



MODULE SPECIFICATION

Part 1: Information			
Module Title	Placement		
Module Code	UBGLVX-15-3	Level	Level 6
For implementation from	2018-19		
UWE Credit Rating	15	ECTS Credit Rating	7.5
Faculty	Faculty of Environment & Technology	Field	Geography and Environmental Management
Department	FET Dept of Geography & Environmental Mgmt		
Contributes towards			
Module type:	Project		
Pre-requisites	None		
Excluded Combinations	Strategic Issues in Engineering 2018-19		
Co- requisites	None		
Module Entry requirements	None		

Part 2: Description
<p>Overview: Module Entry requirements 90 credits at level 2</p> <p>Educational Aims: See learning outcomes</p> <p>Outline Syllabus: To satisfactorily complete the module the student must be in approved employment for a minimum of 24 weeks or 1000 hours (a currency of 1000 hours minimum enables part time placements of appropriate length to be set up). A placement position must be authorised in advance by the module leader. The areas to be covered by the placement, and which are core elements of the assignments include:</p> <p>The nature and core business of the organisation.</p> <p>Understanding the relationship between academic theory, technology and practice.</p> <p>The identification of management skills.</p>

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The acceptance of responsibility for personal actions.

The acceptance of responsibility for personal safety and the safety of others.

Opportunities for learning, training.

Experience in oral, aural and written communications skills, and other core transferable skills as appropriate to the organisation.

The development of a professional attitude

Teaching and Learning Methods: Prior to placement

Presentation about placements and their value by tutors and ex-placement students.

Early guidance on the student responsibility in finding a placement, arrangements for preparing for a placement, and the arrangements for monitoring and assessing a placement.

Advice and feedback on CV construction, writing covering letters, completing application forms and interview preparation.

Where possible, feedback on students' interview performance.

A placement pack which includes advice on deliverables and information on health and safety whilst at work.

Guidance on Professional, Statutory and Regulatory Body (PSRB) and membership of Professional Institutions, including discussions of how placement can contribute towards Initial Professional Development.

During the placement

Each student will be assigned a tutor from the Faculty and a mentor (supervisor) from within the placement organisation.

Each student will have a full induction into the organisation, including Health and Safety.

Employers are encouraged to provide appropriate training opportunities for students. These may include 'on the job' training, working on small projects, inhouse training courses and making available study material. In addition employers are expected to make time available to allow students to complete assessments set by the university.

Where possible students should, if they wish, have the opportunity of experiencing different roles within the organisation.

Tutors will normally visit each student (and mentor) on one occasion, and have at least one scheduled conference call with each student (and mentor), to discuss progress. Further regular contact will be maintained online, but additional visits will be made as necessary, in response to discussions with the student or mentor, or specific PSRB requirements. The tutor will assess the value of the placement as a learning experience. The tutor, in collaboration with the workplace mentor, will provide feedback on the student's performance in the key areas of:

professionalism (commitment, maturity, conduct, reliability);

technical expertise (relevant knowledge & skills, problem solving, technical judgement);

self management (motivation, initiative, adaptability);

team work (contributions to team, can take responsibility);

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business awareness (understanding of employer's business and organisation);

communication (written, oral, aural);

time management (planning, prioritising).

Scheduled learning includes tutorials.

Independent learning includes hours engaged with essential reading, work based learning, training, case study preparation, assignment preparation and completion etc.

Placement learning at a practice placement.

Part 3: Assessment

Component A

Element 1 PowerPoint Presentation with embedded audio. Learning outcomes 1, 2, 3, 4 and 6.

The student will be required to reflect on their placement experience by submitting a PowerPoint presentation with embedded audio at a mid-point in semester one. The presentation will require students to reflect, amongst other things, on the relationship between academic study and the professional context in which they are working. The form of the presentation, and its draft content, can be discussed with the allocated mentor in advance of the formal submission. The presentation will be timed at 10 minutes.

Element 2 Report. Learning outcomes 1 - 6.

Students will produce a written report (Training Report) of approximately 3000 words to help demonstrate, and apply reflection, on an element of the student's placement experience. The report should be based around a case study that is indicative of the type of work completed. As an appendix to this report, students should provide a diary and learning log that documents the activities completed and provides some reflection on the learning and personal development arising. A template will be provided to help document this information. Formative feedback on the report can be provided through periodic contact between the student and mentor.

Students who fail the module at the first attempt will be required to resubmit both elements. The focus of the presentation will be altered to capture end of placement reflections.

First Sit Components	Final Assessment	Element weighting	Description
Report - Component A	✓	80 %	Training report (equivalent to 3000 words plus diary and learning log)
Presentation - Component A		20 %	Powerpoint presentation with embedded audio (10 mins)
Resit Components	Final Assessment	Element weighting	Description
Report - Component A	✓	80 %	Training report (equivalent to 3000 words plus diary and learning log)
Presentation - Component A		20 %	Powerpoint presentation with embedded audio (10 mins)

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Part 4: Teaching and Learning Methods		
Learning Outcomes	On successful completion of this module students will be able to:	
	Module Learning Outcomes	
	MO1	Analyse an organisation in terms of structure, strategy, operations and ethos
	MO2	Demonstrate how a subject specialism may be applied to and be influenced by a professional organisation
	MO3	Evaluate the relationship between academic material and professional practice
	MO4	Demonstrate the development of their professional competence through reflective practice
	MO5	Critically evaluate the relationship between academic theory, technology and professional context
	MO6	Demonstrate key skills in communication, self-management, IT in context, problem formulation and decision making, awareness of professional literature, teamwork
Contact Hours	Contact Hours	
	Independent Study Hours:	
	Independent study/self-guided study	142
	Total Independent Study Hours:	142
	Scheduled Learning and Teaching Hours:	
	Face-to-face learning	8
	Total Scheduled Learning and Teaching Hours:	8
	Hours to be allocated	150
	Allocated Hours	150
Reading List	<p>The reading list for this module can be accessed via the following link:</p> <p>https://uwe.rl.talis.com/modules/ubglvx-15-3.html</p>	