Module Specification

Wills and Administration

Version: 2023-24, v2.0, 26 Jun 2023

Contents

Part 1: Information

Module title: Wills and Administration

Module code: UJXTXA-0-M

Level: Level 7

For implementation from: 2023-24

UWE credit rating: 0

ECTS credit rating: 0

Faculty: Faculty of Business & Law

Department: FBL Dept of Law

Partner institutions: None

Delivery locations: Not in use for Modules

Field: Law - non modular

Module type: Module

Pre-requisites: None

Excluded combinations: None

Co-requisites: Interviewing Skills 2023-24

Continuing professional development: No

Professional, statutory or regulatory body requirements: None

Part 2: Description

Overview: Not applicable

Features: Not applicable

Educational aims: In addition to the learning outcomes, this statement of outcomes applies:

The LPC outcomes outcomes will be met by the students undertaking the type and range of tasks identified in the indicative teaching scheme set out below thisstatement.

The elements of law and practice to be covered on the elective are primarily identified in the syllabus set out above as expanded upon in this statement and in the indicative teaching scheme set out below.

The course skill which pervades this elective as identified in the indicative teaching scheme set out below is; interviewing and advising.

Ethical and professional conduct issues will pervade the teaching of this elective. In particular students will consider client care, costs and third party instructions.

Inheritance tax issues pervade this course including the charge to Inheritance tax on death and the relevance of lifetime transfers in the calculation of inheritance

Outline syllabus: Succession of property of a testate and intestate (including a partial intestacy) estate

Validity, revocation and alteration of wills Identification of property passing by will/intestacy or outside the deceased's estate

Valuing assets, liabilities and the taxable estate

Identifying the correct oath and grant of representation

Considering appropriate powers and duties available to personal representatives and their protection

The Inheritance (Provision for Family and Dependants) Act 1975 claims

Raising funds to pay inheritance tax, debts and pecuniary legacies

Vesting property in beneficiaries

Distribution of the residuary estate

Part 3: Teaching and learning methods

Teaching and learning methods: Self-study preparation and research in order to acquire knowledge and understanding;

Large group sessions in order to consolidate and develop knowledge and understanding;

A mixture of individual and group work centred on problem-based learning, involving management of information, analysis of complex facts and application of knowledge;

Role play and oral presentations to demonstrate understanding and effective communication of complex areas of law applied to detailed factual scenarios;

Preparation of written communications (primarily in the form of office memoranda and letters of advice to clients) to demonstrate understanding and effective communication of complex areas of law applied to detailed factual scenarios;

Drafting and amending of legal documents, often involving the use of precedents, to demonstrate synthesis and application of knowledge, and the ability to reach autonomous, competent decisions;

Reviews of topics in the form of both large group sessions (where ideas can be pooled and debated) and critical self-evaluation.

The teaching and learning strategy pervading all modules on the Legal Practice Course is a student-centred approach through the provision of a stimulating educational environment.

Face to face teaching and learning in a workshop environment is at the heart of the Teaching & Learning strategy, for students to participate fully in challenging activities, undertaking a wide variety of exercises as individuals and in groups. Full participation is encouraged and expected. Students are encouraged to ask questions during the workshops and to take responsibility for their own learning. Feedback will be given on these exercises both by students and tutors.

Outside of the workshop students are required to take responsibility for their own learning undertaking a variety of preparatory tasks. These may be undertaken by students either as individuals or working in office groups, including include provision of information using recorded lectures, reading from course manuals and from practitioner texts, reading and research from primary source material, completion of electronic tests, preparing documents or presentations and attending large group sessions.

The final component of each Study Unit will be a consolidation task or tasks designed to broaden and deepen students' understanding of an aspect or aspects of work covered in the relevant Study Unit

Module Learning outcomes: On successful completion of this module students will achieve the following learning outcomes.

MO1 Advise generally on the content, format and validity of wills

MO2 Advise generally the content, format and validity of wills, obtaining grants of representation and administration of an estate and purpose and general structure of the relevant documents

MO3 Supply advice on obtaining the appropriate grant of representation and administration of an estate and purpose and general structure of the relevant documents

MO4 Consider and analyse case studies involving testate and intestate clients will give students on pre-grant practice including an application for a grant of representation and post-grant practice

Hours to be allocated: 0

Contact hours:

Independent study/self-guided study = 228 hours

Face-to-face learning = 72 hours

Total = 300

Reading list: The reading list for this module can be accessed at readinglists.uwe.ac.uk via the following link https://uwe.rl.talis.com/modules/ujxtxa-0-m.html

Part 4: Assessment

Assessment strategy: The Assessment Strategy pervading all modules on the LPC is rigorous in its approach to ensure the credibility of the course to ensure that

Assessment arrangements will be robust, consistent, fair and secure, to ensure that academic standards will meet the threshold set by the SRA

Assessments will revolve around transactions of the type encountered in practice

Assessments will address depth and realism as well as coverage

Individual assessments cover a representative and robust selection (but not all) of the relevant outcomes.

Where an assessment does not include coverage of all of the outcomes for a particular subject, students will nevertheless be prepared to be assessed on all outcomes and will not be informed of what (or will not) be assessed in any particular assessment.

Student achievement will be measured appropriately in accordance with the LPC outcomes.

All diligent students have an opportunity to achieve and demonstrate the LPC learning outcomes.

The needs of disabled students will be taken into account ensuring equal accessibility of assessments to all students.

Assessment components:

Practical Skills Assessment (First Sit)
Description: A 25 minute combined oral assessment with the skill of interviewing and advising assessed on a Competent/Not Competent
Weighting:
Final assessment: Yes
Group work: No
Learning outcomes tested: MO1, MO2, MO3, MO4

Practical Skills Assessment (Resit)
Description: A 25 minute combined oral assessment with the skill of interviewing and advising assessed on a Competent/Not Competent
Weighting:
Final assessment: Yes
Group work: No
Learning outcomes tested:

Practical Skills Assessment (Resit)
Description: A 25 minute combined oral assessment with the skill of interviewing and advising assessed on a Competent/Not Competent
Weighting:
Final assessment: Yes
Group work: No
Learning outcomes tested:

Part 5: Contributes towards

This module contributes towards the following programmes of study: