



**ACADEMIC SERVICES**

**MODULE SPECIFICATION**

Part 1: Basic Data					
Module Title	Professional Conduct				
Module Code	UJXUSB-10-M	Level	M	Version	1.1
UWE Credit Rating	10	ECTS Credit Rating	5	WBL module?	No
Owning Faculty	Business and Law		Field	Law Non-Modular	
Department	Law: BILP		Module Type	Professional Practice	
Contributes towards	Bar Professional Training Course				
Pre-requisites	None		Co- requisites	None	
Excluded Combinations	None		Module Entry requirements	N/A	
First CAP Approval Date	QSA 28 April 2010		Valid from	September 2010	
Revision CAP Approval Date	1 June 2016		Revised with effect from	September 2016	

Part 2: Learning and Teaching	
Learning Outcomes	<p>On successful completion of this module students will be able to:</p> <ol style="list-style-type: none"> <li>1. understand and appreciate the core professional values which underpin practice at the Bar of England and Wales, particularly the additional moral responsibilities held by the profession (over and above the population in general) due to decision-making roles, functions and authority which are key to practice at the Bar</li> <li>2. correctly identify issues of professional ethics and conduct which appear in given situations as likely to arise in a barrister's practice (eg conflict of interest)</li> <li>3. demonstrate a sound working knowledge of the provisions of the Code of Conduct of the Bar of England and Wales, and demonstrate existing and future adherence to that Code</li> <li>4. demonstrate the capacity to provide a professional and responsible approach to clients who place trust in the profession on the basis that the service provided will be of benefit</li> <li>5. display a professional and responsible approach to the course, staff and other students, and to observe the Code of Practice in order to prevent exploitation of clients and preserve the integrity of the profession, maintaining the public's trust and ensuring continuance of the provision of service</li> </ol>
Syllabus Outline	

	<ol style="list-style-type: none"> <li>1. Core Duties 1-10</li> <li>2. Code of Conduct, specifically <ul style="list-style-type: none"> <li>• 'You and the Court'</li> <li>• 'Behaving Ethically'</li> <li>• 'You and the Client'</li> <li>• 'You and your practice'</li> <li>• 'You and the regulator'</li> <li>• Complaints rules</li> <li>• Public and Licensed Access</li> <li>• Rules for unregistered Barristers</li> </ul> </li> <li>3. Scope of Practice</li> <li>4. Qualification Rules</li> <li>5. BSB Guidance Documents</li> <li>6. Code for Crown Prosecutors</li> <li>7. Farquharson Guidelines</li> <li>8. Money Laundering and POCA 2002</li> </ol>
Contact Hours	<p>4 x LGS @1 hour each – 4 hours  5 x SGS @ 2 hours each – 10 hours</p> <p>Practice and Final Assessments – 2 hours each</p> <p>This is replicated for the part time students in year 1 of the BPTC</p>
Teaching and Learning Methods	<p>Professional ethics is taught as a separate unit, and also pervasively through the skills subjects.</p> <p>In the stand alone ethics classes, case studies (highlighting practical dilemmas) and practical examples are used and discussed. All teaching and learning is designed to enable students to appreciate the core principles which underpin the Code of Conduct. And to appreciate that they must be able to identify ethical issues and deal with them appropriately by balancing conflicting codes and duties. Professional ethics issues are included in group discussions and other course activities, such as conferencing and advocacy, so that professional ethics pervades all aspects of the course.</p> <p>Professional Conduct is taught by</p> <ul style="list-style-type: none"> <li>• Tutor led discussion classes</li> <li>• Directed self-study</li> <li>• On line activities such as self-test quizzes</li> <li>• Undertaking exam style questions</li> <li>• Application in skills modules such as conferencing and advocacy</li> </ul>
Reading Strategy	<p>There is directed reading for each tutor led and self-study session. Throughout the module, students are required to read relevant sections of the BSB Handbook which incorporates the Code of Conduct, as well as each of the BSB Guidance documents contained in the syllabus.</p> <p>Students will also be required to refresh their understanding of the Code of Conduct by reference to the City Law School Professional Conduct Manual and the BSB Professional Ethics Website in preparation for all subject sessions (i.e. not only conduct specific sessions).</p>
Indicative	<p><i>The following list is offered to provide validation panels/accrediting bodies with an</i></p>

Reading List	<p><i>indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. However, CURRENT advice on readings will be available via other more frequently updated mechanisms.</i></p> <p>Indicative reading list</p> <p>BSB Handbook BSB Guidance Code for Crown Prosecutors Farquharson Guidelines City Law School Professional Ethics manual</p>
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Part 3: Assessment	
Assessment Strategy	<p>Professional Conduct is assessed by way of a discrete paper, but also pervasively through the skills assessments.</p> <p>The assessment will be such that a broad range of the syllabus is assessed and any part of it may be assessed. No indication will be given to students as to which parts of the syllabus will or will not be assessed. Mock formative assessments will also be held although the Mock formative assessment will be set centrally.</p> <p>The summative assessment will take the form of a closed book unseen 2 hour assessment, centrally set by the BSB. It will comprise 6 short answer questions each worth 10 marks. The paper will be marked centrally.</p> <p>The available grades are 'Outstanding' (O) (85% or above), 'Very Competent' (VC) (70 % or above), 'Competent' (C) ( 60% or above) and 'Not Yet Competent' (NYC) (59% or below).</p>

% weighting between components A and B	A:	B:
	100%	
<b>First Sit</b>		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1. Examination (2 hours) comprised of 6 short answer questions, set and marked centrally.	100%	
Component B Description of each element	Element weighting (as % of component)	
n/a		

Resit (further attendance at taught classes is not required)		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1. Examination (2 hours) comprised of 6 short answer questions, set and marked centrally.	100%	
Component B Description of each element	Element weighting (as % of component)	

n/a	
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If a student is permitted a retake of the module under the University Regulations and Procedures, the assessment will be that indicated by the Module Description at the time that retake commences.