



Module Specification

Drafting (BPTC)

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Part 1: Information

Module title: Drafting (BPTC)

Module code: UJXU69-10-M

Level: Level 7

For implementation from: 2023-24

UWE credit rating: 10

ECTS credit rating: 5

Faculty: Faculty of Business & Law

Department: FBL Dept of Law

Partner institutions: None

Delivery locations: Not in use for Modules

Field: Law - non modular

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: None

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Not applicable

Educational aims: See learning outcomes.

Outline syllabus: General drafting

claim form with Particulars of Claim;

statement of Case;

order;

witness statement;

indictment;

grounds of appeal and advice on appeal in a criminal case;

Part 8 Claim Form;

settlement/compromise agreement.

Style and terminology

stating the client's case, and identify the relief sought;

application of material facts, clarity and identifying material issues (omitting all immaterial matters);

requirements of practice, relevant law, and court procedures;

relation structurally to other documents and consistency with accompanying advice;

use of precedents;

drafting, terminology;

accurate and correct use of figures and sums;

grammatical English, correctly spelt and appropriately punctuated;

language and style appropriate to the document;

headings and lay out, formalities and structure.

Remedies (general)

whether a range of remedies should be pursued; and
applicable time limits.

Contract

pleading and responding to the correct heads of damages for breach of contract,
including limitations on compensatory damages;

pleading quantum in accordance with the correct legal principles and consistently
with the evidence;

the availability of equitable remedies, including specific performance, injunctions,
rescission and rectification;

remedies for misrepresentation;

pleading claims for interest pursuant to contract or statute (Judgments Act 1838;
Late Payment of Commercial Debts (Interest) Act 1998).

Tort

pleading and responding to the correct heads of damages, the calculation of
quantum, the reduction of damages, aggravated and exemplary damages and the
availability of injunctions; and

quantifying damages in cases of personal injury;

pleading interest on damages in claims for personal injury.

Part 3: Teaching and learning methods

Teaching and learning methods: Although some of the Opinion Writing large group sessions will be of relevance, most of the teaching takes place via small group sessions. Students will be given a number of practice exercises on Drafting in order to practise these skills. Following each practice exercise students will usually receive either individual feedback from their tutor or peer feedback.

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Demonstrate a sound understanding of the nature, function and value of pleadings

MO2 Draft a full range of pleadings and other documents from simple to complex in civil and criminal proceedings using precedent appropriately (for example Particulars of Claim in a Claim Form; Any Statement of Case; Order; Witness Statement; Indictment; Grounds of Appeal and Advice on Appeal in a criminal case. Part 8 Claim Form; compromise agreement)

MO3 Draft documents that are written in clear grammatical English, correctly spelt and appropriately punctuated, and in a style that is fluent and concise, and appropriate to the document

MO4 Draft documents that are well structured, with proper headings and laid out, neat on the page, and containing all necessary formalities

MO5 Produce work that is accurate and contains correct figures and sums

MO6 Produce drafts that are precise and unambiguous, in terms that are appropriate, in compliance with the requirements of practice, sound in law, settled in the appropriate court and drafted to achieve the objectives agreed with the client

MO7 Analyse and set out the material facts and tell a clear story, identifying the material issues and omitting all immaterial matters

MO8 Accurately state the client's case, and identify the relief sought

Hours to be allocated: 100

Contact hours:

Independent study/self-guided study = 76 hours

Face-to-face learning = 24 hours

Total = 100

Reading list: The reading list for this module can be accessed at [readinglists.uwe.ac.uk](https://uwe.rl.talis.com/index.html) via the following link <https://uwe.rl.talis.com/index.html>

Part 4: Assessment

Assessment strategy: The Drafting Assessment will consist of a 24 hour online examination). A mock or formative assessment will also be held and full feedback will be given in relation to this practice assessment.

Assessment components:

Examination (Online) (First Sit)

Description: Online Examination (no specified word count - PSRB requirement)

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5, MO6, MO7, MO8

Examination (Online) (Resit)

Description: Online Examination (no specified word count - PSRB requirement)

Weighting: 100 %

Final assessment: Yes

Group work: No

Learning outcomes tested: MO1, MO2, MO3, MO4, MO5, MO6, MO7, MO8

Part 5: Contributes towards

This module contributes towards the following programmes of study: