



MODULE SPECIFICATION

Part 1: Information			
Module Title	Preparing for Employment and Work Placement		
Module Code	UAMPE7-20-2	Level	2
For implementation from	September 2019		
UWE Credit Rating	20	ECTS Credit Rating	10
Faculty	Arts, Creative Industries and Education	Field	Stage Management
Department	Film and Journalism		
Contributes towards	FdA Costume for Theatre, TV and Film		
Module type:	Professional Practice		
Pre-requisites	None		
Excluded Combinations	N/A		
Co- requisites	None		
Module Entry requirements	N/A		

Part 2: Description
<p>The aim of this module, which is usually completed at the end of your second term in your second year, is to enhance your training at BOVTS and its fit with the world of professional Costume employment. The module comprises normally up to a three-week placement, which will be financially supported by the School. The placement is usually taken during the Easter break, depending on the availability of the placement opportunity. Depending on your costume specialism, you will cover relevant aspects of the practical and creative nuances of being part of a Costume team. Students keen to find placements in TV and Film may find it necessary to undertake a number of shorter placements, reflecting the nature of those industries and working patterns.</p> <p>Students will produce a portfolio, possibly on line and in hard copy, which will assist their future employment prospects. You will research and select potential placement organisations in the second term of your second year in agreement with the Head of Costume. A Placement Agreement will be agreed by the parties concerned. Regular feedback reports of the student's performance while on placement will be sought from the host organisation, who will assign the student a regular contact within the organisation and usually the student will be visited by the Head of Costume. Students will provide a written self-evaluation report on the experience they have gained during their time on placement. Students will be expected to keep a day by day journal whilst on their placement, which will be discussed with the Head of Costume when they return. The majority of the scheduled learning for this module will be off site and will be overseen by the contact at the host organisation with support from a distance by the Course tutors.</p>
Part 3: Assessment
<p>This is a Professional Practice module with only one component of assessment. This component has only one element of assessment and is Pass/Fail.</p>

Work during period of placement with professional organisation. Evidence from feedback from the professional organisation and student's own report. Student's self-promotional material including a CV and portfolio, approach to interview situation and employer contacts.						
Identify final timetabled piece of assessment (component and element)		Component A				
% weighting between components A and B (Standard modules only)		<table border="1"> <tr> <td>A:</td> <td>B:</td> </tr> <tr> <td>Pass/Fail</td> <td></td> </tr> </table>	A:	B:	Pass/Fail	
A:	B:					
Pass/Fail						
First Sit						
Component A (controlled conditions) Description of each element		Element weighting (as % of component)				
A Portfolio to include a <ul style="list-style-type: none"> • Written rationale for placement • Short reflective report • Student's emerging Portfolio including CV • Written reports from host organisation 		Pass/Fail				
Component B Description of each element		Element weighting (as % of component)				
1.N/A						
Resit (further attendance at taught classes is not required)						
Component A (controlled conditions) Description of each element		Element weighting (as % of component)				
<ul style="list-style-type: none"> • Written rationale for placement • Short reflective report • Student's emerging Portfolio including CV • Written reports from host organisation 		Pass/Fail				
Component B Description of each element		Element weighting (as % of component)				
1.N/A						
Part 4: Learning Outcomes & KIS Data						
Learning Outcomes	On successful completion of this module students will be able to: <ul style="list-style-type: none"> • Participate in and contribute to a working Costume department or environment demonstrating a professional manner; • Identify and negotiate a placement; • Establish relationships with working professionals; • Produce a practical or digital portfolio of your work and be able to devise and structure a CV for potential employers. 					

Key Information Sets Information (KIS)	<p style="text-align: right;">Number of credits for this module 20</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #d3d3d3;">Hours to be allocated</th> <th style="background-color: #d3d3d3;">Scheduled learning and teaching study hours</th> <th style="background-color: #d3d3d3;">Independent study hours</th> <th style="background-color: #d3d3d3;">Placement study hours</th> <th style="background-color: #d3d3d3;">Allocated Hours</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">200</td> <td style="text-align: center;">20</td> <td style="text-align: center;">80</td> <td style="text-align: center;">100</td> <td style="text-align: center;">200</td> </tr> </tbody> </table>	Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours	Allocated Hours	200	20	80	100	200																				
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Contact Hours	<p>The table below indicates as a percentage the total assessment of the module which constitutes a;</p> <p>Written Exam: Unseen or open book written exam Coursework: Written assignment or essay, report, dissertation, portfolio, project or in class test Practical Exam: Oral Assessment and/or presentation, practical skills assessment, practical exam (i.e. an exam determining mastery of a technique)</p>																														
Total Assessment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4">Total assessment of the module:</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">Written exam assessment percentage</td> <td></td> </tr> <tr> <td colspan="4">Coursework assessment percentage</td> <td style="text-align: center;">100%</td> </tr> <tr> <td colspan="4">Practical exam assessment percentage</td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: center;">100%</td> </tr> </table>	Total assessment of the module:										Written exam assessment percentage					Coursework assessment percentage				100%	Practical exam assessment percentage									100%
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Reading List	<p>Please see link for online reading lists: https://rl.talis.com/3/uwe/lists/0DED18B0-28DC-6FF6-7422-51A44703A657.html?lang=en-GB&login=1</p> <ul style="list-style-type: none"> • www.skillset.org • www.thestage.co.uk • www.mandy.com • www.theknowledgeonline.com • Via facebook; just costume jobs. Costume guild anybody. Costume networking group. Costume makers south west. • Creative England website • www.linkedin.com • 'Clearly creative CV's' by Gavin Ricketts 2013 edition ISBN 9781780883472 																														

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First Approval Date (and panel type)	17/10/2009			
Revision ASQC Approval Date	PER Panel 23/05/2019	Version	5	Link to Workspace ID 4922

