, Statutory and Regulatory Body (PSRB) and membership of Professional Institutions, including discussions of how placement can contribute towards Initial Professional Development.

During the placement

Each student will be assigned a tutor from the Faculty and a mentor (supervisor) from within the placement organisation.

Each student will have a full induction into the organisation, including Health and Safety.

Employers are encouraged to provide appropriate training opportunities for students. These may include 'on the job' training, working on small projects, inhouse training courses and making available study material. In addition employers are expected to make time available to allow students to complete assessments set by the university.

Where possible students should, if they wish, have the opportunity of experiencing different roles within the organisation.

Tutors will normally visit each student (and mentor) on one occasion, and have at least one scheduled conference call with each student (and mentor), to discuss progress. Further regular contact will be maintained online, but additional visits will be made as necessary, in response to discussions with the student or mentor, or specific PSRB requirements. The tutor will assess the value of the placement as a learning experience. The tutor, in collaboration with the workplace mentor, will provide feedback on the student's performance in the key areas of:

professionalism (commitment, maturity, conduct, reliability);

technical expertise (relevant knowledge & skills, problem solving, technical judgement);

self management (motivation, initiative, adaptability);

team work (contributions to team, can take responsibility);

business awareness (understanding of employer's business and organisation);

communication (written, oral, aural);

time management (planning, prioritising).

Scheduled learning includes tutorials.

Independent learning includes hours engaged with essential reading, work based learning, training, case study preparation, assignment preparation and completion etc.

Placement learning at a practice placement.

**Module Learning outcomes:** On successful completion of this module students will achieve the following learning outcomes.

**MO1** Analyse an organisation in terms of structure, strategy, operations and ethos

**MO2** Demonstrate how a subject specialism may be applied to and be influenced by a professional organisation

**MO3** Evaluate the relationship between academic material and professional practice

**MO4** Demonstrate the development of their professional competence through reflective practice

**MO5** Critically evaluate the relationship between academic theory, technology and professional context

**MO6** Demonstrate key skills in communication, self-management, IT in context, problem formulation and decision making, awareness of professional literature, teamwork

**Hours to be allocated:** 150

**Contact hours:**

Independent study/self-guided study = 142 hours

Face-to-face learning = 8 hours

Total = 150

**Reading list:** The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/modules/ubglvx-15-3.html) via the following link <https://uwe.rl.talis.com/modules/ubglvx-15-3.html>

## **Part 4: Assessment**

**Assessment strategy:** Written Assignment - students shall submit a PowerPoint Presentation with embedded audio.

The student will be required to reflect on their placement experience by submitting a PowerPoint presentation with embedded audio at a mid-point in semester one. The presentation will require students to reflect, amongst other things, on the relationship between academic study and the professional context in which they are working. The form of the presentation, and its draft content, can be discussed with the allocated mentor in advance of the formal submission. The presentation will be timed at 10 minutes.

Report - Students will produce a written report (Training Report) of approximately 3000 words to help demonstrate, and apply reflection, on an element of the student's

placement experience. The report should be based around a case study that is indicative of the type of work completed. As an appendix to this report, students should provide a diary and learning log that documents the activities completed and provides some reflection on the learning and personal development arising. A template will be provided to help document this information. Formative feedback on the report can be provided through periodic contact between the student and mentor.

Resit Written Assignment - a similar brief to that described above.

Resit Report - a similar brief to that described above.

### **Assessment tasks:**

#### **Report (First Sit)**

Description: Training report (3000 words plus appendix)

Weighting: 80 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO2, MO3, MO4, MO5, MO6

#### **Written Assignment (First Sit)**

Description: Submitted presentation with embedded audio (10 mins)

Weighting: 20 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO6

#### **Report (Resit)**

Description: Training report (3000 words plus appendix)

Weighting: 80 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO2, MO3, MO4, MO5, MO6

#### **Written Assignment (Resit)**

Description: Submitted presentation with embedded audio (10 mins)

Weighting: 20 %

Final assessment: No

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO6

## Part 5: Contributes towards

This module contributes towards the following programmes of study:

Urban Planning [Sep][SW][Frenchay][4yrs] BSc (Hons) 2021-22

Environmental Management [Sep][SW][Frenchay][4yrs] BSc (Hons) 2021-22

Civil Engineering [Sep][SW][Frenchay][5yrs] MEng 2021-22

Civil and Environmental Engineering [Sep][SW][Frenchay][4yrs] - Not Running BEng (Hons) 2021-22

Civil Engineering [Sep][SW][Frenchay][4yrs] BEng (Hons) 2021-22

Environmental Management {Foundation} [Sep][SW][Frenchay][5yrs] - Not Running BSc (Hons) 2020-21

Geology [Sep][SW][Frenchay][4yrs] BSc (Hons) 2020-21

Civil and Environmental Engineering {Foundation} [Sep][SW][Frenchay][5yrs] - Not Running BEng (Hons) 2020-21

Civil Engineering {Foundation} [Sep][SW][Frenchay][5yrs] BEng (Hons) 2020-21

Urban Planning {Foundation} [Sep][SW][Frenchay][5yrs] BSc (Hons) 2020-21

Geography [Sep][SW][Frenchay][4yrs] BSc (Hons) 2021-22

Geography [Sep][SW][Frenchay][4yrs] BA (Hons) 2021-22

Geography and Planning {Foundation} [Sep][SW][Frenchay][5yrs] - Withdrawn BA (Hons) 2020-21

Geography {Foundation} [Sep][SW][Frenchay][5yrs] - Not Running BSc (Hons) 2020-21



Geography {Foundation} [Sep][SW][Frenchay][5yrs] - Withdrawn BA (Hons) 2020-21