



ACADEMIC SERVICES

MODULE SPECIFICATION

Part 1: Basic Data					
Module Title	Assistant Director – Radio / Television				
Module Code	UATPG4-40-M	Level	M	Version	4
UWE Credit Rating	40	ECTS Credit Rating	20	WBL module?	No
Owning Faculty	ACE / BOVTS	Field	Acting		
Department	Arts and Cultural Industries	Module Type	Professional Practice		
Contributes towards	Postgraduate Diploma in Drama Directing MA Drama Directing W42A12				
Pre-requisites	None	Co- requisites	None		
Excluded Combinations	None	Module Entry requirements	N/A		
First CAP Approval Date	February 2008	Valid from	September 2008		
Revision CAP Approval Date	20/05/2014	Valid from	September 2014		

Review Date	September 2020
--------------------	----------------

Part 2: Learning and Teaching	
Learning Outcomes	<p>All assessed under component A</p> <p>On successful completion of this module students will be able to:</p> <ul style="list-style-type: none"> • assist the director of a recorded media (radio or television drama) production in all aspects of planning, casting and scheduling a successful recording together with acting as liaison with all other creative contributors including, as appropriate, studio/location management, design, costume, props, carpentry, lighting, sound, special effects, production management/budgetary control and to facilitate the smooth running of rehearsals and recordings. • conduct rehearsals and recordings alongside or in the absence of the director. • assist in editing and post-production aspects of the recording to a successful broadcast-standard outcome. • manage a production team under the supervision of the director.
Syllabus Outline	<p>The module begins with attendance at classes introducing the students to the relevant vocabularies and disciplines of the wide range of skills and knowledge necessary to television and radio production. These classes will include the specialist classes run by the School for acting and technical students.</p> <p>In liaison with the tutor, the student will then become the designated assistant director</p>

	<p>on the recording of:</p> <ul style="list-style-type: none"> • a. a television production b. a radio drama <p>The designated director will brief the student on the concept of the production and involve the student in all discussions and decision-making processes including meetings and briefings with the appropriate departments and specialists.</p> <p>The student will conduct rehearsals and recordings alongside and in the absence of the director and will be made responsible for selected scenes.</p> <p>The student will liaise with all other departments at the instigation of or in the absence of the director.</p> <p>The student will be present at and participate in all pre and post production meetings and processes.</p> <p>It is expected that the student will take full advantage of the 'producing house' environment in which all performance and technical skills are being taught and exercised to work closely with actors at all stages of their training and to strive to improve his/her knowledge, skill and understanding in all departments.</p>
Contact Hours	
Teaching and Learning Methods	<p>The syllabus for this module is delivered through a variety of teaching methods, including individual tutorials, practical workshops and classes, and self-driven research, action, reflection and evaluation.</p> <p>Tutor-led subject classes are given prior to the commencement of the module to allow time for full exploration of projects and tasks. The main body of the module will be delivered through practical attachment to the director in all aspects of realising the recording. At key points individual tutorials take place, to promote self-evaluation and action planning.</p> <p>Scheduled learning includes lectures, seminars, tutorials, project supervision, demonstration, practical classes and workshops; fieldwork; external visits; work based learning; supervised time in studio/workshop.</p> <p>Independent learning includes hours engaged with essential reading, case study preparation, assignment preparation and completion etc. These sessions constitute an average time per level as indicated in the table below. Scheduled sessions may vary slightly depending on the module choices you make.</p> <p>Placement learning: may include a practice placement, other placement, and year abroad.</p>
Reading Strategy	<p>Students are encouraged to become familiar with the subject area, and texts specific to the module, through reading lists and reference material provided in the course handbook. Lists are updated annually to maintain currency and relevance. Each department holds texts and reference material, as well as the general access provided to the Schools library and access to the Internet. The specifically vocational nature of training and study, combined with the project based nature of learning on the course, may require that students are guided to reading and research material in the first instance by the module leader.</p> <p>NB: BOVTS students do not have access to UWE Libraries and UWE OnLine'</p>
Indicative Reading List	<p>The following list is offered to provide validation panels/accrediting bodies with an indication of the type and level of information students may be expected to consult. As such, its currency may wane during the life span of the module specification. However, as indicated above, CURRENT advice on readings will be available via other more frequently updated mechanisms</p> <p>A. Conroy & P Wilby - <i>The Radio Handbook</i> (Routledge, London, 1996)</p> <p>P. Holland - <i>The Television Handbook</i> (Routledge, London, 1997)</p>

K. Chater - *The Television Researcher's Guide* (BBC TV Training London 1992)

M. Uren - *Illustrated Dictionary of the Moving Image* (BKSTS, London 2000)

R. Gates - *Production Management For Film and Video* (Focal Press, Oxford 1999)

P. Miller - *Script Supervising and Film Continuity* (Focal Press, Oxford 1999)

A. Rowlands - *Continuity Supervisor* (Focal Press, Oxford 2000)

P. Jarvis - *Essential Television Handbook* (Focal Press, Oxford 1996)

Robert Mayer - *Location Scouting and Management Handbook* (Focal Press, Oxford 1994)

S. Llewellyn - *Career Handbook for TV, Radio, Film, Video & Interactive Media* (Skillset, London 2002)

C. Jones & G. Jolliffe *The Guerilla Film Makers' Handbook* (Continuum, London 2002)

P. Ward *Picture Composition* (Focal Press, Oxford 2002)

R. Thompson *Grammar of the Edit* (Focal Press, Oxford 1993)

Publications:

Broadcast – Weekly TV Industry Journal

The Knowledge – Annual Industry reference – (CMP United Business Media, Tonbridge, Kent)

Part 3: Assessment

<p>Assessment Strategy</p>	<p>This is a Professional Practice module with only one component of assessment. This component has only one element of assessment and is Pass/Fail.</p> <p>ATTEMPT 1 First Assessment Opportunity Component A</p> <p>Assistant Director – Radio / Television Assessment of the process and execution of the role of assistant director on a radio and television drama recording. In assessing this module, judgements relate back to the learning outcomes but specific attention will be paid to the process elements of the work. In particular a full understanding of their role, conduct and rehearsal and production etiquette, combined with the ability to take responsibility and work sensitively with others is a key aspect of the judgements to be made. Frequent contact with the director of the production ensures that the student has a professional mentor. As such the director will provide the main source of evidence and judgements on the student's talent, conduct and ability.</p> <p><u>Assessment Strategy</u> Conducted through tutorials at specific points in the process by the head of course or designated tutor. The results of these tutorials combined with feedback from other staff involved with the production (specifically the director of the production) will allow a cumulative judgement to be made at the end of the module.</p> <p>Second Assessment Opportunity (further attendance at taught classes is required)</p> <p>AS FOR FIRST ASSESSMENT OPPORTUNITY SECOND (OR SUBSEQUENT) ATTEMPT: Attendance at taught classes is required.</p>
----------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Identify final assessment component and element	Comp A	
% weighting between components A and B (Standard modules only)	A:	B:
	100	
First Sit		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1. Practical assessment	Pass/Fail	
Component B Description of each element	Element weighting (as % of component)	
1. N/A		

Resit (further attendance at taught classes is not required)		
Component A (controlled conditions) Description of each element	Element weighting (as % of component)	
1. Practical assessment	Pass/Fail	
Component B Description of each element	Element weighting (as % of component)	
1.N/A		
<p>If a student is permitted a retake of the module under the University Regulations and Procedures, the assessment will be that indicated by the Module Description at the time that retake commences.</p>		